

INTER OFFICE MEMO

Agenda Item No. 8.a.

To: Board of Directors Date: October 14, 2013

From: Mary Burdick, Sr. Manager of Marketing Reviewed by:

SUBJECT: Appointment of Eileen Vonk to Advisory Committee

Summary of Issues:

On October 9, 2013 the Concord City Council approved the reappointment of Eileen Vonk to serve as a representative on County Connection's Advisory Committee for a term ending December 31, 2015.

Recommendation:

Approve the appointment of Eileen Vonk to serve as a representative of Concord on County Connection's Advisory Committee.

Financial Implication

None

Options:

- 1) Approve the recommendation of the Concord City Council
- 2) Decline to approve the recommendation
- 3) Other action as directed

Attachment:

Appointment letter

CITY OF CONCORD 1950 Parkside Drive, MS/01 Concord, California 94519-2578 FAX: (925) 798-0636

Office of the Mayor Telephone: (925) 671-3158



CITY COUNCIL
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October 17, 2013

Ms. Mary Burdick Manager of Marketing/Public Relations 2477 Arnold Industrial Way Concord, CA 94520-5326

Dear Mary:

This is to advise that at their meeting of October 8, 2013, the Concord City Council approved the nomination of Eileen Vonk to continue her service as the City's representative on the Central Contra Costa Transit Authority Citizens' Advisory Committee for a term period ending December 31, 2015.

A copy of the letter to Ms. Vonk advising of the Council's decision is enclosed for your files.

Should you require additional information, please do not hesitate to contact me at (925) 671-3495. Trust this note finds you well.

Very truly yours,

Mary Rae/Lehman

City Clerk/Administrative Services Coordinator