

### ADMINISTRATION & FINANCE COMMITTEE MEETING AGENDA

Wednesday, May 6, 2015 9:00 a.m. Hanson Bridgett 1676 North California Blvd., Suite 620 Walnut Creek, California

The committee may take action on each item on the agenda. The action may consist of the recommended action, a related action or no action. Staff recommendations are subject to action and/or change by the committee.

- 1. Approval of Agenda
- 2. Public Communication
- 3. Approval of Minutes of April 1, 2015\*
- 4. Closed Session:

Conference with Labor Negotiator (pursuant to Government Code Section 54957.6) Employee Organizations: Machinists Automotive Trades District Lodge No. 1173

- 5. Lifeline Cycle 4 Grant Funding\*
- 6. Inter-Agency Employee Free Rides\*
- 7. FY2016 Draft Budget\*
- 8. Review of Vendor Bills, April 2015\*\*
- 9. Legal Services Statement, February 2015-General, February 2015 Labor\*\*
- 10. Adjournment

\*Enclosure

\*\*\*To be mailed under separate cover

FY2014/2015 A&F Committee Bob Simmons – Walnut Creek, Don Tatzin – Lafayette, Gregg Manning - Clayton

Clayton • Concord • Contra Costa County • Danville • Lafayette • Martinez Moraga • Orinda • Pleasant Hill • San Ramon • Walnut Creek

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

<sup>\*\*</sup>Enclosure for Committee Members

### **General Information**

<u>Public Comment</u>: Each person wishing to address the committee is requested to complete a Speakers Card for submittal to the Committee Chair before the meeting convenes or the applicable agenda item is discussed. Persons who address the Committee are also asked to furnish a copy of any written statement to the Committee Chair. Persons who wish to speak on matters set for Public Hearings will be heard when the Chair calls for comments from the public. After individuals have spoken, the Public Hearing is closed and the matter is subject to discussion and action by the Committee.

A period of thirty (30) minutes has been allocated for public comments concerning items of interest within the subject matter jurisdiction of the Committee. Each individual will be allotted three minutes, which may be extended at the discretion of the Committee Chair.

- <u>Consent Items</u>: All matters listed under the Consent Calendar are considered by the committee to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a committee member or a member of the public prior to when the committee votes on the motion to adopt.
- <u>Availability of Public Records:</u> All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body, will be available for public inspection at 2477 Arnold Industrial Way, Concord, California, at the same time that the public records are distributed or made available to the legislative body. The agenda and enclosures for this meeting are posted also on our website at www.countyconnection.com.
- <u>Accessible Public Meetings</u>: Upon request, County Connection will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service so that it is received by County Connection at least 48 hours before the meeting convenes. Requests should be sent to the Assistant to the General Manager, Lathina Hill, at 2477 Arnold Industrial Way, Concord, CA 94520 or hill@countyconnection.com.
- <u>Shuttle Service</u>: With 24-hour notice, a County Connection LINK shuttle can be available at the BART station nearest the meeting location for individuals who want to attend the meeting. To arrange for the shuttle service, please call Robert Greenwood 925/680 2072, no later than 24 hours prior to the start of the meeting.

### **Currently Scheduled Board and Committee Meetings**

Board of Directors:	Thursday, May 21, 9:00 a.m., County Connection Board Room
Administration & Finance:	Wednesday, June 3, 9:00 .am., 1676 N. California Blvd., S620, Walnut Creek
Advisory Committee:	TBA. County Connection Board Room
Marketing, Planning & Legislative:	Thursday, May 7, 8:30 a.m., Pleasant Hill City Hall Small Community Room
Operations & Scheduling:	Friday, May 8, 8:00 a.m. Supervisor Andersen's Office 309 Diablo Road, Danville,
	CA

### The above meeting schedules are subject to change. Please check the County Connection Website (www.countyconnection.com) or contact County Connection staff at 925/676-1976 to verify date, time and location prior to attending a meeting.

This agenda is posted on County Connection's Website (www.countyconnection.com) and at the County Connection Administrative Offices, 2477 Arnold Industrial Way, Concord, California

### INTER OFFICE MEMO

### Administration and Finance Committee Summary Minutes April 1, 2015

The meeting was called to order at 9:00 a.m. at the Walnut Creek offices of Hanson Bridgett. Those in attendance were:

Committee Members:	Director Don Tatzin Director Gregg Manning Director Bob Simmons
Staff:	General Manager Rick Ramacier Director of Transportation, Bill Churchill Director of Maintenance Scott Mitchell Director of Finance Kathy Casenave Senior Human Resource Manager Lisa Rettig
Legal Counsel	Pat Glenn
Public:	Ralph Hoffmann

- 1. <u>Approval of Agenda-</u> Approved.
- 2. <u>Public Communication-</u> Mr. Hoffmann spoke on the need to provide service on holidays because transit is an essential service.
- 3. Approval of Minutes of March 4, 2015- Approved.
- <u>Closed Session- Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)</u> <u>Amalgamated Transit Union, Local 1605, Machinists Automotive Trades District Lodge No. 1173, Teamsters</u> <u>Union, Local 856, AFL-CIO, Transit Superviors-</u> Committee members met with legal counsel and management staff and reported back in open session that no decisions had been made but direction was given to counsel.
- 5. <u>County Connection Investment Policy-Quarterly Reporting</u>- Director Casenave reported that County Connection's investments comply with its investment policy. The committee members reviewed the investments and approved forwarding to the Board's consent calendar with a recommendation for approval.
- 6. <u>FY 2014-15 MTC Transit Performance Initiative Grant-</u>Director Casenave reported on the MTC Transit Performance Initiative Grant. County Connection has been allocated \$262,207 in funds from this program. Laramie Bowron, Manager of Planning, reported in a memo that staff has identified two projects for this funding- Transitmix Software, which is a mapping program, and access improvement projects in Concord and Pleasant Hill. Staff recommends that the funds be used for these two projects. The committee approved forwarding to the Board's consent calendar with a recommendation for approval.
- 7. <u>Independent Accountant's report on National Transit Databse report Form FFA-10</u>- Director Casenave reported that the independent auditors, Brown Armstrong, reviewed the data we report to FTA on Form FFA-10 of the National Transit Database report and found that there were no exceptions noted as a result of applying required FTA procedures. The committee approved forwarding to the Board's consent calendar with a recommendation for approval.
- Income Statements for the Six Months ended December 31, 2014- Director Casenave noted that actual expenses for the six months were 7.3% under the year to date budget. The expense categories with the most significant variances were wages, \$173K; services, \$163K, and materials and supplies, \$490K. Information only.

- 9. <u>FY 2016 Draft Budget-</u> Director Casenave discussed the second draft of the FY 2016 operating and capital budget. The FY 2015 actual operating expenses are projected to be 5% (\$2,034,763) under budget. The contingency of \$883,000 will not be needed. Any TDA 4.0 not used for expenses will be returned to MTC to be credited to our reserve. The FY 2016 draft budget is \$3.5 million over FY 2015 estimated actual. Most of the increase is in wages and benefits categoroes, and diesel fuel. Director Casenave advised that this draft, if approved, will be used for the TDA claim. There will be an updated draft prepared for the May meeting before a final budget is adopted in June. The committee members discussed various aspects of the budget and the 10 year forecast. Staff requested that this draft be put on the Board agenda for review and discussion. Approved.
- 10. Review of Vendor Bills, March 2015- Reviewed.
- 11. Legal Services Statement, January 2015 General and Labor- Approved.
- 12. Adjournment- The meeting was adjourned. The next meetings are scheduled for Wednesday, May 6 and June 3 at 9:00 a.m.

Kathy Casenave, Director of Finance

### **INTER OFFICE MEMO**

To: Administration and Finance Committee

Date: April 27, 2015

From: Laramie Bowron, Manager of Planning

Reviewed by:

### Subject: Lifeline Cycle 4 Grant Funding

### Summary:

As part of County Connection's Lifeline Cycle 4 grant application, the Metropolitan Transportation Commission (MTC) requires the adoption of a resolution of local support.

### Background:

The Lifeline Transportation Program funds projects that improve mobility for lowincome residents of the Bay Area. It supports community-based transportation projects that improve a range of transportation choices by adding a variety of new or expanded services.

Cycle 4 covers a three-year programming cycle, FY2013-14 to FY2015-16 and is funded with: State Transit Assistance (STA), Proposition 1B, and Section 5307 Job Access and Reverse Commute (JARC) funds.

The STA and JARC funds are assigned to counties based on their share of the regional lowincome population.

Prop. 1B is assigned directly to transit operators based on a formula that distributes half of the funds according to the transit operators' share of the regional low-income ridership, and half of the funds according to the transit operators' share of the regional low-income population.

County Connection was allocated \$255,194 in Prop. 1B funds and the Contra Costa Transportation Authority (CCTA) was allocated \$5,628,449 in STA and JARC funds, \$1,600,000 of which was subsequently allocated to County Connection.

