

County Connection

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Agenda Item No. 4.a.

CCCTA BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING

December 17, 2015

CALL TO ORDER/ROLL CALL/CONFIRM QUORUM

Chair Dessayer called the regular meeting of the Board of Directors to order at 9 a.m. Board Members present were Directors Andersen, Hudson, Manning, Noack, Simmons, Storer and Tatzin. Director Schroder arrived after the meeting convened. Directors Hoffmeister and Worth were absent.

Staff: Ramacier, Sherman, Barnes, Casenave, Castro, Cheung, Churchill, Dean, Hill, McCarthy, Mitchell, Moran, Muzzini, Proctor-Williams, Rettig, Robinson and Yang.

PUBLIC COMMENT: None

CONSENT CALENDAR

MOTION: Director Simmons moved approval of the Consent Calendar, consisting of the following items: (a) Approval of Minutes of Regular Meeting of October 15, 2015; (b) CCCTA Investment Policy-Quarterly Reporting Requirement; (c) Approve Designation of Treasurer and Auditor, and Changes in Authorized Signatories for Union Bank and Resolution No. 2016-011; (d) Paid Sick Leave for Unrepresented Part-time Employees and Resolution No. 2016-012. Director Hudson seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Hudson, Manning, Noack, Schroder, Simmons, Storer and Tatzin

No: None

Abstain: Director Noack from Item (a) only

Absent: Directors Hoffmeister and Worth

REPORT OF CHAIR: None

REPORT OF GENERAL MANAGER:

Recognition of Employees of the 3rd Quarters, 2015

Administration: Kelly Shelby

Maintenance: Anthony Treat

Transportation: Peter Chan & Mike East

Recognition of Retiring Employees

Kathy Casenave
Jay Castro
Bonnie Yang

Update the Board on County Connection staff interactions regarding Contra Costa Transit Authority's Transportation Expenditure Plan (TEP) Development

It was reported that this process is continuing for now. Staff remains fully engaged in the process. We continue to make statements that the bus transit priority should be working to get key bus routes that serve BART on fifteen minute headways.

Update on Federal Transportation Reauthorization

A five year federal transportation reauthorization has been enacted. This act known as FAST will provide an 18% increase over the five year period in total funding. Staff is confident that FAST will provide the funding we're anticipating from the federal program for all of our vehicle replacement needs over the five year period.

One policy change is a requirement for the Secretary of Transportation to issue a proposed rule making related to safety to increase transit operator safety with respect to passenger behavior.

Update on I-680 Transit Investment Study

The study is complete and has been presented to the Contra Costa Transit Authority's Board. Further meetings will be held and County Connection will be involved in these meetings with the purpose of representing bus service accommodations.

REPORT OF STANDING COMMITTEES

Administration & Finance Committee

FY2015 Draft Audit

Director Simmons informed the Board that County Connection has another clean audit. The committee and the auditors work well together when it comes to understanding the changes in laws that pertain to County Connection's financials and the clean audits prove that. After a brief discussion, a motion was made.

MOTION: Director Simmons moved approval of the FY2015 Draft Audit. Director Tatzin seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Hudson, Manning, Noack, Schroder, Simmons, Storer and Tatzin
No: None
Abstain: None
Absent: Director Hoffmeister and Worth

Operating & Scheduling Committee

Passenger Suspension/Exclusion Policy

Director Andersen introduced the item and Director of Transportation, Bill Churchill, explained that passengers can behave in a way that disrupts service, for example by using vulgar and/or discriminatory language towards other passengers and/or the driver. Although County Connection calls the police in response to this type of passenger behavior, because the passengers are not being violent towards anyone, all the police can do is remove them from the bus temporarily. This approach often does not resolve this type of situation. For example, we have had a disruptive passenger that caused five different service delays in one day. He was removed from one bus and just caught another one, continuing his disruptive behavior on the next bus. In order to provide County Connection with a tool for dealing with this type of disruptive behavior and provide notice to passengers regarding the types of behavior County Connection considers disruptive, staff and legal counsel have developed a policy defining disruptive behavior and a process that County Connection will follow in order to suspend passengers that demonstrate such behavior. After discussion, the Board asked that the policy go back to the committee for further review to make some minor changes in the language of the policy and its attached passenger code of conduct and to bring it back to the Board under the Consent Calendar.

MOTION: Director Andersen moved approval to send the Passenger Suspension/Exclusion Policy back to the O & S Committee for such changes and to bring the final policy to the Board under the Consent Calendar. Director Simmons seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Hudson, Manning, Noack, Schroder, Simmons, Storer and Tatzin
No: None
Abstain: None
Absent: Director Hoffmeister and Worth

BOARD COMMUNICATION: None

ADJOURNMENT: Chair Storer adjourned the regular Board meeting at 9:53 a.m.

Minutes prepared by

Lathina Hill
Assistant to the General Manager

Date