

County Connection

Advisory Committee

Summary Minutes

Meeting of March 10, 2015

The meeting was called to order at 2:10 PM.

Members present were: Cary Kennerley and David Loyd. There were no conference call attendees

Staff present: Mary Burdick, Katherine Casenave, and Paul Okunewitch (LINK)

Approval of Agenda

The agenda was approved.

Approval of the Minutes of March 10, 2015

The minutes were approved.

Public Comment

There was no public comment.

FY2016 Operating and Capital Budget

Katherine Casenave presented the third draft budget and ten year forecast. The FY2016 operating budget is projected to be \$36,438,876 - \$31,045,679 for fixed-route and \$5,393,197 for Paratransit. The capital budget is projected to be \$1,304,000.

Cary Kennerly asked by the capital budget is so much lower, and Ms. Casenave explained that MTC allots funding for bus procurements based on the year they are scheduled to be replaced. Most of the current bus procurement is taking place in FY 2015.

Mr. Kennerly asked if the paratransit fleet runs on diesel or gasoline, and Mr. Okunewitch responded that they run on gasoline.

Ms. Casenave explained that ten year forecast illustrates County Connection's ability to provide services at current levels through 2024. The revenues projected beyond FY2017 reflect a conservative 3% increase each year and are refined each year during the budget process. She also spoke to the agency's retirement funds, explaining we are funded at 90% and our employee retirement program is the most conservative PERS package that minimized opportunities for pension spiking that is being reported in the news.

2015 On-Board Survey – Draft Report

Ms. Burdick provided the Committee with the draft report on the 2015 Fixed-Route On-Board Survey conducted by Moore & Associates. The survey provided information about our the typical passenger uses the system – what routes they use, how often they ride,

how they pay fares, transfer needs, trip purposes, as well as household size, languages spoken, education, and income levels.

Lamorinda Service Plan

Ms. Burdick provided the Committee with the latest materials being considered by the Lamorinda Program Management Committee (LPMG) as a result of the survey conducted as part of the Lamorinda Transit Study. Five service alternatives were further developed and will be included in the final survey and outreach effort. The projects include BART Shuttle service, Flexible Transit Service, Expanded School Bus Service, Taxi Scrip, and BART Vanpools.

ADA Monthly Reports

- A. ADA Certification and Recertification reports for March and April 2015 were provided.

- B. LINK monthly operating reports for February and March 2015 were reviewed. Mr. Kennerly asked about the decrease in fuel mileage. Mr. Okunewitch explained that as the economy has improved, there has been an increase in traffic congestion that affects fuel mileage.

Fixed-Route Staff Reports

- A. Fixed-route Ridership Report – The monthly reports for February and March 2015 were reviewed. Average weekday ridership increased both months over previous year figures.
- B. Driver Appreciation Winners – Bernabe Leiva and Zeneyda Molina were the winners for March and April.
 - a. CCCTA Website User Information - Staff provided website user statistics for March and April 2015.
 - b. Customer Service Reports – The number of complaints and commendations were provided, as well as the number of telephone calls coming to the Information Center during March and April 2015. Of the 11,336 answered calls, 70 were complaint calls.

Member Communication

None

Adjournment

The meeting was adjourned at 3:20 PM.

The next meeting is scheduled for Tuesday, July 14, 2015.

Minutes prepared by Mary Burdick on July 7, 2015.