

County Connection

INTER OFFICE MEMO

To: Administration and Finance Committee
From: Kathy Casenave
Director of Finance

Date: September 30, 2015

SUBJECT: County Connection Income Statements for the Twelve Months Ended June 30, 2015

The attached unaudited CCCTA Income Statements for FY 2015 are presented for your review. The audit field work has been completed, and except for GASB 68 adjustments, it is not expected that there will be any adjustments that would materially alter the statements.

The combined actual expenses, Fixed Route and Paratransit, (Schedule 1), are **7.1% under budget (\$2,495,904)**. In June, it was estimated that expenses would be 5.9% (\$2,074,581) under budget.

The expense categories with the most significant variances were:

Operator wages	\$(99,649)	(1.3%)	Operator wages are under mainly due to platform (drive time) and protection. See Schedule 4.
Fringe benefits	\$(97,335)	(1.1%)	Fringe benefits are under due to workers comp, (\$186K); various other categories are over.
Services	\$(127,280)	(6.2%)	Services are lower mainly due to outside service repairs (\$146K)..
Materials & Supplies	\$(1,208,563)	(30.5%)	Materials and supplies are lower mainly due to diesel fuel (\$910K) and repair parts (\$200K).
Utilities	\$(86,404)	(25.2%)	Utilities are lower mainly due to PG&E (\$50K) and cellular telephone expense (\$21).
Insurance	\$ 158,580	33.8%	Insurance is over due to CalTIP (\$99K) liability claims expense (\$60K).
Taxes	\$(75,523)	(23.2%)	Taxes are less than budgeted due to lower sales tax expense.
Miscellaneous	\$ 48,256	36.9%	Miscellaneous expense is over due to staff travel, \$18K, APTA dues \$5K, \$16K Employee functions.
Purchased transportation	\$(91,710)	(3.1%)	Purchased transportation is less due to lower cost per hour than budgeted and less service hours.

Fixed route and Paratransit revenues and expenses are presented on **Schedules 2 and 3**. Fixed route expenses are 7.9% under budget and Paratransit expenses are 2.5% under budget.

The combined revenues are also under budget. The most significant variances:

Passenger fares/special fares	\$(189,298)	(3.5)%	Passenger fares/special fares are lower because of more free fare riders than expected.
TDA revenue earned	\$(2,516,227)	(14.9)%	TDA revenue is lower due to an increase in other revenue and lower than expected expenses.
Other operating assistance	\$(108,679)	(8.4)%	Other operating assistance is lower due lower than expected mobility grant (\$81K) and lower Paratransit ADA BART service revenue \$(29K).

Fixed Route Operator Wages (Schedule 4)

Schedule 4 compares various components of operator wages with the budget.

- Overtime is 7.5% over budget.
- Spread is 8.5% under budget
- Protection is 15.4% under budget
- Training is 10.8% over budget.
- Miscellaneous is 43.1% under budget
- Overall wages for operators are 1.3% under budget.

Schedule 6 Statistical Information:

Fixed route:

- Passenger fares/special fares are 2.4% more than FY 2014 but 1.1% less compared to FY 2013.
- The farebox recovery ratio is higher compared to FY 2014 but lower compared to FY 2013. The ratio is 16.8% in FY 2015; 16.3% in FY 2014 and 18.1% in FY 2013.
- Operating expenses are .6% less than in FY 2014 and 6.8% more than in FY 2013.
- Fixed route revenue hours are .5% less than FY 2014 and 3.6% more than FY 2013.
- The cost per revenue hour is virtually the same compared to FY 2014 and 3% more compared to FY 2013.
- Passengers have increase 8.1% compared to FY2014 and 9.1% compared to FY 2013.
- The cost per passenger has decreased 8% compared to FY 2014 and decreased 2.2% compared to FY 2013.
- Passengers per revenue hour have increased 8.6% compared to FY 2014 and increased 5.3% compared to FY 2013.

Paratransit:

- Passenger fares have decreased 10.9% compared to FY 2014 and increased 8.3% compared to FY 2013.
- The farebox ratio is less than FY 2014 but more than FY 2013. The ratio is 10.8% in FY 2015; 11.9% in FY 2014; and 10% in FY 2013.