County Connection submitted the following projects which received concurrence from CCTA and MTC:

Project	Fund Source	Funding Amount	Local Match	Total	Project Description	
City of Concord - Bus Stop Access Improvement	Prop. 1B	\$255,194	\$63,798	\$318,992	Improve access to bus stops in the Monument Cooridor. Improvements include: Reconstructing Concrete Sidewalks, Reconstructing Driveways, Installing Red Curb, Install Concrete Surfaces (Pedestrian Landings), Reconstructing ADA Ramps, Installing Concrete Bus Pads, Installing Pedestrian Scale Light posts, and adding street furniture including shelters and benches.	
Lifeline Service Preservation	Lifeline	\$1,600,000	\$7,998,697	\$9,598,697	Funds will be utilized to continue service to Communities of Concern in the Central portions of Contra Costa County. Funding this project would preserve existing headways and service span on the followin routes: 11, 14, 16, 18, 19, 311, 314, and 316	

### **Recommendation:**

Staff recommends that the Committee approve use of the Lifeline funds to complete the projects listed above. A resolution is required by MTC and will be included in the Board packet if approved by the committee.

### **Financial Implications:**

The required local match would be funded with TDA funds and farebox revenues.



### INTER OFFICE MEMO

To: A&F Committee

From: Bill Churchill

**Director of Transportation** 

Date: April 30<sup>th</sup>, 2015 Reviewed by:

### SUBJECT: Inter-Agency Employee Free Rides

### Summary of Issues:

Back in the early nineties in an effort to demonstrate cooperation and to ease regional transportation needs, the four small operators, Benicia Transit, County Connection, LAVTA and TriDelta Transit entered into a formal agreement allowing passengers to ride free with a transfer from one Authority's service area to another. Out of this policy and unknown to management grew the practice of allowing employees to ride free when traveling in a neighboring Authority's service area with a valid employee ID. A contributing factor to the growth of this practice may be the fact that both TriDelta Transit and County Connection have policies that allow their employees and their dependents use of their respective bus services for free

Sometime in 2007 Cindy Dalhgren, Director of Administration, discovered the practice and worked with TriDelta Transit to establish a one year trial period where employees of County Connection could ride free in the TriDelta Transit service area and County Connection would reciprocate the practice for TriDelta Transit employees. Cindy clearly had the goal of legitimizing the practice, unfortunately she failed to notify the General Manager of the agreement and nothing was established at the end of the trial period. While it appears the formalization of allowing employees to ride free in neighboring service areas faded into the background, the practice has continued to exist by our respective employees.

Since Cindy's efforts in 2007, this practice has quietly gone un-noticed, primarily due to the small number of employees taking advantage of it. Staff estimates there are two to three County Connection employees regularly using the TriDelta Transit service and only one known TriDelta Transit employee using County Connection buses. Recently however, following a shift change at TriDelta Transit, a bus operator refused to allow a County Connection employee to ride free. This particular employee has been riding free for over a decade and was rather surprised at the response and decided to bring the issue to management. As a result, staff at both County Connection and TriDelta Transit began to research this issue and

found the practice of giving free rides to employees from the other agency has existed since the early 90's. Although this has been going on a long time the volume of ridership has always been so small that it is meaningless in terms of lost revenue and vehicle load capacity for either agency. In conclusion staff at both County Connection and TriDelta Transit agreed to bring this issue to their respective boards and recommend the practice of providing free rides to employees from the other agency be allowed to continue.

### **Recommendation:**

Staff recommends the committee authorize staff to provide employees of TriDelta Transit the use of County Connection fixed route bus services for free with a valid TriDelta Transit employee ID card.

### **Financial Implications:**

The volume of ridership generated by allowing TriDelta Transit employees use of County connection's service area is so minimal that there is no financial impact.

### **Options:**

- 1) Approve recommendation
- 2) Decline recommendation
- 3) Other



### INTER OFFICE MEMO

To: Administration and Finance Committee

From: Kathy Casenave, Director of Finance Ke

Date: April 29, 2015

Reviewed by:

### SUBJECT: Third Draft, FY 2016 Draft Budget and Ten Year Forecast

The third draft budget and forecast are submitted for your review. Staff requests that you forward to the Board of Directors for review and discussion. Staff will submit a final proposed budget for Board approval at the June meeting. There have been some minor changes since submitting the draft budget in April.

### FY 2015 Estimated Actual:

Estimated Operating Expenses (Page 2) for FY 2015 are expected to be \$32,990,757, and are \$2,074,581 (5.9%) under budget.

Most of this is attributable to:

- lower than expected materials and supplies (mainly diesel fuel (\$814K) and repair parts (\$101K))
- lower estimated wages and benefits (\$155K)
- the contingency expense not needed (\$883K).

The estimated actual operating expenses and revenues in this draft are slightly lower than the estimate in April (\$39,818).

FY 2015 Operating expense changes:

\$ (!	93,572)	Wages are estimated to be lower than previously projected, mainly in operator wages (\$86,500).
\$ (	53,754	Benefits are expected to be higher, mainly in sick leave (\$36K) and other paid time off.

FY 2015 Operating revenue changes:

\$ (140,044)	Passenger fare projections are lower than previously estimated in both the farebox and in pass sales.
\$ 35,284	Special fares revenue is projected to be slightly higher than the last estimate due to change in projection for the Walnut Creek expanded service, ACE, and minor changes in other estimates for contracted service such as St. Mary's shuttle.
\$ 64,942	TDA 4.0 earned is expected to be more than previously projected because passenger fares are lower, partially offset by lower expenses and an increase in the special fare revenue projection.

### FY 2016 Draft Budget

The proposed draft budget is \$36,438,876, 10.5% more than the FY 2015 estimate actual. It includes an operating contingency of \$1,024,107. The largest variances compared to FY 2015 estimated actual are:

+\$	509,030	A potential increase in cost due to wage increases, filling vacancies, and an increase in service (Martinez shuttle) which will be 80% reimbursed.
+\$	772,392	Fringe benefits are expected to be higher for a variety of reasons-mainly \$392K in PERS retirement; \$104K in medical, which includes OPEB retiree benefits; and \$224K in cafeteria contributions.
+\$	201,410	Services are expected to be higher mainly for Clipper maintenance (\$100k) and various outside repairs.
+\$	589,767	Materials and supplies are expected to be higher mainly due to diesel fuel (\$439k) and repair parts (\$102k).
+\$	247,653	Paratransit purchased transportation is expected to increase due to an increase service hours and a contract increase.

The FY 2016 budgeted operating expenses and revenues in this draft are slightly lower than the estimate in April (\$106,855).

FY 2016 Operating expense changes:

\$ (90,593)	Wages are estimated to be lower than previously projected, mainly in operator wages (\$80,100).
\$ (15,370)	Benefits are expected to be lower mainly in various paid time off categories.
\$ ( 893)	The contingency line time was adjusted to balance.

FY 2016 Operating revenue changes:

\$ (142,845)	Passenger fare projections are lower than in both the farebox and in pass sales based on a lower projection for FY 2015 revenue
\$ 35,989	Special fares revenue is projected to be slightly higher than the last estimate due to the change in projection for FY 2015 estimated actual.

### Key Assumptions Used for the Ten-Year Financial Forecast -

### **TDA Revenue-**

The Contra Costa Auditor Controller's revised estimate for FY 2015 is \$16,295,500; this amount is 4.58% over the FY 2014 actual. The estimate for FY 2016 is \$17,054,847, a 4.7% increase.

The Auditor Controller does not provide a projection beyond FY 2016. In this forecast, staff has estimated the TDA growth rate for FY 2017 as 3.5% and 3% in all years after. This is less than the Measure J sales tax projection in the Strategic Plan published in July 2011 (4.03% in FY 2017 going up to 4.53% in FY 2020). Even with a conservative growth rate, the forecast shows a positive reserve balance in all years.

### **Operating Revenues-**

- Passenger fares are increased 2% annually for Fixed route and 3% for Paratransit. Fare increases are projected for FY2017, FY 2020 and FY 2023.
- STA revenue for FY 2016 is estimated by MTC; a 2.5% growth rate is assumed in the out years.
- Measure J is projected to grow at the rate used in the Contra Costa Transportation Authority's revised Measure J Strategic Plan published in July 2011- 4.03% for FY 2017- FY 2019, and 4.54% for FY 2020 and beyond.

### **Operating Expenses-**

The forecast assumes that the service levels will remain the same, except for the Martinez shuttle, which will be 80% funded with new revenue.

A 2.5% growth rate in the out years has been used for fixed route nonwage expenses except as noted in the following bullets:

- 3% was used in FY 2017 and FY 2018.
- Paratransit expenses have been increased by 3% per year
- Cafeteria plan expenses have been increased 4-6% per year.
- Diesel fuel has been increased by 25% for FY 2016; a 3%-2.5% increase thereafter.
- PERS employer rate for FY 2015 is 7.105%. The rate for FY 2016 will be 8.997%- and almost 27% increase. CalPERS estimated that the rates will be 9.2% for FY 2017; 9%, FY 2018; 8.8%. FY 2019; 8.6%, FY 2020; and 8.4%, FY 2021. Staff has used the 8.4% from then on. Although the rates for FY 2016-FY 2018 are higher than the previous CalPERS estimate, the rates from after that are lower (ex. FY 2020 is now 8.6%, 10.6% was used in the June 2014 forecast). The result is a reduction in estimated PERS expense for the 10 year forecast.

### Capital Program Page 7-

There are no vehicle purchases slated for FY 2016. In FY 2017, 42 Paratransit vehicles will be due for replacement. The next large vehicle purchase will be in FY 2022- 40 fixed route vehicles and 45 Paratransit vehicles. There have been no changes in the capital program since the April draft.

### TDA Reserve-

The TDA Reserve is \$4.337 million at the end of FY 2024. This is an increase of \$1.486 million from the April 2015 draft.

