

Summary Minutes
Operations & Scheduling Committee
Supervisor Andersen Office
309 Diablo Road, Danville, CA
November 6th, 2015, 8:00 a.m.

Directors: Directors Candace Andersen, Robert Storer, Dave Hudson
Staff: Rick Ramacier, Bill Churchill,
Public: Ralph Hoffman

Call to Order: Meeting called to order at 8:00 a.m. by Director Andersen

1. **Approval of Agenda Items:** Agenda was approved.
2. **Public Comment and/or Communication:** Mr. Hoffman provided comments regarding two separate newspaper articles, the first concerning Exxon and the second regarding funding for the new transportation bill.
3. **Approval of O&S Summary Minutes for October, 2015:** Minutes were approved.
4. **Maintenance:** None
5. **Passenger Suspension/Exclusion policy:**
Staff presented the Passenger Suspension/Exclusion Policy with the board recommended modifications. The committee was pleased with the way the boards concerns were addressed but requested staff to have legal review the policy and bring it back to the committee in December before sending it back to the board for approval. Mr. Hoffman suggested that such a policy was an important tool for staff to help protect bus operators.
6. **Planning and Scheduling:**
 - a. Verbal Updates: Staff provided a brief update on the following topics:
 - i. Clipper Implementation
 - ii. I-680 Congestion Relief Study
 - iii. Expenditure Plan development
7. **Staff Reports**
 - a. Fixed Route Monthly Report – Mr. Ramacier provided comments to the committee regarding the performance of route 5 and routes in the Dougherty Valley area.
 - b. LINK Monthly Report –
8. **Committee Comments** – None.
9. **Future Agenda Items** – None.
10. **Next Scheduled Meeting** – December 7th at 8:00am at Supervisor Andersen’s Office.
11. **Adjournment** – The meeting was adjourned at 9: a.m.

Minutes prepared and submitted by: Bill Churchill, Director of Transportation