

County Connection

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Agenda Item No. 4.a.

CCCTA BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING

November 21, 2013

CALL TO ORDER/ROLL CALL/CONFIRM QUORUM

Chair Simmons called the regular meeting of the Board of Directors to order at 9 a.m. Board Members present were Directors Andersen, Dessayer, Hudson, Schroder, Storer, Tatzin, Weir and Worth. Director Hoffmeister arrived after the meeting convened. Director Manning was absent.

Staff: Ramacier, Chun, Barnes, Barrientos, Bowron, Burdick, Casenave, Churchill, Daniels, Decker, Duenas, Finn, Hill, Hunter, Moran, Muzzini, Polee, Rettig, Woody

PUBLIC COMMUNICATION:

Ralph Hoffman wanted to commend County Connection on its new brochures for the free trolley in Walnut Creek. He especially appreciated all of the different languages being displayed on it.

CONSENT CALENDAR

MOTION: Director Worth moved approval of the Consent Calendar, consisting of the following item: (a) Approval of Minutes of Regular Meeting of October 17, 2013. Director Andersen seconded the motion and it received the following vote of approval. Director Tatzin noted that he would abstain from approval of the October 17, 2013 minutes as he did not attend.

Aye:	Directors Andersen, Dessayer, Hudson, Schroder, Simmons, Storer, Weir and Worth
No:	None
Abstain:	Director Tatzin
Absent:	Directors Hoffmeister and Manning

REPORT OF CHAIR

Recognition of Erling Horn, City of Lafayette, for his service on the County Connection Board of Directors.

Chair Simmons recognized Erling Horn from the City of Lafayette, for his service on County Connection's Board of Directors from 1996-2013. He has always appreciated his thoughts and wisdom for transit.

Erling Horn gave thanks and appreciation to the Board of Directors and the staff at County Connection. They have been extremely supportive and a joy to work with.

All of the Board members thanked Erling Horn for his service, professionalism, and wisdom. Chair Simmons welcomed new Board member Don Tatzin to the Board.

Recognition of the Recipient of the Chair's Award for Excellence for 2013

Chair Simmons recognized Sheila Hunter for her excellence while helping an injured passenger who had fallen trying to get off the bus.

REPORT OF GENERAL MANAGER

Recognition of Employees of the Year Award for 2013

General Manager Rick Ramacier recognized Felipe Woody with the Transportation Dept, Gardner Daniels from the Maintenance Dept, and Miguel Duenas from the Administration Dept.

Recognition of the Recipient of the General Manager's Award for 2013

General Manager Rick Ramacier recognized Pam Decker, from the Administration Dept for all of her hard work in replacing a long time employee. She has shown a positive attitude with all coworkers and has proven to be a great asset.

REPORT OF STANDING COMMITTEES

Operations & Scheduling Committee

Authorize Release of Request for Proposal (RFP) for Paratransit Services

Director Weir stated that the O & S Committee has met several times on this subject. He would like to thank staff on their excellent work.

Bill Churchill, Director of Transportation, noted that the RFP is similar to the previous RFP, and summarized the main changes. The new RFP provides for centralizing the customer service process, improvements in management controls for overseeing paratransit service, and invites proposers to suggest ideas to improve service effectiveness. Mr. Churchill and Attorney Chun responded to various questions posed by the Board regarding the flexibility to make changes in the scope of work, bonding, and insurance requirements.

MOTION: Director Weir moved approval to Authorize Release of Request for Proposal (RFP) for Paratransit Services. Director Storer seconded the motion and it received the following vote of approval.

Aye:	Directors Andersen, Dessayer, Hoffmeister, Hudson, Schroder, Simmons, Storer, Tatzin, Weir and Worth
No:	None
Abstain:	None
Absent:	Director Manning

Advisory Committee

Appointment of Eileen Vonk to the Advisory Committee as a Representative from the City of Concord

Mary Burdick stated that the City of Concord voted to have Eileen Vonk become a member to the Advisory Committee. Eileen Vonk has been a longtime member of County Connection's Accessibility Committee and she will be an asset for the Advisory Committee.

MOTION: Director Hoffmeister moved the Approval of the Appointment of Eileen Vonk to the Advisory Committee as a Representative from the City of Concord. Director Dessayer seconded the motion and it received the following vote of approval.

Aye: Directors Andersen, Dessayer, Hoffmeister, Hudson, Manning, Simmons, Storer, Tatzin, Weir and Worth
No: None
Abstain: None
Absent: Director Manning

BOARD COMMUNICATION: Director Hudson reported that the Contra Costa Transportation Authority is considering various state ballot measures to generate proceeds to support public transit. Director Anderson reported that the proposed Alamo T-1 Service Agreement is scheduled to be voted upon by the County Board of Supervisors shortly. Director Simmons reported that the Walnut Creek free downtown trolley service will begin November 29, 2013, funded by Broadway Plaza merchants.

ADJOURNMENT: Chair Simmons adjourned the regular Board meeting at 9:50 a.m.

Minutes prepared by

Lathina Hill
Assistant to the General Manager

Date