

County Connection

2477 Arnold Industrial Way Concord, CA 94520-5326 (925) 676-7500 countyconnection.com

BOARD OF DIRECTORS MEETING AGENDA

**Thursday, June 16, 2016
9:00 a.m.**

**CCCTA Paratransit Facility
Gayle B. Uilkema Memorial Board Room
2477 Arnold Industrial Way
Concord, California**

The County Connection Board of Directors may take action on each item on the agenda. The action may consist of the recommended action, a related action or no action. Staff recommendations are subject to action and/or change by the Board of Directors.

1. Call to Order/Pledge of Allegiance
2. Roll Call/Confirm Quorum
3. Public Communication
4. Public Hearing: CCCTA FY2017 Operating and Capital Budget
5. Consent Calendar
 - a. Approval of Minutes of Regular Meeting of May 19, 2016*
 - b. Approval of Resolution No. 2016-027 Declaring an Effective Date For Compensation Adjustment for the General Manager for FY 2016-2017*
 - c. Adoption of Gann Appropriations Spending Limitation for FY2017* Resolution No. 2016-025*
6. Report of Chair
 - a) Appointment of Nominating Committee for Election of CCCTA Officers
7. Report of General Manager
 - a. Recognition of Employees of the 1st Quarters, 2016
 - b. Recognition of Employee with 20 Years of Service
8. Report of Standing Committees
 - a. Administration & Finance Committee
(Committee Chair: Director Bob Simmons)
 - 1) FY2017 Proposed Final Budget, FY2016 Estimated Actual * Resolution No. 2016-026*

Clayton • Concord • Contra Costa County • Danville • Lafayette • Martinez
Moraga • Orinda • Pleasant Hill • San Ramon • Walnut Creek

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

(The A&F Committee recommends that the Board adopt the FY2017
Operating and Capital Budget.)

9. Board Communication

Under this item, Directors are limited to providing information, asking clarifying questions about matters not on the agenda, responding to public comment, referring matters to committee or staff for information, or requesting a report (on any matter) be made at another meeting.

10. Closed Session

Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Employee Organizations:
Amalgamated Transit Union, Local 1605

11. Adjournment

*Enclosure

**It will be available at the Board meeting.

General Information

Possible Action: The Board may act upon any item listed on the agenda.

Public Comment: Each person wishing to address the County Connection Board of Directors is requested to complete a Speakers Card for submittal to the Clerk of the Board before the meeting convenes or the applicable agenda item is discussed. Persons who address the Board are also asked to furnish a copy of any written statement to the Clerk.

Persons who wish to speak on matters set for Public Hearings will be heard when the Chair calls for comments from the public. After individuals have spoken, the Public Hearing is closed and the matter is subject to discussion and action by the Board.

A period of thirty (30) minutes has been allocated for public comments concerning items of interest within the subject matter jurisdiction of the Board. Each individual will be allotted three minutes, which may be extended at the discretion of the Board Chair.

Consent Items: All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board Member or a member of the public prior to when the Board votes on the motion to adopt.

Availability of Public Records: All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body, will be available for public inspection at 2477 Arnold Industrial Way, Concord, California, at the same time that the public records are distributed or made available to the legislative body. The agenda and enclosures for this meeting are posted also on our website at www.countyconnection.com.

Accessible Public Meetings: Upon request, County Connection will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service so that it is received by County Connection at least 48 hours before the meeting convenes. Requests should be sent to the Board Clerk, Lathina Hill, at 2477 Arnold Industrial Way, Concord, CA 94520 or hill@countyconnection.com

Shuttle Service: With 24-hour notice, a County Connection LINK shuttle can be available at the North Concord BART station for individuals who want to attend the Board meetings. To arrange for the shuttle service, please call Robert Greenwood – 925/680 2072, no later than 24 hours prior to the start of the meeting.

Currently Scheduled Board and Committee Meetings

Board of Directors:	Thursday, July 21, 9:00 a.m., County Connection Board Room
Administration & Finance:	Wednesday, July 6, 9:00 a.m. 1676 N. California Blvd., Suite 620, Walnut Creek, CA
Advisory Committee:	TBA, County Connection Board Room
Marketing, Planning & Legislative:	Thursday, July 7, 8:30 a.m., 2477 Arnold Industrial Way, Concord, CA
Operations & Scheduling:	Friday, July 8, 8:00a.m., Supervisor Andersen's Office 309 Diablo Road, Danville, CA

The above meeting schedules are subject to change. Please check the County Connection Website (www.countyconnection.com) or contact County Connection staff at 925/676-1976 to verify date, time and location prior to attending a meeting.

This agenda is posted on County Connection's Website (www.countyconnection.com) and at the County Connection Administrative Offices, 2477 Arnold Industrial Way, Concord, California

County Connection

2477 Arnold Industrial Way

Concord, CA 94520-5326

(925) 676-7500

countyconnection.com

Agenda Item No. 5.a.

