

#### **INTER OFFICE MEMO**

To: Marketing, Planning, & Legislative Committee Date: February 19, 2016

From: Mary Burdick Reviewed by:

# **SUBJECT: Community Events –**

#### **Summary of Issues:**

County Connection participates in select community and business events, and coordinates Class Pass field trips for schools with service along fixed-routes.

### **School & Community Events:**

Thursday, February 25 – Pleasant Hill Middle School 30 students/4 adults
Monday, February 29 - Cal State East Bay orientation for prospective students
Tuesday, March 15 – Berkeley High School 30 students/4 adults (large group trip plan)
Wednesday, March 16 – Berkeley High School 35 students/5 adults (large group trip plan)
Thursday, March 17 – San Ramon Business Expo

## **Recommendation:**

For information only

## **Financial Implications:**

Any costs associated with events are included in the Promotions budget.