

County Connection

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Agenda Item No. 4.a.

CCCTA BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING

December 18, 2014

CALL TO ORDER/ROLL CALL/CONFIRM QUORUM

Chair Dessayer called the regular meeting of the Board of Directors to order at 9 a.m. Board Members present were Directors Hudson, Manning, Schroder, Simmons, Storer, Tatzin, Weir and Worth. Directors Hoffmeister, Simmons and Worth arrived after the meeting convened. Director Hudson was absent.

Staff: Ramacier, Chun, Glenn, Barnes, Bowron, Casenave, Churchill, Dean, Finn, Gaston, Hill, Mitchell, Muzzini, and Vassallo

PUBLIC COMMENT: None

CONSENT CALENDAR

MOTION: Director Manning moved approval of the Consent Calendar, consisting of the following items: (a) Approval of Minutes of Regular Meeting of November 20, 2014: (b) CCCTA Investment Policy-Quarterly Reporting Requirement. Director Tatzin seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Manning, Schroder, Storer, Tatzin and Weir
No: None
Abstain: None
Absent: Director Hoffmeister, Hudson, Simmons and Worth

REPORT OF CHAIR:

Director Dessayer attended County Connection's Holiday Party and he stated that the event was well attended and he thanked the staff for doing a great job.

REPORT OF LEGAL COUNSEL:

Amendment of the Conflict of Interest Code

Legal Counsel Madeline Chun explained that as required by state law, CCCTA must review its Conflict of Interest Code every two years and amend it as necessary. This year the Conflict of Interest Code has been revised to reflect organizational changes in staff positions and job titles. The disclosure categories have been updated in accordance with FPPC guidance, These changes do not affect the Board members.

MOTION: Director Tatzin moved approval of Resolution No. 2015-16, Adopting Amended Conflict of Interest Code. Director Manning seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Manning, Schroder, Storer, Tatzin and Weir
No: None
Abstain: None
Absent: Director Hoffmeister, Hudson, Simmons and Worth

Director Simmons arrived.

REPORT OF GENERAL MANAGER:

Recognition of Retiring Employee

Marcial SantaMaria was a commercial pilot for 30 years before becoming a County Connection driver. He has enjoyed his time with County Connection and looks forward to retirement. Director Dessayer thanked him for his years of service.

Recognition of Employee with 30 Years of Service

Pablo Morales is a pleasure to work with and County Connection appreciates his continued hard work.

Adopt Resolution to congratulate the Eastern Contra Costa Transit Authority on its award as 2014 Outstanding Public Transportation system by the American Public Transportation Association

It is a great feat when a small operator wins an award of this magnitude. TriDelta has been in operation almost 30 years and gives great service to our local residents. Chair Dessayer is very proud of County Connection's sister company and glad that they are getting the recognition that they deserve. Jeanne Krieg, General Manager of TriDelta, thanked County Connection for their support and recognition; they have great employees and she is glad that not only locally, but now nationally, they are known for great service.

MOTION: Director Tatzin moved approval of Resolution No. 2015-018, Congratulating the Eastern Contra Costa Transit Authority on Its Award as 2014 Outstanding Public Transportation System, by the American Public Transportation Association. Director Simmons seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Manning, Schroder, Simmons, Storer, Tatzin and Weir
No: None
Abstain: None
Absent: Director Hoffmeister, Hudson and Worth

REPORT OF STANDING COMMITTEES

Administration & Finance Committee

FY2014 Financial Audit

Director Tatzin stated that the A & F Committee had a conference call with County Connection auditors, who found that County Connection did not have any irregularities, and only had positive things to say about working with staff and the level of their preparation for the audit.

Director Hoffmeister arrived.

MOTION: Director Tatzin moved approval of the FY2014 Financial Audit. Director Simmons seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Hoffmeister, Manning, Schroder, Simmons, Storer, Tatzin and Weir
No: None
Abstain: None
Absent: Director Hudson and Worth

Change in Financial Institutions

Kathy Casenave, Director of Finance, stated that First Republic Bank has decided to end their relationship with County Connection due to the extent and cost of compliance to meet the federal regulations that are put on the bank. Staff interviewed a number of banks and has chosen Union Bank, who also services MTC, the County of Alameda and the State of California. Union Bank has submitted a proposal that addresses County Connection's banking needs at a lower cost than First Republic.

MOTION: Director Tatzin moved approval of Resolution No. 2015-017, Approving Actions Related to Change in Financial Institution, to Union Bank . Director Manning seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Hoffmeister, Manning, Schroder, Simmons, Storer, Tatzin and Weir
No: None
Abstain: None
Absent: Director Hudson and Worth

Marketing, Planning & Legislative Committee

System-wide Title VI Standards and Policies

Director Schroder stated that this item was sent back to the committee level last month in order to review and include maps of the service areas and bus stops. Laramie Bowron, Manager of Planning, explained that every three years it is required that County Connection update its Title VI Standards and Policies to ensure that its services are provided in a nondiscriminatory manner. Laramie explained that the Title VI Standards and Policies are required by the Federal Transit Administration. The MP & L Committee recommended one change to the draft document prepared by staff: changing the goal of ensuring that 70% of the residents that County Connection served live within $\frac{3}{4}$ mile, rather than $\frac{1}{2}$ mile, of a bus stop. After a brief discussion, the Board postponed adoption of the Title VI Standards and Policies to the December Board meeting, in order to analyze local maps to understand how the change described above (70% of the residents that County Connection serves living within $\frac{3}{4}$ mile of a bus stop) would impact County Connection's customers.

MOTION: Director Schroder moved that the Board approve the System-wide Title VI Standards and Policies. Director Manning seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Hoffmeister, Manning, Schroder, Simmons, Storer, Tatzin and Weir
No: None

Abstain: None
Absent: Director Hudson and Worth

BOARD COMMUNICATION:

Director Simmons stated that the City of Walnut Creek has approved a free shuttle service from Pleasant Hill Bart to the Shadelands area and it should be coming to the Board sometime in the near future.

CLOSED SESSION:

Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Employee Organizations:

Amalgamated Transit Union, Local 1605

Machinists Automotive Trades District Lodge No. 1173

Teamsters Union, Local 856, AFL-CIO, Transit Supervisors

At 9:18 a.m. Chair Dessayer announced that the Board will go into closed session regarding the Employee Organizations: ATU, Local 1605, Machinists Automotive Trades District Lodge No. 1173 and Teamsters Union, Local 856, to confer with the Board's labor negotiators.

OPEN SESSION:

A. REPORT OF ACTION(S) TAKEN DURING CLOSED SESSION

The Board reconvened in open session at 9:35 a.m. Chair Dessayer announced the Board met in closed with Labor Negotiator, Pat Glenn, and the Board has given further direction. No action was taken.

ADJOURNMENT: Chair Dessayer adjourned the regular Board meeting at 9:36 a.m.

Minutes prepared by

Lathina Hill
Assistant to the General Manager

Date