CCCTA BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING

May 19, 2016

CALL TO ORDER/ROLL CALL/CONFIRM QUORUM

Chair Storer called the regular meeting of the Board of Directors to order at 9 a.m. Board Members present were Directors Andersen, Dessayer, Hudson, Manning, Noack, Simmons and Worth. Directors Schroder and Tatzin arrived after the meeting convened. Director Hoffmeister was absent.

Staff: Ramacier, Chun, Glenn, Barnes, Cheung, Churchill, Dean, Hill, Horta, Martinez, McCarthy, Mitchell, Muzzini and Rettig

Public Comment: None

Directors Schroder and Tatzin arrived.

CONSENT CALENDAR

MOTION: Director Noack moved approval of the Consent Calendar, consisting of the following items: (a) Approval of Minutes of Regular Meeting of April 21, 2016; and (b) Resolution No. 2016-021, Authorize FY 2017 Annual Adjustment to Non-Represented Administrative Employees Salaries and Establish a Management Merit Pool. Director Manning seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Hudson, Manning, Noack, Schroder, Simmons, Storer, Tatzin and Worth
No: None
Abstain: None
Absent: Director Hoffmeister

REPORT OF CHAIR: None

REPORT OF GENERAL MANAGER:

Recognition of Employees with 30 Years of Service

Manny Andrada-Transportation
Scott Douglas-Transportation

Update and Report on the Draft Contra Costa Transportation Authority (CCTA) Transportation Expenditure Plan (TEP)

General Manager Rick Ramacier reported that CCTA has approved a draft Transportation Expenditure Plan (TEP). He is pleased that a reasonable compromise was reached, and acknowledged the hard work that went into it. Several Directors praised Director Tatzin for his leadership, as well as all the work contributed by Directors, Worth, Anderson, Hudson, Simmons, Rick Ramacier, and County Connection staff. Director Tatzin expressed appreciation for the commitment that the members all put forth to meet week after week to finally get a finished project. He looks forward to the future benefits of the plan for County Connection as well as transit in general. ,

Status of State Transit Assistance (STA) Allocation from the State Controller's Office

General Manager Rick Ramacier reported that the STA allocations will not be resolved anytime soon. Trailer legislation will be attached to the budget. Transit agencies are still receiving funds as of now but the end result of the allocation amounts and for how long will not be settled until later. As updates arise he will keep the Board informed on the latest information.

Update of Senate Bill 824

General Manager Rick Ramacier explained that Senate Bill 824 is a clean up of the Cap and Trade legislation and includes all of the amendments CTA and CCCTA had proposed.

REPORT OF STANDING COMMITTEES

Administrative & Finance Committee

5 Year IT Replacement Plan

Director Simmons explained that the IT Plan that staff has prepared is a sound approach to maintain and plan instead of waiting until we have no choice but to replace items that are not in the budget. Director of Maintenance, Scott Mitchell explained that the IT department has been stretched to its limits. We need to do major software upgrades for transportation and the finance department.

MOTION: Director Dessayer moved that the Board adopt the 5 Year IT Replacement Plan, as described in the staff report. Director Worth seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Hudson, Manning, Noack, Schroder, Simmons, Storer, Tatzin and Worth
No: None
Abstain: None
Absent: Director Hoffmeister

Revised Fiscal Year 2017 Draft Budget and Financial Forecast

Director of Finance Erick Cheung reported that the Board has now seen the budget twice. Since the last time that the Board saw the budget, the budget has been revised to include an increase in health insurance premiums, an increase in overtime to include the BART Bus Bridge costs (to be reimbursed by BART), and downward adjustments in STA, TDA, and paratransit fare revenue.. CCCTA's STA funds has been pretty fluid. The A & F Committee will bring the final budget to the Board in June.

Marketing, Planning & Legislative Committee

Background on State Legislative Activity at County Connection

Kristina Martinez stated that County Connection is involved with state legislative matters on an as-needed basis, which often times is frequent. Since the beginning of 2016, staff has visited with the staff of our state legislators seven times. Staff believes the attention to state legislation remains a priority. Staff continues to stay up to date on public transit issues at the state level and makes every effort to keep both the MP&L Committee as well as the Board of Directors well-informed on how these issues may affect County Connection. The interactions with legislators have proven to be successful, and staff looks forward to continuing to build working relationships that will help assist addressing legislative issues in the future.

State Legislative Update: Support AB2292, Oppose AB 2094

Kristina Martinez explained that the current law requires money which is collected by the State Air Resources Board to be available for use as part of the Greenhouse Gas Reduction Fund (collection excludes fines and penalties) through development of a three year investment plan. Alternatively, disadvantaged communities are to be identified within the plan by the California Environmental Protection Agency.

