

INTER OFFICE MEMO

To: Operations and Scheduling Committee Date: April 29, 2016

From: Scott Mitchell, Director of Maintenance

Subject: Wave Inductive Charging Installation

Background:

An invitation for bids to install the Wave Charging System has been put on the street April 1st. There were no attendees at the April 15th pre-bid meeting which may, or may not, be an indicator of interest. Bids are due May 13th – after the O&S Committee meeting and in the interest of time, staff would like to take their recommendation for award directly to the May Board meeting.

Recommendation:

Authorize staff to evaluate bids and make a recommendation for award at the May 19th Board meeting.