- Expenses have decreased 2.2% from the prior year and decreased .2% compared to FY 2013.
- Revenue hours are .9% less than FY 2014 and .5% less than FY 2013.
- Passengers have decreased 1.3% compared to FY 2014 and increased 2.2% compared to FY 2012.
- The cost per passenger has decreased .9% since FY 2014 and decreased 2.3% compared to FY 2013.
- Paratransit passengers per revenue hour have decreased .4% compared to FY 2014 and increased 2.7% compared to FY 2013.

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

FY 2015 Year to Date Comparison of Actual vs Budget

For the Twelve Months Ended June 30, 2015

Combined Fixed Route and Paratransit Income Statement -Unaudited

	Actual	Budget	Variance	% Variance
Revenues				
Passenger fares	\$ 3,759,431	4,086,692	(327,261)	-8.0%
Special fares	\$ 1,386,527	1,248,564	137,963	11.0%
	\$ 5,145,958	5,335,256	(189,298)	-3.5%
Advertising	\$ 586,768	592,212	(5,444)	-0.9%
Safe Harbor lease	\$ 3,748	5,000	(1,252)	-25.0%
Other revenue *	\$ 131,639	115,100	16,539	14.4%
Federal operating	\$ 1,376,873	1,318,998	57,875	4.4%
TDA 4.0 earned revenue	\$ 14,376,482	16,892,709	(2,516,227)	-14.9%
TDA 4.5 earned revenue	\$ 766,150	699,446	66,704	9.5%
STA revenue	\$ 3,325,825	3,182,829	142,996	4.5%
Measure J	\$ 5,668,335	5,627,453	40,882	0.7%
Other operating assistance *	\$ 1,187,656	1,296,335	(108,679)	-8.4%
	\$ 27,423,476	29,730,082	(2,306,606)	-7.8%
Total Revenue	\$ 32,569,434	35,065,338	(2,495,904)	-7.1%
Expenses				
Wages- Operators	\$ 7,487,851	7,587,500	(99,649)	-1.3%
Wages-Other	\$ 5,342,232	5,375,136	(32,904)	-0.6%
	\$ 12,830,083	12,962,636	(132,553)	-1.0%
Fringe Benefits	\$ 8,566,002	8,663,337	(97,335)	-1.1%
Services	\$ 1,909,235	2,036,515	(127,280)	-6.2%
Materials & Supplies	\$ 2,760,172	3,968,735	(1,208,563)	-30.5%
Utilities	\$ 256,396	342,800	(86,404)	-25.2%
Insurance	\$ 627,088	468,508	158,580	33.8%
Taxes	\$ 250,077	325,600	(75,523)	-23.2%
Leases and Rentals	\$ 40,454	40,700	(246)	-0.6%
Miscellaneous *	\$ 178,886	130,630	48,256	36.9%
Special Trip Services	\$ 5,151,041	5,242,751	(91,710)	-1.7%
Operations	\$ 32,569,434	34,182,212	(1,612,778)	-4.7%
Contingency Reserve	\$ -	883,126	(883,126)	-100.0%
Total Expenses	\$ 32,569,434	35,065,338	(2,495,904)	-7.1%
Net Income (Loss)	\$ -	-	-	
Revenue Hours	295,037	297,366	(2,329)	-0.8%
Cost per Rev Hr	\$ 110.25	117.78	(7.53)	-6.4%
Passengers	3,744,549	3,578,233	166,316	4.6%
Cost per Passenger	\$ 8.70	9.80	(1.10)	-11.2%
Farebox ratio	15.8%	15.2%	0.6%	3.9%

(fares,spec fares/Oper exp-w/o contingency-leases)

