

To: Board of Directors

Date: June 9, 2015

From: Anne Muzzini, Director of Planning and Marketing

Reviewed by:

Subject: On Call Engineering Services Contract Award

Background:

Many cities and public transit entities retain engineering services on an on-call basis. Rates are agreed upon up front then specific work orders are developed for each project. County Connection released an RFP for engineering services on March 20th; bids were due May 15th. Bidders were asked to provide engineering studies, civil and site improvement designs, mechanical and electrical design, environmental studies, architectural and space planning, structural design, constructability and cost estimating, and construction management. All but one of the proposals had one prime and many subcontractors. We received six qualified proposals.

Hanson Bridgett, our legal firm, worked with staff to develop the RFP and sample agreement to ensure conformance to State and Federal requirements. The contract will be non-exclusive allowing us to hire other engineering firms if we desire. There is no guaranteed minimum level of compensation. The contract will be for a term of three years with two one-year options.

Projects that require engineering services in the next five years include:

- Bus Stop Access Improvements – design, amenities, sidewalk, real time signage, curb and gutter work
- Facility Upgrades and Maintenance – parking lot redesign, repaving, resolving the compaction issue at the NE corner, underground tank replacement
- Implementation of WAVE inductive charging at BART or City of Walnut Creek

Recommendation:

The Administration and Finance Committee recommends that the contract for on call engineering services be awarded to Diablo Engineering Group for an amount not to exceed \$1.8 Million over a contract term of 3 years with two additional one year options.

RESOLUTION NO. 2015-031

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
BOARD OF DIRECTORS**

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**AUTHORIZING AWARD OF A CONTRACT TO DIABLO ENGINEERING GROUP
FOR ON-CALL ENGINEERING SERVICES IN AN AMOUNT NOT TO EXCEED \$1.8 MILLION
OVER THREE YEAR BASE TERM AND TWO ONE YEAR OPTION TERMS**

WHEREAS, the County of Contra Costa and the Cities of Clayton, Concord, the Town of Danville, Lafayette, Martinez, the Town of Moraga, Orinda, Pleasant Hill, San Ramon and Walnut Creek (hereinafter "Member Jurisdictions") have formed the Central Contra Costa Transit Authority ("CCCTA"), a joint exercise of powers agency created under California Government Code Section 6500 *et seq.*, for the joint exercise of certain powers to provide coordinated and integrated public transportation services within the area of its Member Jurisdictions;

WHEREAS, consistent with many other public agencies' practices, staff determined that it would administratively efficient and effective to engage an engineering firm to provide on call engineering services for a range of construction projects that are anticipated over the next five years;

WHEREAS, on March 20, 2015, CCCTA issued a Request for Proposals (RFP) for on-call engineering services, and received six proposals, which were evaluated by staff in accordance with the evaluation process in the RFP;

WHEREAS, the evaluation committee has recommended Diablo Engineering Group for award of the contract to provide on-call engineering services, based upon their experience, proven technical ability, and superior understanding of the scope of work;

WHEREAS, the Administration and Finance Committee recommends award of the contract to Diablo Engineering Group in an amount not to exceed \$1.8 million over a three year base term and two one-year option terms.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors authorizes the General Manager to execute an agreement with Diablo Engineer Group, in a form approved by Legal Counsel, to provide on-call engineering services, in an amount not to exceed \$1.8 million over a three year base term and two one-year option terms;

BE IT FURTHER RESOLVED, that the Board of Directors delegates authority to the General Manager to exercise the options, based upon the consultant's satisfactory performance, compliance with applicable regulatory requirements, and a determination that to do so would be in the best interests of CCCTA.

Regularly passed and adopted this 18th day of June, 2015 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

A.G. Dessayer, Chair, CCCTA Board of Directors

ATTEST: _____
Lathina Hill, Clerk to the Board