

To: Administration & Finance Committee

Date: 01/06/2016

From: Ruby Horta, Manager of Planning

Reviewed by:

---

**SUBJECT: Cap and Trade Grant (LCTOP) – FY 2015-16**

---

**Background:**

The Cap and Trade funding program for transit is officially titled the Low Carbon Transit Operations Program (LCTOP). The initial round of funding was available in FY 2014-15 and the funds were utilized to operate the Martinez Shuttle – Route 3. Staff proposes to use this source of funding to pay for the continuation of this service. The estimated cost of this service is \$236,300. In FY 2014-15 County Connection received a total of \$185,881 in LCTOP funds. Caltrans has released funding amounts and guidelines for grant applications for the LCTOP program. County Connection is slated to get \$123,087 in revenue-based funds for FY 2015-16 funds. Additional population-based funds could be available; however these funds are subject to MTC’s discretion. A decision has not been made as to how the population-based funds will be allocated in FY 2015-16. It is expected that MTC will finalize their decision prior to the February 1, 2016 deadline. County Connection will pursue all funds available to operate the Martinez Shuttle – Route 3.

Martinez Shuttle - Route 3		
	FY 14-15	FY 15-16
Revenue-based	\$ 40,496	\$ 123,087
Population-based	\$ 145,385	TBD
<b>Subtotal</b>	<b>\$ 185,881</b>	<b>\$ 123,087</b>
Local funds	\$ 50,419	TBD
<b>Total</b>	<b>\$ 236,300</b>	<b>\$ 236,300</b>

**Recommendation:**

Staff is proposing to apply for all funding available to County Connection under the LCTOP program to fund the operation of the Martinez Shuttle – Route 3. The Board resolutions attached will enable staff to apply for LCTOP funding to implement the Martinez Shuttle.

**Financial Implications:**

Using FY 2015-16 LCTOP funds to offset the cost of operating the Martinez Shuttle – Route 3.

**RESOLUTION NO. 2016-014**

**BOARD OF DIRECTORS, CENTRAL CONTRA COSTA TRANSIT AUTHORITY  
STATE OF CALIFORNIA**

\* \* \*

**AUTHORIZE EXECUTION OF THE LOW CARBON TRANSIT OPERATIONS PROGRAM  
(LCTOP) PROJECT:**

*(MARTINEZ SHUTTLE, \$236,300)*

WHEREAS, the County of Contra Costa and the Cities of Clayton, Concord, the Town of Danville, Lafayette, Martinez, the Town of Moraga, Orinda, Pleasant Hill, San Ramon and Walnut Creek (hereinafter "Member Jurisdictions") have formed the Central Contra Costa Transit Authority ("CCCTA"), a joint exercise of powers agency created under California Government Code Section 6500 *et seq.*, for the joint exercise of certain powers to provide coordinated and integrated public transportation services within the area of its Member Jurisdictions;

**WHEREAS**, the CCCTA is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) now or sometime in the future for transit projects; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

**WHEREAS**, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

**WHEREAS**, the CCCTA wishes to implement the LCTOP project(s) listed above,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the CCCTA that the fund recipient agrees to comply with all conditions and requirements set forth in the applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the CCCTA that it hereby authorizes the submittal of the following project nomination(s) and allocation request(s) to the Department in FY 2015-16 LCTOP funds:

*List project(s), including the following information:*

*Project Name: Martinez Shuttle*

*Amount of LCTOP funds requested: \$\_\_\_\_\_ (to be determined)*

*Short description of project: Martinez Shuttle service connects residents in the DAC in Martinez with shopping and health and human services.*

*Contributing Sponsors (if applicable): N/A*

Regularly passed and adopted this 21<sup>st</sup> day of January 2016, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

---

Robert Storer, Chair, Board of Directors

ATTEST:

---

Lathina Hill, Clerk to the Board

**RESOLUTION NO. 2016-015**

**BOARD OF DIRECTORS, CENTRAL CONTRA COSTA TRANSIT AUTHORITY  
STATE OF CALIFORNIA**

\* \* \*

**AUTHORIZE EXECUTION OF THE CERTIFICATIONS AND ASSURANCES FOR  
THE LOW CARBON TRANSIT OPERATIONS PROGRAM**

WHEREAS, the County of Contra Costa and the Cities of Clayton, Concord, the Town of Danville, Lafayette, Martinez, the Town of Moraga, Orinda, Pleasant Hill, San Ramon and Walnut Creek (hereinafter "Member Jurisdictions") have formed the Central Contra Costa Transit Authority ("CCCTA"), a joint exercise of powers agency created under California Government Code Section 6500 *et seq.*, for the joint exercise of certain powers to provide coordinated and integrated public transportation services within the area of its Member Jurisdictions;

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations;

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the Low Carbon Transit Operations Program (LCTOP);

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies);

WHEREAS, CCCTA desires to apply for LCTOP funds for the proposed Martinez Shuttle, as recommended in the Adaptive Service Plan adopted by the Board, in furtherance of CCCTA's public transportation purposes; and

WHEREAS, the Administration & Finance Committee has recommended that the Board authorize staff to apply for LCTOP funds and delegate authorization to execute necessary grant documents and any amendments thereto, to the General Manager, Director of Planning and Marketing, and the Director of Maintenance; and

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Central Contra Costa Transit Authority that staff is hereby authorized to seek LCTOP funding for the Martinez Shuttle; and

BE IT FURTHER RESOLVED that in furtherance thereof, the General Manager, Director of Planning and Marketing, and Director of Maintenance be authorized to execute all required documents of the LCTOP program and any amendments thereto with the California Department of Transportation.

Regularly passed and adopted this 21<sup>st</sup> day of January 2016, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

---

Robert Storer, Chair, Board of Directors

ATTEST:

---

Lathina Hill, Clerk to the Board