

**Summary Minutes**  
**Operations & Scheduling Committee**  
Supervisor Andersen Office  
309 Diablo Road, Danville, CA  
**June 5, 2015, 8:00 a.m.**

**Directors:** Directors Candace Andersen, Dave Hudson  
**Staff:** Rick Ramacier, Anne Muzzini,  
**Public:** None

**Call to Order:** Meeting called to order at 8:00 a.m. by Director Andersen

1. **Approval of Agenda Items:** Agenda was approved.
2. **Public Comment and/or Communication:** None.
3. **Approval of O&S Summary Minutes for April, 2015:** Minutes were approved.
4. **Maintenance:** None
5. **Planning and Scheduling:**
  - a. Clipper Implementation Update: Ms Muzzini explained that status of the Clipper implementation stating that Cubic was on track to go live in October. She explained the fare changes that would be part of the Clipper card; rolling monthly pass instead of the calendar pass; and the day pass accumulator for cash fare Clipper customers. Even though new media will be available on clipper; all current paper payment methods will stay in effect until the dust settles. The Board will need to adopt the new day pass accumulator after input from public hearings and Title IV analysis. There was discussion about marketing and suggestions included developing a plan for each community “how to get from Danville to BART using Clipper” and developing an article for city newsletters. The Committee decided to forward this item to the Board for information.
  - b. WiFi Service on Fixed Route System: Ms Muzzini explained that the cost for WiFi on all the buses would be \$22,000 a year at current Sprint costs. There was discussion about the speed and expectations for the system. The Committee decided to recommend to the Board that this be implemented.
  - c. Verbal Updates
    - i. Update on Shadelands Shuttle Ridership and Marketing Ms Muzzini presented the latest wrap design and the Committee was fine with it.
    - ii. Progress on Lamorinda Service Plan The Consultant is in the process of conducting a survey of residents to determine most desired options.
    - iii. Progress on Countywide Express Bus Study As yet service options have not been developed.
6. **Staff Reports**
  - a. Fixed Route Monthly Report – Ms. Muzzini presented the fixed-route report which was approved without comment.
  - b. LINK Monthly Report –
7. **Committee Comments** – None.
8. **Future Agenda Items** – None.
9. **Next Scheduled Meeting** – July 9th at 8:00am at Supervisor Andersen’s Office.
10. **Adjournment** – The meeting was adjourned at 9:00 a.m.

Minutes prepared and submitted by: Anne Muzzini, Director of Planning and Marketing