There are several factors that have contributed to the differences in the two projections:

- Passenger Fares- Fares for FY 2015 and FY 2016 are projected to be lower than the previous draft. The lower fare projections are carried forward to subsequent years. The result is that total fares projected for FY 2015-FY 2024 in this forecast is \$1.781 million less than the April forecast.
- Offsetting the reduction in passenger fares, operating expenses for the FY 2015-FY 2024 period are **\$2.881 million less** than the April forecast, mainly in wages and benefits.
- Also offsetting the reduced passenger fare revenue, special fares are \$386K more than the April forecast.
- The net result of the above three changes is that TDA revenue needed to match expenses has been reduced by \$1.486 million, creating a larger TDA reserve..

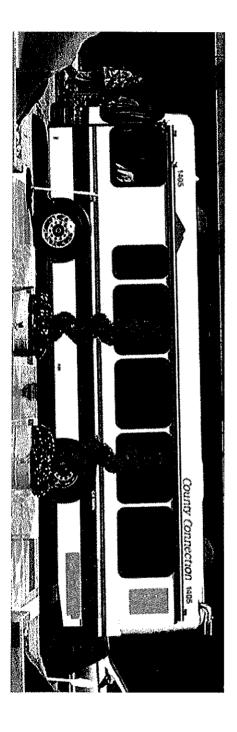
The reserve at the end of FY 2015 is estimated to be 10% of the operating budget. The lowest reserve is projected to be in FY 2022, at 7% of the operating budget.

### **RECOMMENDATION:**

Staff requests that the A&F Committee forward this draft budget to the Board for review and comment. A final proposed budget will be submitted in June for approval.

## DRAFT Operating and Capital Budget

Fiscal Year 2016



CENTRAL CONTRA COSTA TRANSIT AUTHORITY

May 6, 2015

Concord, California

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

FY 2016 Budget Table of Contents

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ω	Operating Revenue
2	<b>Operating Expense</b>
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			Capital				Operations		
Grand Total	Subtotal	Fixed Route Paratransit		Subtotal	Paratransit	Fixed Route	ons		
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55,327,235 \$	22,336,478 \$	21,977,540 358,938		32,990,757	5,144,772	27,845,985		FY 2015	STACTIN
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57,401,816	22,336,478	21,977,540 358,938		35,065,338	5,249,079	29,816,259		BUDGET FY 2015	
-3.6% \$	0.0% \$	0.0% \$ \$		-5.9% \$	-2.0% \$	-6.6% \$		% VARIANCE	
37,742,876		1,154,000				31,045,679		BUDGET FY 2016	
-31.8%	-94.2%			10.5%		11.5%		EST ACT	

CENTRAL CONTRA COSTA TRANSIT AUTHORITY FY 2016 BUDGET SUMMARY

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Category	ACTUAL FY 2014	ESTACT FY 2015 E	APPROVED 1 BUDGET FY 2015	ES1/AC1 over(under) Budget Amount +/(-) % +/(-)		PROPOSED BUDGET FY 2016	FY2016 vs 2015 EstActual Amount +/(-) % +/(-)	EstActual % +/(-)
Fixed Route	51251. J. 46075							
Wages	12,451,226	12,635,056	12.869.319	(234.263)	-1.8%	13.144.086	509.030	4.0%
Fringe benefits	8,287,198	8,649,957	8,610,183	39,774	0.5%	9.422.350	772.392	8.9%
Total Wages and benefits	20,738,424	21,285,013	21,479,502	(194,489)	-0.9%	22:566,436	1,281,422	6.0%
Services	2,051,599	2,062,560	2,014,994	47,566	2.4%	2,263,970	201,410	9.8%
Materials and supplies	3,134,572	3,012,843	3,964,935	(952,092)	-24.0%	3,602,610	589,767	19.6%
Utilities	264,835	340,297	322,000	18,297	5.7%	322,500	(17,797)	-5.2%
Casualty and liability	740,595	570,294	468,507	101,787	21.7%	567,861	(2,433)	-0.4%
Taxes	325,172	237;470	325,000	(87,530)	-26.9%	285,000	47,530	20.0%
Leases and rentals	36,402	24,915	40,700	(15,785)	-38.8%	42,000	17,085	68.6%
Miscellaneous	140,556	147,831	129,700	18,131	14.0%	183,400	35,569	24.1%
Purchased transportation	170,743	164,762	187,795	(23,033)	-12.3%	187,795	23,033	14.0%
Total Other Expenses	6,864,474	6,560,972	7,453,631	(892,659)	-12.0%	7,455,136	894,165	13.6%
Subtotal	27,602,898	27,845,985	28,933,133	(1,087,148)	-3.8%	30,021,572	2,175,587	7.8%
Contingency	séevustor /		883,126	(883,126)	-100.0%	1.024,107	1.024.107	
Subtotal	27,602,898	27,845,985	29,816,259	(1,970,274)	-6.6%	31,045,679	3,199,694	11.49%
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	07 540	00 337	776 60	1000 67	200		5	
Frince benefits	47.834	61 374	53 155	(2,900) 8 210	4.0% זא דע/	60100	2,090 C60'S	4.3%
Total Wages and benefits	145,383	150,712	146,472	4,240	2.9%	154.624	3.913	2.6%
Services	25,666	16,553	21,520	(4,967)	-23.1%	11,320	(5,233)	-31.6%
Materials and supplies	1,601	2;000	3,800	(1,800)	-47.4%	3,400	1,400	70.0%
Utilities	19,953	20,300	20,800	(500)	-2.4%	20,800	500	2.5%
Taxes	144	321	600	(279)	-46.5%	400	79	24.6%
Miscellaneous	2,180	828	930	(102)	-11.0%	941	113	13.6%
Purchased transportation	5,035,998	4,954,058	5,054,957	(100,899)	-2.0%	5,201,711	247,653	5.0%
Total Other Expenses	5,085,542	4,994,060	5,102,607	(108,547)	-2.1%	5,238,572	244,512	4.9%
	1. 1988				845			
Subtotal	5,230,925	5,144,772	5,249,079	(104,307)	-2.0%	5,393,197	248,424	4.8%
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4.8%	248.425	5.393.197	-2.0%	(104,307)	5,249,079	5,144,772	5,230,925	Subtotal
2.0%	3,480	177,480	-2.0%	(3,480)	177,480	174,000	179,547	BART ADA Service/Other
-12.3%	(136,700)	977,582	0.0%		1,114,282	1,114,282	916,116	STA Paratransit & Rev based
3.41%	47,123	1,428,000	2.2%	30,000	1,350,877	1,380,877	1,308,400	Measure J
100.0%	•							IDA 4.0
8.3%	63,530	829,680	0.0%		766,150	766,150	812,956	TDA 4.5
23.9%	258,448	1,340,633	-16.0%	(206,813)	1,288,998	1,082,185	1,392,859	FTA Section 5307
0.0%	ı	100	0.0%		100	100	79	Non-Operating revenue
2.0%	12,544	639,721	13.8%	75,986	551,192	627,178	620,968	Fare revenue
								Paratransit
11.5%	3,199,694	31,045,679	-6.6%	(1,970,274)	29,816,259	27,845,985	27,560,029	Subtotal
	ŗ						23,302	Lifeline
0.0%	•	145,339	0.0%		145,339	145,339	145,339	RM 2/Other- Express
643.5%	160,881	185,881	100.0%	(134,000)	159,000	25,000	175,631	Other Local Grants
	100,000	100,000		ı		ı		Dougherty Valley revenue
6.0%	42,106	739,702	0.0%	I	697,596	697,596	658,814	BART Express Funds
-1.51%	(64,456)	4,212,120	0.0%		4,276,576	4,276,576	4,081,743	Measure J
18.0%	2,740,971	17,978,531	-9.4%	(1,588,446)	16,826,006	15,237,560	14,665,449	TDA 4.0
6.6%	136,451	2,204,998	0.0%	3	2,068,547	2,068,547	2,149,883	STA Pop
0.0%	ı	116,919		•	116,919	116,919		Other State Grants
13.7%	6,400	53,200		46,800		46,800		FTA New Freedom
	I						488,159	FTA Preventive Maintenance
100.0%	(30,000)		0.0%		30,000	30,000		FTA Section 5303
0.0%	1	110,000	-8.3%	(10,000)	120,000	110,000	107,836	Non-Operating rev
2.9%	17,500	617,100	1.2%	7,388	592,212	599,600	579,738	Advertising revenue
2.0%	89,841	4,581,889	-6.1%	(292,016)	4,784,064	4,492,048	4,484,135	
2.0%	27,525	1,403,790	10.2%	127,701	1,248,564	1,376,265	1,169,472	Special service revenue
2.0%	62,316	3,178,099	-11.9%	(419,717)	3,535,500	3,115,783	3,314,663	Fare revenue
								Fixed Route
% +/(-)	Amount +/(-)	0	% +/(-)	Amount +/(-)	<b>BUDGET FY 2015</b>	FY 2015	FY 2014	Category
stActual	FY2016 vs 2015 Es	BUDGET FY 2016 FY2016 vs 2015 EstActua		EST/ACT over(under) Budget	APPROVED	EST/ACT	ACT	

### **County Connection** CENTRAL CONTRA COSTA TRANSIT AUTHORITY FY 2016 BUDGET- OPERATING REVENUES

4/30/2015

Total

ŝ

32,790,954 \$ 32,990,757

35,065,338 \$

(2,074,581)