* See Schedule 5 for detail

Schedule 1-Combined - Fixed Route and Paratransit

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

FY 2015 Year to Date Comparison of Actual vs Budget

For the Twelve Months Ended June 30, 2015

Fixed Route Income Statement- Unaudited

	Actual	Budget	Variance	% Variance
Revenues				
Passenger fares	\$ 3,205,910	3,535,500	(329,590)	-9.3%
Special fares	\$ 1,386,527	1,248,564	137,963	11.0%
	\$ 4,592,437	4,784,064	(191,627)	-4.0%
Advertising	\$ 586,768	592,212	(5,444)	-0.9%
Safe Harbor lease	\$ 3,748	5,000	(1,252)	-25.0%
Other revenue	\$ 131,592	115,000	16,592	14.4%
Federal operating	\$ 204,924	30,000	174,924	583.1%
TDA earned revenue	\$ 14,376,482	16,826,006	(2,449,524)	-14.6%
STA revenue	\$ 2,230,195	2,068,547	161,648	
Measure J	\$ 4,287,458	4,276,576	10,882	0.3%
Other operating assistance	\$ 1,038,793	1,118,854	(80,061)	-7.2%
	\$ 22,859,960	25,032,195	(2,172,235)	-8.7%
Total Revenue	\$ 27,452,397	29,816,259	(2,363,862)	-7.9%
Expenses				
Wages- Operators	\$ 7,487,851	7,587,500	(99,649)	-1.3%
Wages-Other	\$ 5,247,671	5,281,819	(34,148)	-0.6%
	\$ 12,735,522	12,869,319	(133,797)	-1.0%
Fringe Benefits	\$ 8,511,988	8,610,182	(98,194)	-1.1%
Services	\$ 1,892,565	2,014,994	(122,429)	-6.1%
Materials & Supplies	\$ 2,757,232	3,964,935	(1,207,703)	-30.5%
Utilities	\$ 233,644	322,000	(88,356)	-27.4%
Insurance	\$ 627,088	468,508	158,580	33.8%
Taxes	\$ 249,805	325,000	(75,195)	-23.1%
Leases and Rentals	\$ 40,454	40,700	(246)	-0.6%
Miscellaneous	\$ 178,708	129,700	49,008	37.8%
Purchased Transportation	\$ 225,391	187,795	37,596	20.0%
Operations	\$ 27,452,397	28,933,133	(1,480,736)	-5.1%
Contingency Reserve		883,126	(883,126)	-100.0%
Total Expenses	\$ 27,452,397	29,816,259	(2,363,862)	-7.9%
Net Income (Loss)	\$ -	-	-	
Revenue Hours				
	221,320	222,169	(849)	-0.4%
Cost per Rev Hr	\$ 123.86	134.02	(10.17)	-7.6%
Passengers				
	3,597,054	3,426,590	170,464	5.0%
Cost per Passenger	\$ 7.63	8.70	(1.07)	-12.3%
Passengers per Rev Hr	16.25	15.42	0.83	5.4%
Farebox recovery ratio	16.8%	16.1%	0.7%	4.3%

(fares,spec fares/Oper exp-w/o contingency-leases)

Schedule 2-Fixed Route

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2015 Year to Date Comparison of Actual vs Budget
For the Twelve Months Ended June 30, 2015
Paratransit Income Statement-Unaudited

	Actual	Budget	Variance	% Variance
Revenues				
Passenger fares	\$ 553,521	551,192	2,329	0.4%
Special fares		-	0	0.0%
	\$ 553,521	551,192	2,329	0.4%
Advertising		-	0	
Other revenue	\$ 47	100	(53)	-53.0%
Federal operating	\$ 1,171,949	1,288,998	(117,049)	-9.1%
TDA 4.5 earned revenue	\$ 766,150	699,446	66,704	9.5%
TDA 4.0 earned revenue		66,703	(66,703)	-100.0%
STA revenue	\$ 1,095,630	1,114,282	(18,652)	-1.7%
Measure J	\$ 1,380,877	1,350,877	30,000	2.2%
Other operating assistance	\$ 148,863	177,480	(28,617)	-16.1%
	\$ 4,563,516	4,697,887	(134,371)	-2.9%
Total Revenue	\$ 5,117,037	5,249,079	(132,042)	-2.5%
Expenses				
Wages- Operators			0	0.0%
Wages-Other	\$ 94,561	93,317	1,244	1.3%
	\$ 94,561	93,317	1,244	1.3%
Fringe Benefits	\$ 54,014	53,155	859	1.6%
Services	\$ 16,670	21,521	(4,851)	-22.5%
Materials & Supplies	\$ 2,940	3,800	(860)	-22.6%
Utilities	\$ 22,752	20,800	1,952	9.4%
Taxes	\$ 272	600	(328)	-54.7%
Miscellaneous	\$ 178	930	(752)	-80.9%
Special Trip Services	\$ 4,925,650	5,054,956	(129,306)	-2.6%
Total Expenses	\$ 5,117,037	5,249,079	(132,042)	-2.5%
Net Income (Loss)	\$ -	-	-	
Revenue Hours	73,717	75,197	(1,480)	-2.0%
Cost per Rev Hr	\$ 69.41	69.80	(0.39)	-0.6%
Passengers	147,495	151,643	(4,148)	-2.7%
Cost per Passenger	\$ 34.69	34.61	0.08	0.2%
Passengers per Rev Hr	2.00	2.02	(0.02)	-0.8%
Farebox ratio	10.8%	10.5%	0.3%	3.0%
<i>(fares, spec fares/Oper exp-leases)</i>				

