

Administration and Finance Committee  
Summary Minutes  
August 5, 2015

The meeting was called to order at 9:00 a.m. at the Walnut Creek offices of Hanson Bridgett. Those in attendance were:

Committee Members:	Director Don Tatzin Director Gregg Manning Director Bob Simmons
Staff:	General Manager Rick Ramacier Director of Finance Kathy Casenave Director of Transportation Bill Churchill
Legal Counsel:	Pat Glenn

1. Approval of Agenda- Approved.
2. Public Communication- None.
3. Approval of Minutes of July 1, 2015- Approved.
4. Closed Session:-  
Conference with Labor Negotiator (pursuant to Government Code Section 54957.6) Employee Organization: Amalgamated Transit Union, Local 1605  
Conference with Legal Counsel- Anticipated Litigation, Government Code Section 54956.9(b), one potential case.  
The committee reconvened in open session and stated that direction had been given to legal counsel.
5. Review of Vendor Bill, July 2015- Reviewed.
6. Legal Services Statement, May 2015- General and Labor- Approved.
7. Adjournment- The meeting was adjourned. The next meetings are scheduled for Wednesday, September 2<sup>nd</sup> at 9:00 a.m.

---

Kathy Casenave, Director of Finance