AB 2292 proposes to amend the process of identifying disadvantaged communities by using specific factors based upon best-available data. Current identification factors of disadvantaged communities may include the following:

- Environmental pollution or other hazards which may lead to negative public health
- Low income, high unemployment, or low levels of educational attainment

This bill would require the California Environmental Protection Agency, by July 1, 2017, to include the following when determining such factors as it relates to disadvantaged communities:

- High poverty rates
- High or severe rent burden
- High cost of living

MOTION: Director Schroder moved that the Board support this bill as this legislation should make it easier for County Connection to utilize Low-Carbon Transit Operation Program (LCTOP) funding. Director Tatzin seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Hudson, Manning, Noack, Schroder, Simmons, Storer, Tatzin and Worth

No: None

Abstain: None

Absent: Director Hoffmeister

Kristina Martinez explained that AB 2094 proposes to reallocate TDA funds to backfill the severe losses in the State Transportation Improvement Program (STIP) and Local Streets and Roads Program at the state level. This would turn TDA funds into a highway and local streets and roads funding source and no longer a transit fund source.

Additionally, this legislation proposes to backfill transit losses with cap and trade funds through the LCTOP. The author claims this would keep transit whole and allow the state to address local streets and roads programs without raising taxes.

With this, there are at least two major problems that surface. There is no guarantee that there would be an increase in LCTOP funds. Secondly, LCTOP funds can only be spent in certain service areas which would decrease County Connection's funding in our service areas.

In the past, County Connection has opposed any legislation that has proposed to remove TDA funds. Because of the significance of TDA removal, it is not likely that this bill will get out of committee and staff recommends County Connection send a strong letter of opposition.

MOTION: Director Schroder moved that the Board oppose AB2094. Director Worth seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Hudson, Manning, Noack, Schroder, Simmons, Storer, Tatzin and Worth

No: None

Abstain: None

Absent: Director Hoffmeister

Operations & Scheduling Committee

Purchase of 31 Heavy Duty Buses

Scott Mitchell gave credit to his staff and mechanics because by the time we replace our buses with the new ones, the buses will be approximately 16 years old. We have definitely gotten our value and use out of the buses. The funds for this project have also been allocated as the following:

Federal 5307: \$11,091,618

Federal 5339: 863,162

Local Match: 2,990,000

Total funds available for this project: \$14,944,780

MOTION: Director Andersen moved to adopt Resolution No. 2016-022, Authorizing the General Manager to Issue a Purchase Order and Notice to Proceed to Gillig Corporation For Purchase of Thirty One Heavy Duty Buses. Total cost of the vehicles, tax, and delivery not to exceed \$14,944,780. Director Manning seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Hudson, Manning, Noack, Schroder, Simmons, Storer, Tatzin and Worth

No: None

Abstain: None

Absent: Director Hoffmeister

WAVE Inductive Charging Installation

Scott Mitchell explained that the single bid received for the charging installations came in at higher rate than he originally thought it would be, mainly because the equipment will be at a BART station, and BART has restrictions on when construction activities are allowed. We have checked the company's references and they are a reputable company.

MOTION: Director Simmons moved to approve Resolution No. 2016-023, Authorizing Award of Contract to Reflex Engineering, Inc. for Inductive Charging Installation, Project 16-MA-01 in the amount of \$288,600 and establishing a contract contingency in the amount of \$28,900. Director Hudson seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Hudson, Manning, Noack, Schroder, Simmons, Storer, Tatzin and Worth

No: None

Abstain: None

Absent: Director Hoffmeister

BOARD COMMUNICATION: None

At 9:44 a.m., The Board went into closed session to discuss the following:

Closed Session:

Conference with Legal Counsel-Anticipated Litigation
Government Code Section 54956.9(b) (one potential case)

Conference with Labor Negotiator (pursuant to Government Code Section 54957 and 54957.6)
Unrepresented Employees-Legal Counsel

Open Session:

At 9:52 a.m., the Board came back to open session.

Chair Storer reported that in the matter of anticipated litigation, County Connection has settled a claim from Tia Livous for \$200,000.

Chair Storer also reported on negotiations with Legal Counsel regarding an adjustment in rates.

MOTION: Director Dessayer moved that the Board adopt Resolution No. 2016-024, Authorizing Rate Adjustment to Agreement for Legal Services, approving the rate adjustment and three-year rate structure to be effective July 1, 2016 and authoring an amendment to the agreement. Director Tatzin seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Hudson, Manning, Noack, Schroder, Simmons, Storer, Tatzin and Worth

No: None

Abstain: None

Absent: Director Hoffmeister

ADJOURNMENT: Chair Storer adjourned the regular Board meeting at 9:53 a.m.

