

County Connection

INTER OFFICE MEMO

To: A&F Committee

Date: April 26, 2016

From: Lisa Rettig
Senior Manager of Human Resources

Subject: Adjustment to Non-
Represented Administrative
Employees Compensation

Approved By:

SUMMARY OF ISSUES:

The non-represented employees consist of County Connection's administrative employees.

It looks reasonably certain that for FY16 the Authority can prudently afford an increase for these non-represented employees.

The General Manager requests a 3% increase for all administrative employees effective July 1, 2016. This is the same percentage increase included in the MOUs for the represented employees.

FINANCIAL IMPLICATIONS:

The cost for a 3% increase is \$152,000 this amount is included in the FY17 Budget.

ACTION REQUESTED:

Forward to the Full Board with recommended approval of Resolution 2016-021

PROPOSED FY 2017 PAYSCALE

GRADE	POSITION	STEPS								
		1 (MIN)	2	3	4	5	6	7	8	9 (MAX)
GRADE 12										
	DIRECTOR OF TRANSPORTATION	85,202								164,814
	DIRECTOR OF PLANNING & MARKETING	85,202								164,814
	DIRECTOR OF MAINTENANCE	85,202								164,814
	DIRECTOR OF FINANCE	85,202								164,814
	DIRECTOR OF ADMINISTRATION	85,202								164,814
GRADE 11										
	SR MGR. OF SAFETY AND TRAINING	77,558								144,222
	SR. MGR. OF SPECIALIZED SERVICES	77,558								144,222
	SR. MGR. OF HUMAN RESOURCES	77,558								144,222
	SR. MGR. OF ACCOUNTING	77,558								144,222
	SR. MGR. OF TECHNICAL SRVC	77,558								144,222
	SR. MGR. OF MAINTENANCE	77,558								144,222
	SR. MGR. OF ACCESSIBLE SERVICES & EMERGENCY MGMT.	77,558								144,222
	SR. MGR. TRANSPORTATION	77,558								144,222
GRADE 10										
	MGR. CUST SERVICE & COMMUNITY OUTREACH	66,768								93,444
	MGR. TRANSPORTATION	66,768								93,444
	MGR. OUTREACH SERVICES	66,768								93,444
	MGR. PLANNING	66,768								93,444
	MGR. PURCHASING AND GRANTS	66,768								93,444
GRADE 9										
	TRAINING COORDINATOR	61,438								83,564
	ASST. TO THE GENERAL MANAGER	61,438								83,564
	FACILITY SUPERINTENDENT	61,438								83,564
	ASST. MGR. CUST SERVICE	61,438								83,564
GRADE 8										
	ASST. FACILITIES SUPER.	56,550	58,812	61,178	63,622	66,118	68,796	71,526	74,438	
	CHIEF SCHEDULER	56,550	58,812	61,178	63,622	66,118	68,796	71,526	74,438	
	BUYER	56,550	58,812	61,178	63,622	66,118	68,796	71,526	74,438	
GRADE 7										
	PAYROLL SUPERVISOR	51,350	53,404	55,536	57,746	60,060	62,478	65,000	67,548	
	SERVICE SCHEDULER	51,350	53,404	55,536	57,746	60,060	62,478	65,000	67,548	
	HELP DESK & USER SUPPORT	51,350	53,404	55,536	57,746	60,060	62,478	65,000	67,548	
	HR SPECIALIST	51,350	53,404	55,536	57,746	60,060	62,478	65,000	67,548	
	SR. ACCOUNTING ASSIST.	51,350	53,404	55,536	57,746	60,060	62,478	65,000	67,548	
	FACILITY SPECIALIST	51,350	53,404	55,536	57,746	60,060	62,478	65,000	67,548	

GRADE 6								
DATA ANALYST	46,670	48,594	50,518	52,546	54,652	56,836	59,098	61,438
PAYROLL SPECIALIST	46,670	48,594	50,518	52,546	54,652	56,836	59,098	61,438
ADMIN ASST. III	46,670	48,594	50,518	52,546	54,652	56,836	59,098	61,438
SENIOR CUSTOMER SERVICE REP	46,670	48,594	50,518	52,546	54,652	56,836	59,098	61,438
GRADE 5								
SR FACILITY WORKER	42,458	44,200	45,916	47,736	49,686	51,688	53,716	55,874
C.S REP.	42,458	44,200	45,916	47,736	49,686	51,688	53,716	55,874
ADA SPECIALIST	42,458	44,200	45,916	47,736	49,686	51,688	53,716	55,874
ADMIN ASST. II	42,458	44,200	45,916	47,736	49,686	51,688	53,716	55,874
GRADE 4								
SCH. DISTR. CLERK	38,558	40,092	41,730	43,368	45,110	46,878	48,802	50,752
GRADE 3								
LEAD CUSTODIAN	34,996	36,400	37,856	39,364	40,950	42,614	44,278	46,072
GRADE 2								
CUSTODIAN	31,850	33,098	34,450	35,828	37,258	38,740	40,300	41,912
GRADE 1								
OFFICE ASSISTANT/FILE CLERK	28,912	30,108	31,304	32,604	33,878	35,204	36,634	38,116