-6.0%

\$

36,438,876

\$

3,448,119

10.5%

### **Capital Program** STA Paratransit STA Pop TDA 4.0 BART ADA Service/other Fare revenue Paratransit RM2- Express BART Express Funds Other State Grants Special service revenue Fare revenue Measure J Non-operating revenue Other Local Grants Dougherty Valley grants Measure J TDA 4.0 FTA Preventive Maintenance Non-Operating revenue Advertising Revenue Fixed Route Total Paratransit Operating Revenue Total Fixed Route Operating Revenue Lifeline-CCTA FTA Section 5303 FTA Section 5307 TDA 4.5 TDA 4.0 θ ഗ G S Anticipated Revenue 30,068,795 17,054,847 5,393,197 1,428,000 1,340,633 3,178,099 4,212,120 2,204,998 1,403,790 977,582 829,680 177,480 639,721 739,702 116,919 617,100 145,339 110,000 185,881 100,000 100 ī 0 Ś 69 Ś ω Anticipated Utilization 30,992,479 17,978,531 4,212,120 5,393,197 2,204,998 1,428,000 1,340,633 3,178,099 1,304,000 639,721 1,403,790 177,480 977,582 829,680 185,881 739,702 116,919 145,339 100,000 110,000 617,100 100 0 ŝ Ś Difference (1,304,000) (923,684) (923,684) 0 00 0000 $\circ$ 0 0 0 Ö $\circ$ 0 0 0 0 0 0 0

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY** FY 2016 Revenue Source Utilization

County Connection

4/30/2015

<del>(</del>7

(2,227,684)

4

Increase (Decrease) to TDA reserve

<b>Total Operations</b>		Fixed Route Operations									Administration	General												Maintenance									Transportation		
ō	Paratransit	Total	Subtotal in tuil time equivalents	Planning/Scheduling	! <del>-</del> -	Customer service	Marketing	Human Resources	Finance	Stores workers	Stores & Procurement	General Administration	Total Maintenance		Bus service workers	Mechanic, Level I	Mechanic, Level II	Mechanic, Level III	Mechanic, Level IV	Mechanic, Level V	Mechanic, Level VI		Facilities	Maintenance administration	Total Transportation		Full-time stand-by (Protection)	Part-time runs	Full-time runs		Transit Supervisor/Dispatcher	Training	Transportation administration	Position Type	
259.0	2.0	257.0	31.0	5.0	2.0	6.5	3.0	2.0	5.0	2.0	1.0	4.5	39.0	29.0	10.0	1.0	2.0	7.0	4.0	5.0		10.0	5.0	5.0	187.0	172.0	35.0	12.0	125.0	15.0	10.0	2.0	3.0	FY 2011 ACTUAL	
258.0	2.0	256.0	30.0	6.0	2.0	6.0	2.0	2.0	5.0	2.0	1.0	4.0	39.0	29.0	10.0	1.0	2.0	7.0	4.0	5.0		10.0	5.0	5.0	187.0	172.0	35.0	12.0	125.0	15.0	10.0	2.0	3.0	FY 2012 ACTUAL	
261.0	2.0	259.0	29.0	6.0	2.0	6.0	2.0	2.0	5.0	2.0	1.0	3.0	39.0	29.0	10.0	1.0	2.0	7.0	4.0	5.0		10.0	5.0	5.0	191.0	175.0	36.0	12.0	127.0	16.0	10.0	2.0	4.0	FY 2013 ACTUAL	
264.0	2.0	262.0	29.0	6.0	2.0	6.0	2.0	2.0	5.0	2.0	1.0	3.0	40.0	29.0	10.0	3.0	3.0	5.0	3.0	5.0		11.0	6.0	5.0	193.0	176.0	36.0	12.0	128.0	17.0	11.0	2,0	4.0	FY 2014 ACTUAL	
265.0	2.0	263.0	29.0	6.0	2.0	6.0	2.0	2.0	5.0	2.0	1.0	3.0	40.0	29.0	10.0	1.0	2.0	7.0	4.0	5.0		11.0	6.0	5.0	194.0	<u>ь</u>	36.0	12.0		_	12.0	2.0	4.0	FY 2015 BUDGET	
263,0	2.0	261.0	30.0		2.0									26.0					5 <u>0</u>				6.0		-			12.0			12.0			FY 2015 ACTUAL	
266.0	2.0	264.0			2.0								40.0			1.0										) 176.0					) 12.0			FY 2016 BUDGET	I

County Connection CENTRAL CONTRA COSTA TRANSIT AUTHORITY STAFFING

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### **County Connection** CENTRAL CONTRA COSTA TRANSIT AUTHORITY FY2016 CAPITAL PROGRAM

			Funding Source		
	Fed	State	State		
		Bridge Tolls	Bonds	TDA	Total
Non Revenue Fleet			÷	66,000 \$	66,000
Facility Maintenance and Modernization				465,000 \$	465,000
Tools & Maintenance Equipment				257,000 \$	257,000
IT Equipment/Software				\$400,000 \$	400,000
Furniture & Office Equipment				\$116,000 \$	116,000
Total	-		-	1,304,000 \$	1,304,000

# County Connection CENTRAL CONTRA COSTA TRANSIT AUTHORITY CAPITAL PROGRAM In \$Thousands

	Total Paratransit	Total Fixed-Route	Total Capital Program	Office Furniture and Equipment	Maintenance Equipment & Tools	Information Technology	Signage and Street Amenities	Facility Maintenance & Modernization	Revenue Fleet	Non Revenue Fleet	Programs
\$ 10		-	<b>د</b>								FY2014
9,403 \$	0	19,403	19,403	0	120	365	0	855	17,952	111	014
\$ 19,403 \$ 22,336 \$ 1,304 \$	359	21,978	22,336	50	220	328	500	1,115	20,123	0	FY2015
1,304 \$	150	1,154	1,304	116	257	400	0	465	0	66	FY2016
	3,728	1,228	4,956	50	165	300	0	550	3,728	163	FY2017
4,956 \$ 1,713 \$ 1,781 \$	782	931	1,713	123	100	80	0	550	782	78	FY2018
1,781 \$	761	1,020	1,781	50	275	195	500	0	761	0	FY2019
\$ 689	0	689	689	70	65	85 5	0	100	0	369	FY2020
	0	547	547	08	50	180	0	100	0	137	FY2021
547 \$ 30,554 \$ 1,810 \$	4,528	26,025	30,554	80	50	300	0	100	30,024		FY 2022
\$ 1,810	600	1,210	1,810	80	50	80	500	500	. 600	0	FY 2023
\$ 3,290	0	3,290	3,290					2,100	0	0	FY 2024
88,383	10,908	77,475	88,383						73,970	924	Total

Revenue Fleet replacements # Fixed Route vehicles # Paratransit vehicles	Total Capital Revenue	To be Determined	Carryover of Prior yrs funding	Bridge Toll Revenue	State Transportation- 1B security	Lifeline- 1B pop based bonds	State Transportation bonds	Transportation Development Act	Fed 5307	Funding Source
33	19,403	,		869	ı	485	1,091	2,478	14,480	FY2014
မ အ	22,337	500	1,117	929	J	J	3,210	378	16,203	FY2015
	1,304	1	ı	ı	1	I	I	1,304	1	FY2016
42	4,956		•	180	ı	ı	453	1,228	3,094	FY2017
თ	1,713	•	•	38	J	ı	95	931	649	FY2018
4	1,781	500	ı	37	·	ı	93	520	632	FY2019
	689	ı	ı	ı	•	•	ı	689	•	FY2020
	547	1	,		ı	,		547		FY2021
40 45	30,554			1,417	ı	ı	1,032	3,781	24,323	FY 2022
Ø	1,810	500		29	ı	ı	ı	793	488	FY 2023
	3,290	2,000	,	,	ı	1	J	1,290		
104 106	88,383	3,500	1,117	3,499	0	485	5,974	13,939	59,868	Total