Minutes prepared by

Lathina Hill
Assistant to the General Manager

Date

RESOLUTION NO. 2016-027

**BOARD OF DIRECTORS CENTRAL CONTRA COSTA TRANSIT AUTHORITY
STATE OF CALIFORNIA**

* * *

**DECLARES AN EFFECTIVE DATE FOR COMPENSATION ADJUSTMENT
FOR THE GENERAL MANAGER FOR FY 2016-2017**

WHEREAS, the County of Contra Costa and the Cities of Clayton, Concord, the Town of Danville, Lafayette, Martinez, the Town of Moraga, Orinda, Pleasant Hill, San Ramon and Walnut Creek (hereinafter "Member Jurisdictions") have formed the Central Contra Costa Transit Authority ("CCCTA"), a joint exercise of powers agency created under California Government Code Section 6500 *et seq.*, for the joint exercise of certain powers to provide coordinated and integrated public transportation services within the area of its Member Jurisdictions; and

WHEREAS, the Board of Directors is in the process of the annual review of the General Manager's performance and compensation, which may not be completed by July 1, 2016; and

WHEREAS, because the General Manager's annual performance review is currently underway, any modifications to the General Manager Employment Agreement, including adjustments to the General Manager's compensation package for Fiscal Year 2016-2017 are still uncertain and undetermined.

NOW, THEREFORE, BE IT RESOLVED that in consideration of the future services to be rendered by the General Manager, the Board of Directors hereby determines that any adjustments to the General Manager's compensation or other modifications to the General Manager Employment Agreement as may be subsequently approved by the Board shall be effective as of July 1, 2016; and

BE IT FURTHER RESOLVED that pending the completion of the annual review, all terms and conditions of the General Manager Employment Agreement dated August 20, 2015, shall remain in full force and effect.

Regularly passed and adopted this 16th day of June 2016, by the following vote.

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Robert Storer, Chair, Board of Directors

ATTEST:

Lathina Hill, Clerk to the Board

INTER OFFICE MEMO

To: Board of Directors

Date: June 16, 2016

From: Erick Cheung, Director of Finance

Reviewed by:

SUBJECT: Adoption of Gann Appropriations Spending Limitation for FY 2017

Summary of Issues:

Pursuant to California Constitution Article XIII (B) (Proposition 4), public entities are required to conform to budgetary guidelines set forth in the Gann Initiative. The purpose of Article XIII (B) is to constrain fiscal growth in government by limiting the proceeds of taxes that may be appropriated each year. Each year's limit may be adjusted for increase in cost of living (*California per capita income*) and population. For special districts, if the district is located entirely within one county, the *county's population* change factor is to be used. That is the case with County Connection. The limit may also be changed in the event of a transfer of fiscal responsibility.

The California Revenue and Taxation code, section 2227, mandates that the Department of Finance transmit an estimate of the percentage change in population to local governments and also the change in the cost of living, or price factor.

The formula for calculating the appropriations spending limit is:

1. Population percentage change x price increase/decrease factor=ratio of change
2. Ratio of change x 2015-16 spending limit = 2016-17 spending limit.

Based on the above formula, the spending limit for County Connection is:

1. Population percentage change x price increase/decrease factor=ratio of change
 $1.0112 \times 1.0537 = 1.0655$
2. Ratio of change x 2015-2016 spending limit =2016-2017 spending limit:
 $1.0655 \times \$64,088,230 = \$68,286,009$

Based on the above calculations, **the Gann appropriations spending limit for FY 2016-2017 is \$68,286,009** (Exhibit A). The actual County Connection non-federal appropriations budget for FY 2016-2017 is \$39,190,671, which is \$29,095,338 below the spending limitation.

Recommendation:

By State law, the County Connection Board of Directors must adopt an appropriations limitation. The staff requests that the Board of Directors approve the Gann appropriations spending limitation of \$68,286,009 for FY 2016-17.

COMPUTATION OF GANN APPROPRIATIONS SPENDING LIMIT FOR FY 2017

Contra Costa County change in population		1.12	
Converted to a			
ratio	1.0112		
Percentage change in per capita personal income		5.37	
Converted to a			
ratio	1.0537		
 <i>Source: California Department of Finance</i>			
 Ratio of change:			
	1.0112	x	1.0537 =
			1.0655 (1)
FY 2016 appropriations limit		<u>\$64,088,230</u>	(2)
FY 2017 appropriations limit		\$68,286,009	(1)*(2)
FY 2017 operating budget	\$37,252,671		
Less expenses paid by federal monies	<u>-\$1,350,000</u>		
	\$35,902,671		
FY 2017 capital budget	\$20,010,000		
Less expenses paid by federal monies	<u>-\$16,722,000</u>		
	\$3,288,000		
Operating and capital appropriation		<u>\$39,190,671</u>	
 Under limit		<u><u>\$29,095,338</u></u>	

