

To: Board of Directors

Date: 01/21/2016

From: Ruby Horta, Manager of Planning

Reviewed by:

SUBJECT: Cap and Trade Grant (LCTOP) – FY 2015-16

Background:

The Cap and Trade funding program for transit is officially titled the Low Carbon Transit Operations Program (LCTOP). The initial round of funding was available in FY 2014-15 and the funds were utilized to operate the Martinez Shuttle – Route 3. In FY 2014-15 County Connection received a total of \$185,881 in LCTOP funds and used \$50,419 in local funds to cover the estimated cost of operating the Martinez Shuttle.

In FY 2015-16 County Connection is slated to get \$123,087 in revenue-based funds. Additional population-based funds could be available; however these funds are subject to MTC's discretion. A decision has not been made as to how the population-based funds will be allocated in FY 2015-16. It is expected that MTC will finalize their decision prior to the February 1, 2016 deadline. County Connection will pursue all funds available to operate the Martinez Shuttle – Route 3. In the event that funding available exceeds the cost of operating the Martinez Shuttle, staff recommends directing additional funds to the electric trolleys project (Walnut Creek Electric Trolleys). Per LCTOP Guidelines, "at least 50% of the total funds received shall be expended on projects or services that benefit the DAC (Disadvantaged Communities)". Staff proposes to use LCTOP funds to pay for the continuation of the Martinez Shuttle. If available funds exceed the cost to operate the Martinez Shuttle, at least 50% of the total funds received will be expended on the Martinez Shuttle. Any additional funds will be used to cover costs associated with the electric trolleys project.

Martinez Shuttle - Route 3		
	FY 14-15	FY 15-16
Revenue-based	\$ 40,496	\$ 123,087
Population-based	\$ 145,385	TBD
Subtotal	\$ 185,881	\$ 123,087
Local funds	\$ 50,419	TBD
Total	\$ 236,300	TBD

Recommendation:

Staff is proposing to apply for all funding available to County Connection under the LCTOP program to fund the operation of the Martinez Shuttle – Route 3 and, if additional funds are disbursed by MTC, the electric trolley project. The Board resolutions attached do not specify the total amount; however, they will enable staff to apply for LCTOP funding by the February 1, 2016 deadline. Staff recommends that if MTC has not provided final funding available in time for the January Board meeting, the Chair be authorized to execute resolutions for the LCTOP grants with the correct amounts once MTC makes its final decision.

Financial Implications:

Using FY 2015-16 LCTOP funds to offset the cost of operating the Martinez Shuttle – Route 3 and the purchase of electric trolleys.

RESOLUTION NO. 2016-014

**BOARD OF DIRECTORS, CENTRAL CONTRA COSTA TRANSIT AUTHORITY
STATE OF CALIFORNIA**

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**AUTHORIZE EXECUTION OF THE LOW CARBON TRANSIT OPERATIONS PROGRAM
(LCTOP) PROJECT:**

(MARTINEZ SHUTTLE AND CLEAN FUELS – ELECTRIC TROLLEYS)

WHEREAS, the County of Contra Costa and the Cities of Clayton, Concord, the Town of Danville, Lafayette, Martinez, the Town of Moraga, Orinda, Pleasant Hill, San Ramon and Walnut Creek (hereinafter "Member Jurisdictions") have formed the Central Contra Costa Transit Authority ("CCCTA"), a joint exercise of powers agency created under California Government Code Section 6500 *et seq.*, for the joint exercise of certain powers to provide coordinated and integrated public transportation services within the area of its Member Jurisdictions;

WHEREAS, the CCCTA is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) now or sometime in the future for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the CCCTA wishes to implement the LCTOP project(s) listed above,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the CCCTA that the fund recipient agrees to comply with all conditions and requirements set forth in the applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the CCCTA that it hereby authorizes the submittal of the following project nomination(s) and allocation request(s) to the Department in FY 2015-16 LCTOP funds:

List project(s), including the following information:

Project Name: Martinez Shuttle and the Clean Fuels – Electric Trolleys

Amount of LCTOP funds requested: TBD

Short description of project: Martinez Shuttle service connects residents in the DAC in Martinez with shopping and health and human services. The Clean Fuels – Electric Trolleys project will replace 4 diesel trolleys with 4 electric trolleys.
Contributing Sponsors (if applicable): N/A

AGENCY BOARD DESIGNEE:

BY: _____
Anne Muzzini, Director of Planning and Marketing

Regularly passed and adopted this 21st day of January 2016, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Robert Storer, Chair, Board of Directors

ATTEST:

Lathina Hill, Clerk to the Board

RESOLUTION NO. 2016-015

**BOARD OF DIRECTORS, CENTRAL CONTRA COSTA TRANSIT AUTHORITY
STATE OF CALIFORNIA**

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**AUTHORIZE EXECUTION OF THE CERTIFICATIONS AND ASSURANCES FOR
THE LOW CARBON TRANSIT OPERATIONS PROGRAM**

WHEREAS, the County of Contra Costa and the Cities of Clayton, Concord, the Town of Danville, Lafayette, Martinez, the Town of Moraga, Orinda, Pleasant Hill, San Ramon and Walnut Creek (hereinafter "Member Jurisdictions") have formed the Central Contra Costa Transit Authority ("CCCTA"), a joint exercise of powers agency created under California Government Code Section 6500 *et seq.*, for the joint exercise of certain powers to provide coordinated and integrated public transportation services within the area of its Member Jurisdictions;

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations;

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the Low Carbon Transit Operations Program (LCTOP);

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies);

WHEREAS, CCCTA desires to apply for LCTOP funds for the Martinez Shuttle, and the Clean Fuels – Electric Trolleys project in furtherance of CCCTA's public transportation purposes; and

WHEREAS, the Administration & Finance Committee has recommended that the Board authorize staff to apply for LCTOP funds and delegate authorization to execute necessary grant documents and any amendments thereto, to the General Manager, Director of Planning and Marketing, and the Director of Maintenance; and

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Central Contra Costa Transit Authority that staff is hereby authorized to seek LCTOP funding for the Martinez Shuttle and the Clean Fuels – Electric Trolleys project; and

BE IT FURTHER RESOLVED that in furtherance thereof, the General Manager, Director of Planning and Marketing, and Director of Maintenance be authorized to execute all required documents of the LCTOP program and any amendments thereto with the California Department of Transportation.

Regularly passed and adopted this 21st day of January 2016, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Robert Storer, Chair, Board of Directors

ATTEST:

Lathina Hill, Clerk to the Board