TEN YEAR FORECAST In \$ Thousands

31 Total CCCTA Operating Budget	% increase in expenses	30 Total Paratransit Operating Expenses	29 Total Paratransit Operating Revenue	28 Bart ADA service				24 TDA 4.5	23 FTA Section 5307	22 Non-Operating revenue	21 Passenger Fares	Revenue Hours	20 Total Fixed Route Operating Expenses	19 Operating expense contingency		18 Operating Expenses w/o contingency	17 Total Fixed Route Operating Revenue			14 Other Local Grants	13 Dougherty Valley dev fees/other	12 BART Express Funds	11 Measure J	10 TDA 4.0	9 STA Population	8 Other state grants	7 FTA New Freedom	6 FTA Preventive Maintenance	5 FTA Sec 8 Planning	4 Investment & Other	3 Advertising	2 Special Fares	1 Passenger Fares	Revenue Hours	
Budget	ISes	ng Expenses	ing Revenue		ased								ating Expenses	itingency	ISes	contingency	ting Revenue				s/other							ance							
\$ 32,834 \$		5,231	5,231	180	916	1,308		813	1,393	1	621	74,394	27,603			27,603	27,560	23	145	176	ı	659	4,082	14,665	2,150	ı		488	,	108	580	1,169	3,315	222,504	FY2014
32,991	-1.6%	5,145	5,145	174	1,114	1,381	(0,102)	766	1,082	ı	627	74,394	27,846		%6.0	27,846	27,846	1	145	25	ı	869	4,277	15,238	2,069	117	47	ı	30	110	600	1,376	3,116	222,504	FY2015
\$ 36,439	4.8%	5,393	5,393	177	978	1,428		830	1,341	•	640	74,394	31,046	1,024	7.8%	30,022	31,046	1	145	186	100	740	4,212	17,979	2,205	117	53	ı	1	110	617	1,404	3,178	224,324	FY2016
\$ 37,206	3.0%	5,555	5,554	183	1,002	1,486		859	1,295		729	74,394	31,651		5.4%	31,651	31,651		145	190	150	762	4,382	17,603	2,173	117		375	30	110	623	1,432	3,559	224,324	FY2017
\$ 38,228	3.0%	5,721	5,720	188	1,027	1,545		884	1,331		744	74,394	32,507		2.7%	32,507	32,507		145	193	150	785	4,559	18,118	2,228	117		382		110	629	1,461	3,631	224,324	FY 2018
\$ 39,204	3.0%	5,891	5,890	194	1,053	1,616		911	1,358		759	74,394	33,313		2.5%	33,313	33,313		145	197	150	808	4,765	18,489	2,283	117		390	30	110	635	1,490	3,703	224,324	FY 2019
\$ 40,206	3.0%	6,067	6,066	200	1,079	1,689		938	1,295		865	74,394	34,139		2.5%	34,139	34,139		145	201	164	833	4,981	18,532	2,340	117		398		110	650	1,520	4,148	224,324	FY 2020
\$ 41,234	3.0%	6,248	6,247	206	1,106	1,765		996	1,321		882	74,394	34,986		2.5%	34,986	34,986		145	205		858	5,207	19,062	2,399	117		406	30	110	667	1,550	4,231	224,324	FY 2021
\$ 42,322	3.0%	6,434	6,433	212	1,134	1,845		995	1,346		006	74,394	35,888		2.6%	35,888	35,888		145	209	ł	883	5,443	19,527	2,459	117		414		110	683	1,581	4,315	224,324	FY 2022
	3.0%	6,625	6,624	218	1,162	1,845		1,025	1,347		1,026	74,394	36,813		2.6%	36,813	36,813		145	214	I	910	5,690	19,509	2,520	117		422	30	110	700	1,613	4,833	224,324	FY 2023
\$ 44,588	3.0%	6,823	6,822	225	1,191	1,929		1,056	1,374		1,046	74,394	37,765		2.6%	37,765	37,765		145	218	I	937	5,948	19,984	2,583	117		431		110	718	1,645	4,930	224,324	FY 2024

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### County Connection CENTRAL CONTRA COSTA TRANSIT AUTHORITY

## TEN YEAR FORECAST In \$ Thousands

41 Total Capital Revenue	40 To be deterimined	39 Carryover of unused prior year funding	38 Bridge Toll revenues	37 State Transportation- 1B security	36 Lifeline- 1B pop based bonds	35 Prop 1B bonds	34 Transportation Development Act	33 Federal	32 Capital Revenue	
\$ 19,403 \$ 22,337 \$ 1,304 \$ 4,956 \$ 1,713			868		485	1,091	2,479	14,480		FY2014
\$ 22,337	500	1,117	929			3,210	378	16,203		FY2015
\$ 1,304 \$	•	1	ſ	I		I	1,304	I		FY2016
3 4,956 <b>3</b>	I	I	180			453	1,228	3,094		FY2017 FY 2018
5 1,713 \$	1	ı	38		ı	95	931	649		FY 2018
5 1,781	500	I	37	ı	ı	93	520	632		FY 2019
1,781 \$ 689 \$	I	۱	,	ı	1	ı	689			FY 2020
\$ 547	1	ı	I	ſ	ı	ı	547	I		FY 2021
547 \$ 30,554 \$ 1,810 \$ 3,29		I	1,417	ı		1,032	3,781	24,323		FY 2022
\$ 1,810	500	ı	29	ı	,	ı	793	488		FY 2019 FY 2020 FY 2021 FY 2022 FY 2023 FY 2024
\$ 3,290	2,000	I	I		ı	I	1,290	I		FY 2024

\$ 19,403 \$ 22,337 \$ 1,304 \$ 4,956 \$ 1,713 \$ 1,781 \$ \$ 689 547 \$ 30,554 \$ 1,810 \$ 3,290

42 Capital Projects

### **County Connection** CENTRAL CONTRA COSTA TRANSIT AUTHORITY TDA RESERVE In \$ Thousands

		49	\$	47	<del>6</del> 5		1	44	£3	
Percentage of operating budget	Number Of Months of Operating Expenses in Reserve	Ending TDA Reserve	Used for capital program	TDA used for Operations	Used for Fixed route operations Used for Paratransit operations	TDA 4.0 Needed for Operations and Capital:		Estimated TDA 4 0 Allocation	Beginning Balance	
		φ			-	al	¢		ഗ	ת
29%	ა. 5	9,522	(2,479)	(14,665)	(14,665) -			1ភ ភ្លេ <u>។</u>	11,085 \$ 9,522 \$ 10,202 \$ 7,974 \$	FY2014
		& _		<u>(</u> )	<u>, , ,</u>			A _	φ	FY
31%	3.7	10,202	(378)	(15,237)	(15,238) 0.10200		4.58%	16.006 \$	9,522	FY2015
		\$	~	(1)	( <u>1</u>			<i>ج</i> م ب	÷	FY2016
22%	2.6	7,974	(1,304)	(17,979)	- (17,979)		4.66%	17 055	),202	016
		₩					e	A	\$	ע
18%	2.2	6,794	(1,228)	(17,603)	(17,603) -			17 653	7,974	FY2017
		÷		_						Ŗ
16%	1.9	5,926	(931)	(18,118)	(18,118) -		3.00%		6,794	FY 2018
		69		<b>(</b> ]	Ē				⇔	F
14%	1.7	5,644	(520)	(18,489)	(18,489) -		3.00%	8 707	5,926	FY 2019
		↔		E)	(1) (1)		- -	<u>-</u>	<del>с</del> э	FY 2020
14%	1.7	5,712 \$	(689)	(18,532)	(18,532) -		3.00%	A 10 280 A	,644	020
		57						A	ω	FY
14%	1.7	5,970 \$	(547)	(19,062)	(19,062) -		19,007 3.00%	10 267	5,926 \$ 5,644 \$ 5,712 \$ 5,970 \$ 3,125 \$	FY 2021
		11 11	_	Ē	G		6	A .	€9	Ŗ
7%	0.9	3,125 \$	(3,781)	(19,527)	(19,527) -		6 20,402 ¢ 21,077 ¢	00 763	5,970	FY 2022
				Ē	(1		6 N	ი ა	Ω	FY 2023
9%	د. د	3,901	(793)	(19,508)	(19,508) -		3.00%	1 077	3,125	
		\$	~	Ē	(1		6 N	ค ง	Ф	FY 2024
10%	1.2	4,337	(1,290)	(19,983)	- -		∠ 1,1 ∪3 3.00%	1 700	3,901	2024

# CENTRAL CONTRA COSTA TRANSIT AUTHORITY

	Sick, Satety & Irng Sick, General Admin	Sick, Finance	Sick, EE Services	Sick, Promotion	Sick, Customer Svc	Sick, Building Maint.	Sick, Maint Admin	Sick, Scheduling	Sick, Trans Admin	Sick, Operators	Total Wages	Wages, Mechanic Bonus	Wages, Mechanics	Wages, Serv Wrkr Bonus	Wages, Service Workers	Wages, Planning	Wages, Board	Wages, Admin Bonus	Performance based Comp Pool	Salaried Pool	Wages, General Admin	Wages, Safety & Trng	Wages, Finance	Wages, EE Services	Wages, Promotion	Wages, Customer Service	Wages, Building Maint.	Wages, Maint Admin	Wages, Scheduling	Wages, Trans Admin	Wages, Operator/trainer	Wages, Operators	FIXED ROUTE	
	2,447 3,312	15,895	970	4,096	12,550	18,342	3,762	6,655	22,894	300,699	12,451,226	3,150	865,215	2,200	343,537	404,973	21,800	•			421,569	145,506	342,001	156,266	132,521	339,783	290,912	401,754	117,318	1,030,701	95,624	7,336,396		FY 2014 ACT
1	2,000 14,115	11,376	856	2,110	13,714	19,782	11,842	2,186	37,332	346,500	12,635,056	6,400	966,644		355,141	392,927	22,500	1,400		•	445,633	99,895	356,556	157,692	134,741	360,701	295,069	412,367	115,412	1,062,278	150,000	7,299,700		Est/Act FY 2015
	3,999 9,193	8,344	3,491	3,139	6,577	6,345	9,433	2,752	24,103	330,600	12,869,319	4,650	977,847	,	396,341	408,077	26,400		40,000	50,372	392,229	138,378	351,008	146,644	131,843	352,374	282,977	396,461	117,301	1,068,917	127,500	7,460,000		FY 2015 Budget
	(1,999) 4,922	3,032	(2,635)	(1,029)	7,137	13,437	2,409	(566)	13,229	15,900	(234,263)	1,750	(11,203)	I	(41,200)	(15,150)	(3,900)	1,400	(40,000)	(50,372)	53,404	(38,483)	5,548	11,048	2,898	8,327	12,092	15,906	(1,889)	(6,639)	22,500	(160,300)		Over (Under) FY 2011
	4,395 12,563	10,253	4,405	3,834	10,930	8,537	11,811	3,402	29,615	350,500	13,144,086	4,650	1,048,985	2,200	402,060	367,834	26,400	1,400	40,000	I	447,228	155,653	357,553	152,896	133,529	393,155	303,100	410,622	119,380	1,048,341	159,000	7,570,100		FY 2016 Budget
4	2,395 (1,552)	(1,123)	3,549	1,724	(2,784)	(11,245)	(31)	1,216	(7,717)	4,000	509,030	(1,750)	82,341	2,200	46,919	(25,093)	3,900	ı	40,000	ı	1,595	55,758	997	(4,796)	(1,212)	32,454	8,031	(1,745)	3,968	(13,937)	9,000	270,400		Over (Under) FY 2015 Est/Actual
4/30/201											4%																							ual

