

## **INTER OFFICE MEMO**

To: Marketing, Planning, & Legislative Committee Date: November 26, 2013

From: Mary Burdick, Sr. Manager of Marketing Reviewed by:

# **SUBJECT: Community Events**

# **Summary of Issues:**

County Connection marketing staff continues to participate in select community and business events, and to coordinate Class Pass field trips for schools with service along fixed-routes.

# **School & Community Events:**

11/14/13 – College Park High (Pleasant Hill) – 22 students/3 adults 11/18/13 – Del Valle Transition (Walnut Creek) – 18 students/6 adults 12/5/13 – Clayton Valley Charter High (Concord) – 26 students/10 adults 12/5/13 – ATT, San Ramon

#### **Recommendation:**

For information only

## **Financial Implications:**

Any costs associated with events are included in the Promotions budget.