RESOLUTION NO. 2016-025

**BOARD OF DIRECTORS
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
STATE OF CALIFORNIA**

* * *

ADOPTS A CCCTA APPROPRIATIONS LIMIT FOR FISCAL YEAR 2016-17

WHEREAS, the County of Contra Costa and the Cities of Clayton, Concord, the Town of Danville, Lafayette, Martinez, the Town of Moraga, Orinda, Pleasant Hill, San Ramon and Walnut Creek (hereinafter "Member Jurisdictions") have formed the Central Contra Costa Transit Authority ("CCCTA"), a joint exercise of powers agency created under California Government Code Section 6500 *et seq.*, for the joint exercise of certain powers to provide coordinated and integrated public transportation services within the area of its Member Jurisdictions; and

WHEREAS, Government Code Section 7910 requires the CCCTA to adopt an appropriations limit for each fiscal year; and

WHEREAS, Government Code Section 7910 requires that, fifteen (15) days prior to adoption of the CCCTA appropriations limit, documentation used in determination of the limit shall be available to the public; and

WHEREAS, CCCTA staff has prepared the appropriations limit documentation (attached hereto and marked Exhibit A) which has been made available to the public for review more than fifteen (15) days prior to the date this resolution was scheduled for consideration by the Board;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the CCCTA Board of Directors that pursuant to Article XIII B of the California State Constitution and SB 1352 (1980 Stats.), the appropriations limit for the Central Contra Costa Transit Authority shall be \$68,286,009, which shall be applicable to fiscal year 2016-17 as set forth in the attached appropriations limit documentation.

Regularly passed and adopted this 15th day of June, 2016 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Robert Storer, Chair, Board of Directors

ATTEST:

Lathina Hill, Clerk to the Board

To: Board of Directors

Date: June 16, 2016

From: Erick Cheung, Director of Finance

Reviewed by:

SUBJECT: Fiscal Year 2017 Budget and Financial Forecast

SUMMARY OF ISSUES:

County Connection's Fiscal Year (FY) 2017 Draft Budget and Financial Forecast has been revised based upon current information and input from the Administration and Finance Committee (Committee). The Committee recommended approving the FY 2017 Budget and Financial Forecast to the Board following a public hearing.

The FY 2017 Draft Budget proposes operating expenses of \$37,092,671. The Fixed Route's proposed operating budget is \$30,656,297 and a contingency of \$800,000. The proposed operating budget is \$1,200,364 (+4.1%) higher than the FY 2016 Estimated amount due mainly to agreed upon salary increases with bargaining groups and assumes rising fuel costs. Paratransit's proposed operating budget is \$5,636,374 and is \$222,859 (+4.1%) higher due to estimated contract increases for purchased transportation.

The following are the changes from the FY 2017 Draft Budget that was presented in May:

- a. STA revenue – MTC reduced FY 2017 STA allocations by \$260,000 based on the Governor's Budget revise, which assumes diesel revenue will continue to be lower.
- b. Measure J revenue – Received the FY 2017 Measure J allocation for \$5,979,436 which is an increase of \$109,000 from the amount shown in May.
- c. Insurance causality and liability costs – Revised FY 2016 Estimate for general liability costs for \$200,000.
- d. Materials and supplies costs – Based on the STA revenue decrease, reduced the increase to diesel fuel costs by \$160,000. The revised FY2017 amount of \$1,440,000 for diesel fuel still allows for a reasonable increase to fuel costs.

Overview of Fiscal Year 2016

Expenses

Estimated Operating Expenses (Page 2) for FY 2016 are expected to be \$34,869,447, which is below the adopted budget of \$36,741,165 by \$1,871,718 (5.1%). The following is an analysis of estimated expenses in comparison to budget:

Category	Description	Estimated Amount Over (Under) Budget (\$ in thousands)
Wages and benefits	Negotiated salary increases of 4% effective July 1, 2015.	\$ 426
Services	Clipper fees appear lower than anticipated, but this is first year of implementation	\$ (90)
Materials and supplies	Diesel fuel costs have decreased	\$ (1,081)
Casualty and liability	Liability costs	\$ 200
Contingency	Contingency is not currently needed based on estimated expenses	\$ (1,326)
	Total	\$ (1,871)

Revenues

Estimated Operating Revenues for FY2016 are equal with expenses, since the majority of County Connection's revenue is on a reimbursement basis. The following is an analysis of estimated revenues in comparison to budget:

Category	Description	Estimated Amount Over (Under) Budget (\$ in thousands)
Fare/Special Fare Revenue	Fare revenue lower than budgeted. Bus Bridge billed to BART for \$65K.	\$ (73)
STA Revenue	Lower revenue due to drop in Diesel Fuel and allocation change by State Controllers Office	\$ (440)
FTA Section 5307	Federal FTA 5307 funding has increased Paratransit funding from an average of \$670K to \$1.2M. This created carryover funds used this fiscal year.	\$ 730
Proposition 1B	Carry over of Proposition 1B Funds used for Clever Devices maintenance contract.	\$ 84
TDA 4.0	TDA 4.0 is considered revenue of last resort, as estimated expenses are lower than budgeted, the use of TDA 4.0 revenues is also lower.	\$ (2,166)
	Total	\$ (1,865)