Trng         13,342         9,619         15,795         (6,176)         10,726           Admin         35,511         31,613         31,507         106         32,697           J         30,956         28,243         31,236         (2,993)         29,897	Safety & Trng         13,342         9,619         15,795         (6,176)         10,726           General Admin         35,511         31,613         31,507         106         32,697	. Trng 13,342 9,619 15,795 (6,176) 10,726 1,1	693 30,546	ices 13,107 13,527 12,682 845 13,832	Promotion 11,704 11,610 11,417 193 11,617	Svc 20,647 22,560 18,201 4,359 27,445	22,090 19,648 2,442 24,047	36,399 34,065 2,334 36,461	8,824 8,313 511 9,397	82,564 81,156 1,408 86,260	Vacation, Operators 527,860 480,100 514,800 (34,700) 480,100	Total Holiday Pay 610,601 634,301 642,570 (8,269) 655,745 21,4		19,379 (379) 19,775	22,515 22,965 21,778 1,187 19,798	20,160 16,826 3,334 19,484	5,828 7,967 (2,139) 8,282	17,576 19,319 18,879 440 19,319	s 8,012 7,780 7,898 (118) 8,299	7,627 7,780 7,102 678 7,225	10,133 21,060 14,880 6,180 20,595	nt. 14,407 15,075 14,293 782 16,085	in 20,661 21,074 21,342 (268) 22,255	5,931 6,227 6,227 - 6,410	nin 51,042 46,633 54,533 (7,900) 55,801	376,700	Total Sick Pay 426,956 531,942 446,656 85,286 486,845 (45,0	Sick, Mechanics 14,570 36,215 23,605 12,610 20,523 (15,6	7,143 5,449 1,694 5,570	26,771 9,626 17,145 10,507 (1	2015 Budget FY 2011 Budget	Over Uladad EV 2016
2,812			27	305			1,957	62	573	3,696		21,444 3%	5,717	775			2,454					1,010			9,168	5,300	(45,097) -8%	3 (15,692)	(1,573)	<u> </u>	Over (Under) FY 2015 Est/Actual	

### CENTRAL CONTRA COSTA TRANSIT AUTHORITY DETAILED BUDGET

4/30/2015

12

	150,126	932,200	(42,208)	824,282	782,074	789,709	PERS-RET, Operators
1%	1,019	198,861	(5,280)	203,122	197,842	184,776	Total FICA/Medicare
	28	13,574	1	13,546	13,546	10,185	FICA, Mechanics
	100	5,955		5,855	5,855	4,898	FICA, Service Workers
	(622)	6,220	ı	6,842	6,842	6,776	FICA, Planning
	(0)	2,020	I	2,020	2,020	1,742	FICA, Board Members
	172	8,125	J	7,953	7,953	6,949	
	1,450	1,450	I		ſ		FICA, Safety & Trng
	126	2,607	I	2,481	2,481	2,596	FICA, EE Services
	39	2,270	ſ	2,231	2,231	2,217	FICA, Promotion
	874	6,566	I	5,692	5,692	5,601	FICA, Customer Service
	(657)	4,565	713	4,510	5,223	4,937	FICA, Building Maint.
	32	2,052	16	2,004	2,020	2,075	FICA, Maint Admin
	11	2,014	47	1,956	2,003	1,687	FICA, Scheduling
	(562)	17,724	429	17,857	18,286	15,555	FICA, Trans Admin
	I	118,600	(6,600)	125,200	118,600	114,713	FICA, Operators
4%	517,901	15,251,660	(199,440)	14,933,199	14,733,759	14,477,267	Total Compensation
4%	2,205	64,505	(9,539)	71,839	62,300	69,604	Total Absence Pay
	(2,517)	483	2,550	450	3,000		Abs Pay, Mechanics
	86	386	(77)	377	300	ı	Abs Pay, Service Wrkrs
	106	906	(75)	875	800	1,180	Abs Pay, General Admin
	384	384	I	I	ı	I	Abs Pay, Safety & Trng
	66	668	(181)	981	800	4,973	
	(14)	386	(11)	411	400		Abs Pay, EE Services
	35	335	(69)	369	300	1	Abs Pay, Promotion
	236	736	(30)	530	500	1,180	Abs Pay, Customer Svc
	247	747	(246)	746	500	,	Abs Pay, Building Maint.
	533	1,033	(610)	1,110	500	602	Abs Pay, Maint Admin
	197	297	(224)	324	100	ſ	Abs Pay, Scheduling
	1,793	2,593	(2,034)	2,834	800	1,468	Abs Pay, Trans Admin
	600	54,400	(7,900)	61,700	53,800	60,201	Abs Pay, Operators
3%	30,319	900,479	(32,655)	902,815	870,160	918,880	<b>Total Accrued Vacation</b>
∍r) ctual	Over (Under) FY 2015 Est/Actual	FY 2016 Budget	Over (Under) FY 2011	FY 2015 Budget	Est/Act FY 2015	FY 2014 ACT	

### CENTRAL CONTRA COSTA TRANSIT AUTHORITY DETAILED BUDGET

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4/30/20					14		
	160	5,499	(87)	5,426	5,339	5,254	Dental, Maint Admin
	102	3.504	46	3,356	3,402	3,290	Dental, Scheduling
	786	26,983	810	25,387	26,197	24,477	Dental, Trans Admin
	7.271	249.654	962	241.421	242.383	239,219	Dental, Operators
5%	104,430	2,215,525	132,542	1,978,553	2,111,095	1,954,244	Total Medical
	3,696	395,000	57,304	334,000	391,304	368,159	OPEB benefits
	14,000	170,000	(12,514)	168,514	156,000	118,538	Medical, Retirees
	51,992	388,493	34,635	301,866	336,501	269,729	Medical, Mechanics
	34,102	204,470	11,491	158,877	170,368	164,693	Medical, Service Workers
		32,965	4,203	28,762	32,965	31,118	Medical, Planning
	1	73,197	12,572	60,625	73,197	68,213	Medical, General Admin
	I	6,627	(967)	7,594	6,627	7,592	Medical, Safety & Trng
	1	30,356	(4,265)	34,621	30,356	34,015	Medical, Finance
	I	25,526	17,328	8,198	25,526	13,398	Medical, Customer Svc
	I	45,895	(5,616)	51,511	45,895	47,746	Medical, Building Maint.
	i	30,444	15,262	15,182	30,444	15,183	Medical, Maint Admin
	I	16,757	ω	16,754	16,757	16,757	Medical, Scheduling
	1	101,387	18,232	83,155	101,387	85,149	Medical, Trans Admin
	I	673,189	(16,808)	689,997	673,189	696,665	Medical, Operators
28%	392,394	1,795,101	(141,961)	1,544,668	1,402,707	1,459,019	Total Retirement
	42,641	150,865	(11,476)	119,700	108,224	101,515	PERS-RET, Mechanics
	13,984	53,544	(4,962)	44,522	39,560	37,428	PERS-RET, Service Wrkr
	0	14,500	(0)	14,500	14,500	13,943	GM-457 Retirement
	13,160	64,635	(8,248)	59,723	51,475	58,777	PERS-RET, Planning
	14,745	78,776	(366)	64,397	64,031	62,672	PERS-RET, Gen Admin
	6,244	28,705	(1,906)	24,367	22,461	23,355	PERS-RET, Sfty & Trng
	6,028	60,281	801	53,452	54,253	51,477	PERS-RET, Finance
	3,323	26,470	(95)	23,242	23,147	22,238	PERS-RET, EE Services
	2,288	23,110	(324)	21,146	20,822	20,230	PERS-RET, Promotion
	15,043	59,250	1,720	42,487	44,207	40,219	PERS-RET, Cstmr Svc
	9,652	46,374	(169)	36,891	36,722	35,051	PERS-RET, Bldg Maint.
	8,638	75,047	(184)	66,593	66,409	63,795	PERS-RET, Maint Admin
	7,582	17,357	(4,714)	14,489	9,775	13,819	PERS-RET, Scheduling
	98,940	163,987	(69,830)	134,877	65,047	124,791	PERS-RET, Trans Admin
Actual	FY 2015 Est/Actual	Budget	FY 2011	Budget	2015	FY 2014 ACT	
ler)	Over (Under)	FY 2016	(Under)	FY 2015	Est/Act FY		
			Over				