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
Operator Wages
For the Twelve Months Ended June 30, 2015

	Actual		Budget		Variance	Variance
Platform/report/turn in	\$ 5,936,709	\$	5,978,119	\$	(41,410)	-0.7%
Guarantees	\$ 362,288	\$	364,263		(1,975)	-0.5%
Overtime	\$ 289,522	\$	269,355		20,167	7.5%
Spread	\$ 155,768	\$	170,245		(14,477)	-8.5%
Protection	\$ 292,450	\$	345,537		(53,087)	-15.4%
Travel	\$ 228,876	\$	233,694		(4,818)	-2.1%
Training	\$ 192,186	\$	173,471		18,715	10.8%
Other Misc	\$ 30,052	\$	52,818		(22,766)	-43.1%
	\$ 7,487,851	\$	7,587,500	\$	(99,649)	-1.3%

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
Other Revenue; Other Operating Assistance; Miscellaneous Expenses
For the Twelve Months Ended June 30, 2015

Other Revenue

Investment income (interest)	\$	11,509
ADA Database Management revenue		75,000
Sale of Assets		27,000
Paypal Shipping revenue		2,311
RTC Card revenue		1,667
Recycling		5,156
Vending machine commission		399
Credit card rebate		386
Restitution		1,200
Warranty reimbursement		5,985
Accounts payable discount		31
Various		995
	\$	131,639

Other Operating Assistance

RM2	\$	145,336
BART feeder revenue		697,596
Homeland security grant for IT Maintenance		117,063
ADA BART		148,865
Mobility mgt grant		78,796
	\$	1,187,656

Miscellaneous Expenses

Board Travel Expense	\$	13,691
Staff Travel Expense		58,103
CTA Dues		12,325
APTA Dues		34,510
Employee functions		46,257
Employee Awards/pins		2,062
Paypal fees		3,546
Training		6,033
Various other	\$	2,359
	\$	178,886

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2015 Year to Date Comparison of FY 2014 Actual & FY 2013 Actual
Statistics
For the Twelve Months Ended June 30, 2015

	Actual FY2015	Actual FY2014	Variance Actual 2015 to Actual 2014	Actual FY2013	Variance Actual 2015 to Actual 2013
Fixed Route					
Fares	\$ 3,205,910	\$ 3,314,663	-3.3%	\$ 3,579,640	-10.4%
Special Fares	1,386,527	1,169,472	18.6%	1,061,608	30.6%
Total Fares	\$ 4,592,437	\$ 4,484,135	2.4%	\$ 4,641,248	-1.1%
<i>Fares box recovery ratio</i>	16.8%	16.3%	3.0%	18.1%	-7.3%
Operating Exp (Less leases)	\$ 27,411,943	\$ 27,566,495	-0.6%	\$ 25,676,872	6.8%
<i>Revenue Hours</i>	221,320	222,504	-0.5%	213,624	3.6%
<i>Cost per Rev Hour</i>	\$ 123.86	\$ 123.89	0.0%	\$ 120.20	3.0%
<i>Passengers</i>	3,597,054	3,328,513	8.1%	3,296,764	9.1%
<i>Cost per Passenger</i>	\$ 7.62	\$ 8.28	-8.0%	\$ 7.79	-2.2%
<i>Passengers per Rev Hr</i>	16.25	14.96	8.6%	15.43	5.3%

Paratransit

Fares	\$ 553,521	\$ 620,968	-10.9%	\$ 511,177	8.3%
<i>Fares box recovery ratio</i>	10.8%	11.9%	-8.9%	10.0%	8.5%
Operating Exp (Less leases)	\$ 5,117,037	\$ 5,230,925	-2.2%	\$ 5,125,995	-0.2%
<i>Revenue Hours</i>	73,717	74,394	-0.9%	74,053	-0.5%
<i>Cost per Rev Hour</i>	\$ 69.41	\$ 70.31	-1.3%	\$ 69.22	0.3%
<i>Passengers</i>	147,495	149,454	-1.3%	144,339	2.2%
<i>Cost per Passenger</i>	\$ 34.69	\$ 35.00	-0.9%	\$ 35.51	-2.3%
<i>Passengers per Rev Hr</i>	2.00	2.01	-0.4%	1.95	2.7%