

**Summary Minutes**  
**Operations & Scheduling Committee**  
Supervisor Andersen Office  
309 Diablo Road, Danville, CA  
**April 1<sup>st</sup>, 2016, 8:00 a.m.**

**Directors:** Directors Candace Andersen, Robert Storer, Dave Hudson  
**Staff:** Scott Mitchell, Bill Churchill, Anne Muzzini  
**Public:** None

**Call to Order:** Meeting called to order at 8:00 a.m. by Director Storer

- 1. Approval of Agenda Items:** Agenda was approved.
- 2. Public Comment and/or Communication:** None
- 3. Approval of O&S Summary Minutes for February, 2016:** Minutes were approved.
- 4. Maintenance – Update on Electric Trolley Project**

Mr. Mitchell told the Committee that testing on the first bus is being done at Gillig in Hayward then the prototype will be sent to WAVE for them to test the charging system. Then the bus will get the trolley body finishes installed with an expected delivery date of July for the final bus. Installing the WAVE charging system at BART is the next big step, and bid packet is being finalized with proposals due May 1<sup>st</sup>. There was discussion about the difficulty of dealing with PG&E for the final hook up for the charging system and Director Andersen offered to lend any help she could on that front. The Committee asked for an information report to go to the Board.
- 5. Update on BART Bus Bridge Activities:**

Mr. Churchill explained that BART still hadn't figured out the cause of the power surges that disabled cars running between North Concord and Baypoint. He explained the intricacies of deploying drivers for the bus bridge, in particular rules about drive time and 8 day limits. He told the Committee that the amount of assistance we provided was gauged to make sure that County Connection service wasn't compromised. The Committee expressed their approval of the job being done.
- 6. Planning and Scheduling:**
  - a. Verbal Updates: Staff provided a brief update on the following topics:
    - i. Expenditure Plan development – The Committee discussed the most recent letter from EPAC and Director Andersen stated she didn't think they were going to support the TEP version 2.1. There was discussion about the representation section of the TEP as well.
    - ii. Clipper – Ms. Muzzini informed the committee that Clipper use was up to 13.4% of potential users.
- 7. Staff Reports**
  - a. Fixed Route Monthly Report – Staff reported on the fixed route statistics.
  - b. LINK Monthly Report – Mr. Churchill told te Committee that LAVTA paratransit ridership is up 20% while our is flat.
- 8. Committee Comments** – None.
- 9. Future Agenda Items** – None.
- 10. Next Scheduled Meeting** – May 6th at 8:00am at Supervisor Andersen's Office.
- 11. Adjournment** – The meeting was adjourned at 9: a.m.

Minutes prepared and submitted by: Anne Muzzini, Director of Planning and Marketing