4/30/2015

## **County Connection**

CENTRAL CONTRA COSTA TRANSIT AUTHORITY DETAILED BUDGET

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# CENTRAL CONTRA COSTA TRANSIT AUTHORITY DETAILED BUDGET

	Life, Operators Life, Trans Admin Life, Scheduling Life, Maint Admin Life, Building Maint. Life, Customer Svc Life, Promotion Life, Fromotion Life, Finance Life, Safety & Trng		WC, Operators WC, Trans Admin WC, Scheduling WC, Maint Admin WC, Building Maint. WC, Customer Svc WC, Customer Svc WC, Customer Svc WC, Finance WC, Finance WC, Safety & Trng WC, Safety & Trng WC, Senvice Workers	Dental, Building Maint. Dental, Customer Svc Dental, Promotion Dental, EE Services Dental, Finance Dental, Safety & Trng Dental, General Admin Dental, Planning <b>Total Dental</b>
	63,226 7,374 3,820 2,394 1,275 1,380 2,804 2,804 963	37,100 112,100 805,675	442,975 48,800 21,700 12,700 12,700 12,700 12,700 12,700 12,700 37,100	<b>FY 2014 ACT</b> 8,150 9,138 1,964 2,736 5,649 1,411 6,041 7,437 7,437
15	64,955 7,707 3,689 9,146 1,275 1,275 2,489 2,489	42,261 127,693 <b>927,000</b>	513,848 55,588 24,718 24,718 14,467 14,467 24,718 24,718 24,718 24,769 26,769 21,643	Est/Act FY 2015 7,368 10,962 2,037 2,766 5,310 1,001 6,556 7,669 320,990
	68,892 7,622 6,803 2,569 1,306 1,408 2,929 1,033	42,261 127,693 <b>927,000</b>	513,848 55,588 24,718 24,718 14,467 14,467 26,769 21,643 42,261	FY 2015 Budget 8,498 7,289 1,556 2,811 5,942 1,423 5,447 7,693
	(3,937) 85 (3,114) 6,577 (31) (26) (264)			Over (Under) FY 2011 (1,130) 3,673 481 (45) (632) (422) 1,109 (24) (24)
	66,904 7,938 3,800 9,420 1,313 1,423 2,564 792	43,529 131,524 <b>954,810</b>	529,263 57,256 5,397 25,460 12,671 14,901 14,901 14,901 14,901 14,901 25,460 14,901 22,292 22,292	FY 2016 Budget 7,589 11,291 2,849 5,469 1,031 6,753 7,899
	1,949 231 26 111 274 38 41 75 23	1,268 3,831 <b>27,810</b>	15,415 1,668 742 369 434 434 434 434 434 649	Over (Under) FY 2015 Est/Actual 221 329 61 83 159 30 197 230 3%
4/30/201		3%		er) Actual

17%	(617) 17 43 (1,194) 17 43 (1,194) 17 484 17 484 17 484 17 484 17 483 (267) (355) 683 (267) (355) 683 61 17 43 (267) (355) 683 61 17 43 (267) (355) 61 17 43 (267) (355) 5915 - 177,476 30 1,77,476 30 1,77,476 (413) (413) - - - - - - - - - - - - -	7,083 2,213 2,656 3,984 3,984 3,099 885 2,213 2,213 2,213 2,213 2,213 2,213 2,213 4,427 8,411 123,641 48,000 14,000 14,000 14,000 333,560 14,500 28,000 8,500 28,000 28,000	756 756 756 28 28 3,532 442 (518) 442 (518) 442 (518) 442 (518) 442 (518) 1,000 506 20,390 (9,241) (9,241) (30) 413 -	6,944 868 2,170 1,736 3,472 868 2,604 2,604 4,340 8,260 120,358 48,000 14,000 14,000 14,000 266,234 - 14,500 27,000 8,500 8,500	7,700 868 2,170 3,850 3,850 3,500 3,500 2,170 2,170 2,170 4,782 7,728 61,965 11,000 14,506 286,624 - 941,591 14,470 27,000 8,913 8,913	7,714 868 2,170 3,833 3,487 868 3,054 4,782 7,728 47,641 14,361 14,361 14,361 15,793 901,098 10,883 19,834 9,903 700 <b>1,263,451</b>	SUI, Trans Admin SUI, Trans Admin SUI, Maint Admin SUI, Building Maint. SUI, Building Maint. SUI, Customer Svc SUI, Promotion SUI, Safety & Trng SUI, Service Workers SUI, Finance SUI, Finance SUI, Finance SUI, Planning SUI, Service Workers SUI, Planning SUI, Service Workers SUI, Planning SUI, Service Workers SUI, Planning SUI, Planning Coperator Uniforms Uniforms - Maint. Pers. <b>Total Uniforms</b> Coperator Medical Exams Emp Assistance Prog. Cafeteria Plan-Admin Other Fringe Cafeteria Plan-ATU Mechanic Tool Allowance Wellness Program Substance Abuse Prog. Ergonomics/W/C Prog
	<b>3,050</b>	<b>104,711</b>	(1,626)	<b>103,287</b>	<b>101,661</b>	<b>93,630</b>	CIII Operators
I ₩ ₩	Over (Under) FY 2015 Est/Actual 90 97	FY 2016 Budget 3,104 3,332	Over (Under) FY 2011 (11) (483)	FY 2015 Budget 3,025 3,718	<b>Est/Act FY</b> 2015 3,014 3,235	FY 2014 ACT 2,880 3,658	Life, General Admin Life, Planning

CENTRAL CONTRA COSTA TRANSIT AUTHORITY DETAILED BUDGET

**County Connection** 

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### CENTRAL CONTRA COSTA TRANSIT AUTHORITY DETAILED BUDGET

	FY 2014 ACT	Est/Act FY 2015	FY 2015 Budget	Over (Under) FY 2011	FY 2016 Budget	Over (Under) FY 2015 Est/Actual	ır) ctual
Total Benefits	8,287,198	8,649,957	8,610,183	39,774	9,422,350	772,392	9%
<b>Total Wages and Benefits</b>	20,738,424	21,285,013	21,479,502	(194,489)	22,566,436	1,281,422	6%
Management Services	57,967	6,575	35,000	(28,425)	25,000	18,425	
Agency Fees	100	300	300	1	300	I	
In-Service Monitoring	r	6,000	6,000	ı	6,000	1	
Mobility Services	30,365	31,300	31,300	I	32,200	006	
Schedules/Graphics	47,976	62,667	70,000	(7,333)	70,000	7,333	
Promotions	136,796	180,000	180,000	τ	180,000	I	
Recruitment	22,179	31,538	10,000	21,538	25,000	(6,538)	
Hiring Costs		I			18,000	18,000	
Legal Fees	196,621	362,698	275,000	87,698	385,000	22,302	
Financial services	ı	I	,		10,000	10,000	
Auditor Fees	50,700	42,500	43,000	(500)	43,500	1,000	
Freight In and Out	6,981	6,813	7,000	(187)	7,000	187	
Bid and Hearing Notices	1,094	1,000	1,000	•	1,000	1	
Service Development	2,703	40,000	40,000	I	40,000	I	
Trans. Printing/Reproduc.	2,609	5,000	5,000	ı	5,000	ı	
Payroll Services	61,226	62,424	55,000	7,424	64,000	1,576	
Bank service charge	84	70	100	(30)	100	30	
Commuter check process fee	298	294	160	134	300	0	
Special Planning- reimb expenses	143,434	81,852		61,852	66,500	(15,352)	
Temporary Help-All depts	24,577	20,000	20,000	20,000	25,000	5,000	
Temp Help-Shop	5,604	I		•	T	ı	
Temporary Help-Transportation	1	2,000	2,000	ı	2,000		
Clipper Fees					100,000	100,000	
SVR-Differential/Radiator	50,287	28,453	47,500	(19,047)	34,700	6,247	
SVR-Transmission	121,602	84,100	85,000	(000)	65,000	(19,100)	
SVR-Upholstery/Glass	20,500	28,328	30,000	(1,672)	54,000	25,672	
SVR-Towing	12,495	12,943	18,400	(5,457)	18,400	5,457	
SVR-Engine Repair	161,917	44,838	84,000	(39,162)	84,000	39,162	
SVR-Body Repair	105,923	100,508	105,000	(4,492)	105,000	4,492	
Emission controls	67,237	35,900	92,000	(56,100)	35,000	(000)	
Phone Maint. Services	8,313	16,626	10,000	6,626	10,000	(6,626)	
Support Vehicle maint	15,592	11,304	21,500	(10,196)	20,500	9,196	
IT Supplies/replacements	10,264	19,357	18,000	1,357	18,000	(1,357)	
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### CENTRAL CONTRA COSTA TRANSIT AUTHORITY DETAILED BUDGET