Overview of FY 2017 Proposed Budget

Expenses

The FY 2017 Proposed Operating Budget is \$37,092,671, which is \$2,223,224 or 6.4% more than the FY 2016 estimated amount. It includes an operating contingency of \$800,000. The following proposed expenses are larger than the estimated FY 2016 amount:

Category	Description	Budget Amount Over (Under) Estimate (\$ in thousands)
Wages	Increases of 3% based on labor negotiations and addition of a Planning position	\$ 501
Benefits	Assumes fully staffed, which increase medical costs for service workers and mechanics (\$89K) and estimated increases in cafeteria (\$141K) .	\$ 230
Materials and supplies	Assumes diesel fuel prices will rise over the next year to \$1.44M, but still below the average of \$2.1M in FY2012 to FY 2014.	\$ 321
Utilities	Estimated PG&E costs for Walnut Creek Trolley	\$ 100
Casualty and liability	Increase in insurance premiums	\$ 101
Purchased transportation	Increase in contracted costs with First Transit for paratransit services.	\$ 234
Contingency	Estimated contingency	\$ 800
	Total	\$ 2,287

Revenues

The FY 2017 Proposed Operating Revenues is equal with expenses, since the majority of County Connection's revenue is on a reimbursement basis. The budget assumes that \$18,584,451 in TDA 4.0 funds will be used, which is an increase of \$2,772,193 over the estimated amount. There are a couple of reasons such as the increase in proposed costs noted above and assumes use of the contingency of \$800,000. There were also adjustments to revenue which include a decline in STA revenues with falling gas prices and changes by the State Controllers' Office. Also, adjusting for stable federal revenues at approximately \$1,350,000, which is a decrease of \$834,713, since most of the carryover will have been used in FY 2016.

STA revenue has declined from \$3.7 million to \$3.0 million due to declining diesel fuel revenue and a change in interpretation by the State Controller's Office (SCO) in allocating revenue. In May, MTC informed staff that they are reducing the FY 2017 allocations by \$260,000 based on the Governor's revised budget. Also, there is a decrease in FY 2017 and FY 2016 related to the SCO's change is approximately \$137,000 and \$60,000, respectively. Discussed at the May Board meeting, there is currently legislation in the works which would revert to previous interpretation by the SCO for a three year period and would be adopted as a trailer bill in the adoption of the State Budget.

MTC - STA	2017		
	Proposed Budget	2016 Revised Estimate (a)	2016 Allocation
STA Population	\$ 1,456,880	\$ 1,776,761	\$ 2,004,761
STA Feeder Bus	\$ 777,759	\$ 739,702	\$ 739,702
STA Regional Paratransit (b)	\$ 233,008	\$ 282,510	\$ 350,510
STA Revenue Based (c)	\$ 429,138	\$ 384,378	\$ 568,378
STA Total	\$ 2,896,785	\$ 3,183,351	\$ 3,663,351
\$ Difference compared to PY	\$ (286,566)	\$ (609,739)	\$ (129,739)
% Difference compared to PY	-9%	-16%	-3%
(a) Based upon preliminary amounts from MTC as of April and includes true up amounts due to diesel revenue dropping.			
(b) Amount reflects County Connection's portion of the regional percent: 41.359%			
(c) MTC has provided estimates based on decreases in revenue due to diesel fuel and a range due to SCO's interpretation of allocation. The range is \$552K-\$415K pending on legislation for FY 2017. Assuming legislation is agreed upon would mean \$552K in FY 2017 and add back \$60K in FY 2016.			

FTA 5307 revenues on a continuing basis are estimated to be \$1,200,000 annually based on the last grant. As mentioned earlier, County Connection had grant funds remaining from previous years and is estimated to use most of those funds in FY 2016. Prior to FY 2014, the annual amount was approximately \$670,000 annually and has now doubled over the last three years. One of the issues related to federal funding is timing of funding, for example, County Connection doesn't receive the FY 2016 allocation instruction until June 2016, and the funds are then received sometime in August or September.

Low Carbon Transit Operations Program (LCTOP) is a new funding source and could provide additional income to County Connection. These funds are currently used for the Martinez Shuttle Route 3 for approximately \$186,000, but there appears to be additional funding that could be used for capital or operational needs. The FY 2017 budget assumes an increase to \$573,000 based on MTC's preliminary estimate that LCTOP funds could provide \$20 million over 25 years. This also assumes that the current restrictions on the use of these funds are amended since it is currently very difficult for County Connection to spend, but there appears to be legislation which may assist us which was discussed at the May Board meeting.

