

County Connection

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Agenda Item No. 4.a.

CCCTA BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING

April 16, 2015

CALL TO ORDER/ROLL CALL/CONFIRM QUORUM

Vice Chair Storer called the regular meeting of the Board of Directors to order at 9 a.m. Board Members present were Directors Andersen, Hudson, Manning, Noack, Schroder, Simmons, Tatzin and Worth. Directors Dessayer and Hoffmeister were absent.

Staff: Ramacier, Chun, Barnes, Barrientos, Bowron, Casenave, Churchill, Dean, Hill, Martinez, Mitchell, Moran, Muzzini and Rettig

PUBLIC COMMENT: None

CONSENT CALENDAR

MOTION: Director Tatzin moved approval of the Consent Calendar, consisting of the following items: (a) Approval of Minutes of Regular Meeting of March 19, 2015; (b) CCCTA Investment Policy-Quarterly Reporting; (c) Resolution No. 2015-026, Resolution of Local Support for MTC Transit Performance Initiative Grant; (d) Independent Accountant's Report on National Transit Database Report Form FFA-10.: Director Manning seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Hudson, Manning, Noack, Schroder, Simmons, Storer, Tatzin and Worth
No: None
Abstain: None
Absent: Directors Dessayer and Hoffmeister

REPORT OF CHAIR: None

REPORT OF GENERAL MANAGER:

General Manager Rick Ramacier informed the staff that CCCTA now has a couple of Clipper units to test in two buses, which will allow CCCTA to see how Clipper will interface with the existing bus system. The public has seen these and are now calling to find out when CCCTA will go live with Clipper. As of now, November 2015 is the projected time to go live with Clipper. Rick will keep the Board informed.

REPORT OF STANDING COMMITTEES

Administration & Finance Committee

FY2016 Draft Budget

Director Tatzin introduced the item to the Board and stated that the A & F Committee has looked at and made adjustments to the Draft FY2016 Budget. The draft budget will be the basis for filing the annual TDA, STA and RM2 claim with MTC. He turned it over to Kathy Casenave, Financial Director. She explained that the draft budget assumes that the vacant positions that we currently have will be filled, the Martinez shuttle will be implemented, STA Funds will increase 2.5% and TDA Funds will increase to 3.5%. After some Board discussion, Director Tatzin made a motion.

MOTION: Director Tatzin moved approval of Resolution No. 2015-027, Authorize Filing Applications and Supporting Documents with the Metropolitan Transportation Commission for Allocation of Transportation Development Act, State Transit Assistance, and RM2 Funds for FY 2016. Director Manning seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Hudson, Manning, Noack, Schroder, Simmons, Storer, Tatzin and Worth
No: None
Abstain: None
Absent: Directors Dessayer and Hoffmeister

Marketing, Planning & Legislative Committee

Revision of Public Hearing Policy

Director Schroder explained that the recent FTA triennial review included a finding that CCCTA's Public Hearing Policy should be more specific regarding how public comments are collected and considered, including emails and blogs. Director of Planning Anne Muzzini presented an amended Public Hearing and Public Comment Policy to comply with the FTA finding..

MOTION: Director Schroder moved approval of Resolution No. 2015-028. Adopt Amended Public Hearing and Public Comment Policy. Director Worth seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Hudson, Manning, Noack, Schroder, Simmons, Storer, Tatzin and Worth
No: None
Abstain: None
Absent: Directors Dessayer and Hoffmeister

Report from the Advisory Committee

Appointment of David Loyd to the Advisory Committee as a Representative from the City of Pleasant Hill

Vice Chair Robert Storer stated that it is always a good thing to have people of the community serve on any sub-committee, so thanks to David Loyd for making this commitment.

MOTION: Director Noack moved approval of the Appointment of David Loyd to the Advisory Committee as a Representative from the City of Pleasant Hill. Director Manning seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Hudson, Manning, Noack, Schroder, Simmons, Storer, Tatzin and Worth
No: None
Abstain: None
Absent: Directors Dessayer and Hoffmeister

BOARD COMMUNICATION: None

ADJOURNMENT: Vice Chair Storer adjourned the regular Board meeting at 9:15 a.m.

Minutes prepared by

Lathina Hill
Assistant to the General Manager

Date