Diesel Fuel Oils and Lubricants Tires and Tubes Safety Supply Transportation Supplies BART Relief Tickets CSS-Solvents CSS-Solvents CSS-Cleaning CSS-Cleaning CSS-Safety CSS-Antifreeze Oil Analysis Equipment/Garage Exp. Coach Repair Parts Shelter/Bus Stop Supply Radio Maint Supply Janitorial Supply Building Repair Supply	Clever Devices/rideck maint Office Equipment Maint. Building Maint. Service IT Contracts Radio Maint. Service IT Consulting RED Support Expense Contract Cleaning Service Waste Removal Hazardous Waste Armored Transport Fire Monitoring Security Services Other Services	
2,051,082 66,916 214,071 4,464 17,038 38,504 7,157 4,763 20,315 9,746 9,746 21,529 4,161 36,721	FY 2014 ACT 163,107 13,822 70,563 83,358 135,062 8,957 9,323 1,520 13,850 82,866 20,841 2,156 75,073 5,657 2,051,599	
1,760,844 66,830 228,210 12,500 9,163 9,163 5,675 18,000 24,376 12,000 12,000 12,000 12,541 19,541 19,541	<b>2015</b> 172,001 19,943 77,214 92,885 159,668 2,744 8,000 13,966 2,240 12,636 82,595 12,310 2,500 74,470 4,000 <b>2,062,560</b>	Est/Act FY
2,574,998 70,000 231,362 5,500 12,500 55,000 6,200 5,000 5,600 18,000 25,000 15,000 17,500 17,500 40,000	Budget 172,234 20,000 78,000 125,000 11,500 10,000 15,000 15,000 21,000 82,500 21,000 84,000 4,000 2,014,994	FY 2015
$(814,154) \\ (3,170) \\ (3,152) \\ 1,410 \\ - \\ (7,000) \\ (4,837) \\ (500) \\ (4,837) \\ (500) \\ (576) \\ (5$	FY 2011 (233) (57) (786) 12,885 34,668 (8,756) (2,000) (1,034) (60) (1,034) (60) (564) (564) (564) (564) (564) (564) (550) (1,500) (9,530) -	Over (Under)
2,200,000 242,930 5,500 12,500 14,000 5,000 7,000 18,000 18,000 18,000 15,000 7,000 20,000 42,000	Budget 180,845 20,000 82,000 86,400 125,000 15,000 13,200 86,625 - 4,000 84,000 4,000 2,263,970	FY 2016
439,156 8,170 (1,410) (1,410) 4,837 4,837 500 224 1,082 205 3,000 (467) 2,500 5,694	FY 2015 Est/A 8,844 57 4,786 (6,485) (34,668) (2,744) 2,000 1,034 160 564 4,030 (12,310) 1,500 9,530 -	Over (Under)
25%	10%	∍r)

100000					2		
20%	47,530	285,000	(87,530)	325,000	237,470	325,172	Total Taxes
	252 - 3,562 1,009 42,707	10,000 2,000 15,000 8,000 250,000	(252) - (3,562) (1,009) (82,707)	10,000 2,000 15,000 8,000 290,000	9,748 2,000 11,438 6,991 207,293	10,660 1,478 11,724 6,897 294,413	Property Tax Licenses / Registrations Fuel Storage Tank Fees Use and Other Taxes Sales Tax
0%	(2,433)		101,786	468,507	570,294	740,595	Total Insurance
	(61,302) 1,704 363 378 46,425	25,888 44,300 9,432 9,822 328,420	(519) (749) (773) (378) 99,205	87,709 43,345 9,842 9,822 182,790	87,190 42,596 9,069 9,444 281,995	99,509 41,678 18,907 (4,458) 178,214	Physical Damage Property Premiums Other Premiums UST Insurance Liability Premiums
-5%	(17,797)	4.	18,297	322,000	340,297	264,835	Total Utilities
	(23,649)	85,000	23,649	85,000	108,649	63,690	Telephone-Cellular
	5,000 (648) 1,500	188,000 25,000 24,500	(5,000) 648 (1,000)	188,000 25,000 24,000	183,000 25,648 23,000	170,994 8,344 21,807	Pacific Gas and Electric Telephone Svc - Concord Contra Costa Water District
20%	589,767	3,602,610	(952,090)	3,964,935	3,012,843	3,134,572	<b>Total Materials &amp; Supplies</b>
	1,000 (479) 5,000	6,000 7,000 30,000	(1,000) 479 25,000	6,000 7,000 -	5,000 7,479 25,000	1,960 3,547 42,868	Contracts & Grants Supply Supplies- IC Repair parts-grant exp
	2,335 1.156	4,000 1.300	(2,335) 144	4,000	1,665 144	5,868 1,209	Safety Contingency Plans Training Supply
	1,000 (148)	12,000	(1,000) 148	12,000	11,000 148	10,133 4.880	Postage Obsolete Parts Write-Off
	500 1,418	15,500 3,500	- (1,418)	15,000 3,500	15,000 2,082	13,264 2,938	Office Supplies-Administration Office Supplies-Maint.
	(76)		76		76	6,300	Computer Supplies
	(4 550)	2,500 1.000	4.550	2,000 1.000	2,300 5.550	1,228 4.160	Supplies - Offsites Personnel Office Supply
	(11,011)		(2,989)	29,000	26,011	17,480	Tickets, Passes, Xfrs
	1,241		(1,241)	10,000	8,759	178	Landscape Supply
er) Infual	Over (Under) FY 2015 Est/Actual	FY 2016 Budaet	(Under) FY 2011	FY 2015 Budget	Est/Act FY 2015	FY 2014 ACT	

CENTRAL CONTRA COSTA TRANSIT AUTHORITY DETAILED BUDGET

Over

**County Connection** 

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	FY 2014 ACT	Est/Act FY 2015	FY 2015 Budget	Over (Under) FY 2011	FY 2016 Budget	Over (Under) FY 2015 Est/Actual	er) lctual
Radio Site Lease-Diablo Equipment Leases	33,376 3,026	17,602 7,313	33,700 7,000	(16,098) 313	35,000 7,000	17,398 (313)	
Total Leases	36,402	24,915	40,700	(15,785)	42,000	17,085	69%
Business Expense-admin	I	400	400	ı	400	I	
Business Expense-Fin	ı	500	500	I	500		
Board Travel	8,812	16,500	16,500	ı	16,500	I	
Staff Travel	49,506	40,000	20,000	20,000	40,000	1	
CTA Dues	12,325	13,000	13,000	ı	14,000	1,000	
APTA Dues	27,276	29,000	29,000	ı	30,000	1,000	
Business Expense	1,355	4,000	4,000		4,000	I	
Training Program	ı	I	I		25,000		
Training / Subs-Gm	1,651	5,000	7,500	(2,500)	7,500	2,500	
Misc exp	38	1,000	1,200	(200)	1,200	200	
Employee Functions	32,410	30,000	30,000	I	35,000	5,000	
Employee Awards	2,448	4,500	4,500	·	5,000	500	
Departing Emp gifts	1,250	178	1	178	1,000	822	
Total Miscellaneous	140,556	147,831	129,700	18,131	183,400	10,569	7%
Alamo Creek Shuttle Cal State rte 260 shuttle	60,115 62 073	79,762 45 000	106,070	(26,308)	106,070	26,308	
Total Purchased Transportation	170,743	164,762	187,795	(23,033)	187,795	23,033	14%
<b>Total Other Operating Expense</b>	6,864,474	6,560,972	7,453,631	(892,658)	7,455,136	869,165	13%
Contingency			883,126	(883,126)	1,024,107	1,024,107	
TOTAL FIXED ROUTE EXPENSES	27,602,898	27,845,985	29,816,259	(1,970,274)	31,045,679	3,199,694	11.5%
Paratransit							
Wages Sick Wages	97,549 -	89,337 6,327	93,317 2,224	(3,980) 4,103	92,432 2,656	3,095 (3,670)	
Holiday Pay Vacation Pay Absence pay	4,704 6,783 -	4,798 7,890 200	5,231 7,965 262	(433) (75) (62)	5,205 7,925 232	407 36 32	

CENTRAL CONTRA COSTA TRANSIT AUTHORITY DETAILED BUDGET

4/30/2015

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### CENTRAL CONTRA COSTA TRANSIT AUTHORITY DETAILED BUDGET

				Over			
	FY 2014 ACT	Est/Act FY 2015	FY 2015 Budaet	(Under) FY 2011	FY 2016 Budaet	Over (Under) FY 2015 Est/Actual	er) Actual
Cafeteria Plan	8,062	10,461	<u>с</u>	1,516	503	2,102	
FICA	1,403	1,574		(6)	1,573	(1)	
PERS	11,502	11,759	11,655	104	13,553	1,794	
Medical	11,566	14,151	11,568	2,583	14,151	1	
Dental	1,965	2,037	1,968	69		61	
Life Insurance	886	1,311	889	422		39	
SUI	963	868	868	1		17	
Agency Fees/Public Info	ı	I	100	(100)		100	
Promotions	•	ı	400	(400)		400	
Building Maint Services	978	1,700	1,720	(20)		20	
Radio Maint Services	4,909	6,000	6,100	(100)		100	
Community Van Maint	976	4,508	10,200	(5,692)		(4,508)	
Other services		1,345		1,345		(1,345)	
Office Supply, PTF	1,601	2,000	3,800	(1,800)		1,400	
Gas and Electric	18,978	19,000	19,400	(400)		400	
Cell Phone	975	1,300	1,400	(100)		100	
Sales Tax	144	321	600	(279)		79	
Purchased Trans-LINK	4,852,497	4,790,062	4,902,338	(112,276)		239,503	
Purchased Trans-BART	182,281	162,996	151,619	11,377		8,150	
Other Purch Trans	1,220	1,000	1,000	ı			
Training / Subscriptions	1	428	530	(102)	541	113	
Total Paratransit	5,230,925	5,144,772	5,249,079	(104,307)	5,393,197	248,424	5%
TOTAL CCCTA	32,833,823	32.990.757	35.065.338	(2.074.581)	36.438.876	3 448 119 10 5%	10 5%
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