Capital Program

The FY 2017 Draft Budget includes \$20.0 million in capital purchases (see PP.6). The majority of the expenses are for the completion of the bus replacement for \$18.8 million. The funding for the buses is from Federal 5307 for \$16.7 million with matching from State Proposition 1B and Bridge Toll funds for \$2.1 million.

TDA Reserve (PP.10)

The TDA Reserve is estimated to begin FY 2017 at \$9.9 million and by the end of the year reduces to \$8.7 million (23.5% of Operating Budget). The decrease is due mainly to declining STA revenue mentioned earlier. The forecast shows reserves declining on average by \$798 thousand each year and projected to be \$0.9 million (2.0% of Operating Budget) in FY 2025. The drop in the reserves also assumes other capital funding cannot be located for the next major bus replacement for \$3.1 million in FY 2024.

Staff has provided three reserve levels at 12%, 16% and 20%. Based on the reserve rate, the table shows the amount required and if the forecast has sufficient reserves for each fiscal year. If reserves are not sufficient, the difference is provided along with an estimate of service hours that would need to be reduced to reach reserve target level.

RECOMMENDATION:

The A&F Committee recommends the Board of Directors approve the FY 2017 Budget following a public hearing.

County Connection

Operating and Capital Budget

Fiscal Year 2017



Concord, California

June 16, 2016

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

County Connection

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

**Fiscal Year 2017
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County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2017 BUDGET SUMMARY

	ESTIMATED FY 2016		ADOPTED BUDGET FY 2016	%		PROPOSED BUDGET FY 2017	PROPOSED OVER/(UNDER) ESTIMATED
Operations							
Fixed Route	\$ 29,455,933	\$	31,347,968	-6.0%	\$	31,456,297	6.8%
Paratransit	\$ 5,413,514	\$	5,393,197	0.4%	\$	5,636,374	4.1%
Subtotal	\$ 34,869,447	\$	36,741,165	-5.1%	\$	37,092,671	6.4%
Capital							
Fixed Route	\$ 21,389,000	\$	1,154,000	1753.5%	\$	20,010,000	-6.4%
Paratransit	\$ -	\$	150,000	-100.0%	\$	-	N/A
Subtotal	\$ 21,389,000	\$	1,304,000	1540.3%	\$	20,010,000	-6.4%
Grand Total	\$ 56,258,447	\$	38,045,165	47.9%	\$	57,102,671	1.5%

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2017 BUDGET- OPERATING EXPENDITURES

Category	ACTUAL FY 2015	ESTIMATED FY 2016	ADOPTED FY 2016	FY 2016 Estimate vs Budget		PROPOSED FY 2017	FY2017 vs 2016 Estimate	
				Amount +/-	% +/-		Amount +/-	% +/-
Fixed Route								
Wages	\$ 12,735,523	\$ 13,561,925	\$ 13,144,086	\$ 417,839	3.2%	\$ 14,032,523	\$ 470,598	3.5%
Fringe benefits-paid time off	1,990,457	\$ 2,230,650	2,107,574	123,076	5.8%	2,252,345	21,695	1.0%
Fringe benefits-other	5,708,214	\$ 7,229,339	7,314,776	(85,437)	-1.2%	7,487,183	257,844	3.6%
Total Wages and benefits	20,434,194	\$ 23,021,914	22,566,436	455,478	2.0%	23,772,051	750,137	3.3%
Services	1,892,568	\$ 2,155,069	2,263,970	(108,901)	-4.8%	2,153,251	(1,818)	-0.1%
Materials and supplies	2,758,566	\$ 2,400,831	3,602,610	(1,201,779)	-33.4%	2,766,150	365,319	15.2%
Utilities	233,643	\$ 296,879	322,500	(25,621)	-7.9%	421,000	124,121	41.8%
Casualty and liability	627,088	\$ 782,635	567,861	214,774	37.8%	711,345	(71,290)	-9.1%
Taxes	249,805	\$ 283,500	285,000	(1,500)	-0.5%	285,500	2,000	0.7%
Leases and rentals	40,454	\$ 47,013	42,000	5,013	11.9%	46,000	(1,013)	-2.2%
Miscellaneous	178,707	\$ 166,652	183,400	(16,748)	-9.1%	199,560	32,908	19.7%
Purchased transportation	225,391	\$ 301,440	187,795	113,645	60.5%	301,440	-	0.0%
Total Other Expenses	6,206,222	6,434,019	7,455,136	(1,021,117)	-13.7%	6,884,246	450,227	7.0%
Subtotal	26,640,416	29,455,933	30,021,572	(565,639)	-1.9%	30,656,297	1,200,364	4.1%
Contingency			1,326,396	(1,326,396)	-100.0%	800,000	800,000	N/A
Subtotal	26,640,416	29,455,933	31,347,968	(1,892,035)	-6.0%	31,456,297	2,000,364	6.8%
Paratransit								
Wages	94,561	113,974	92,432	21,542	23.3%	98,489	(15,485)	-13.6%
Fringe benefits	54,013	51,833	62,191	(10,358)	-16.7%	55,685	3,852	7.4%
Total Wages and benefits	148,574	165,807	154,623	11,184	7.2%	154,174	(11,633)	-7.0%
Services	16,670	16,883	11,320	5,563	49.1%	16,100	(783)	-4.6%
Materials and supplies	2,940	3,400	3,400	-	0.0%	3,400	-	0.0%
Utilities	22,752	24,400	20,800	3,600	17.3%	25,400	1,000	4.1%
Taxes	272	400	400	-	0.0%	400	-	0.0%
Miscellaneous	178	913	941	(28)	-3.0%	900	(13)	-1.4%
Purchased transportation	4,925,650	5,201,711	5,201,713	(2)	0.0%	5,436,000	234,289	4.5%
Total Other Expenses	4,968,462	5,247,707	5,238,574	9,133	0.2%	5,482,200	234,493	4.5%
Subtotal	5,117,036	5,413,514	5,393,197	20,317	0.4%	5,636,374	222,859	4.1%
Total	\$ 31,757,452	34,869,447	36,741,165	\$ (1,871,718)	-5.1%	\$ 37,092,671	\$ 2,223,224	6.4%

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2017 BUDGET- OPERATING REVENUES

Category	ACTUAL FY 2015	ESTIMATE FY 2016	ADOPTED FY 2016	FY 2016 Estimate vs Budget		PROPOSED FY 2017	FY2017 vs 2016 Estimate	
				Amount +/-	% +/-		Amount +/-	% +/-
Fixed Route								
Fare revenue	\$ 3,205,910	\$ 3,100,000	\$ 3,145,626	\$ (45,626)	-1.5%	\$ 3,162,000	\$ 62,000	2.0%
Special service revenue	1,386,527	1,455,820	1,403,790	52,030	3.7%	1,418,500	(37,320)	-2.6%
	4,592,437	4,555,820	4,549,416	6,404	0.1%	4,580,500	24,680	0.5%
Advertising revenue	586,768	603,600	617,100	(13,500)	-2.2%	609,122	5,522	0.9%
Non-Operating rev	135,343	104,200	110,000	(5,800)	-5.3%	104,600	400	0.4%
FTA New Freedom	54,869	45,131	53,200	(8,069)	-15.2%	-	(45,131)	-100.0%
Low Carbon Transit Ops Prog	-	175,000	185,881	(10,881)	-5.9%	573,087	398,087	227.5%
Other State Grants	117,063	201,304	116,919	84,385	72.2%	116,919	(84,385)	-41.9%
STA Population and Revenue	2,230,195	2,161,139	2,004,760	156,379	7.8%	1,456,880	(704,259)	-32.6%
TDA 4.0	14,376,482	15,812,258	17,978,531	(2,166,273)	-12.0%	17,969,037	2,156,779	13.6%
Measure J	4,287,458	4,252,440	4,212,120	40,320	1.0%	4,473,054	220,614	5.19%
BART Express Funds	697,596	739,702	739,702	-	0.0%	777,759	38,057	5.1%
Dougherty Valley Dev Fees	-	50,000	100,000	(50,000)	-50.0%	75,000	25,000	50.0%
Other Local Grants	78,796	75,000	-	75,000	100.0%	75,000	-	0.0%
RM 2/Other- Express	145,337	145,339	145,339	-	0.0%	145,339	-	0.0%
Lifeline	-	535,000	535,000	-	0.0%	500,000	(35,000)	-6.5%
Subtotal	27,302,344	29,455,933	31,347,968	(1,892,035)	-6.0%	31,456,297	2,000,364	6.8%
Paratransit								
Fare revenue	553,521	560,000	639,722	(79,722)	-12.5%	571,200	11,200	2.0%
Non-Operating revenue	47	100	100	-	0.0%	100	-	0.0%
FTA Section 5307	1,171,949	2,184,713	1,439,327	745,386	51.8%	1,350,000	(834,713)	-38.2%
TDA 4.5	766,150	829,680	829,680	-	0.0%	791,132	(38,548)	-4.6%
TDA 4.0	-	-	-	-	N/A	615,414	615,414	N/A
Measure J	1,380,877	1,419,169	1,428,000	(8,831)	-0.6%	1,506,382	87,213	6.15%
STA Paratransit & Rev based	1,095,630	282,510	878,888	(596,378)	-67.9%	662,146	379,636	134.4%
BART ADA Service/Other	148,862	137,342	177,480	(40,138)	-22.6%	140,000	2,658	1.9%
Subtotal	5,117,036	5,413,514	5,393,197	20,317	0.4%	5,636,374	222,860	4.1%
Total	\$ 32,419,380	\$ 34,869,447	\$ 36,741,165	\$ (1,871,718)	-5.2%	\$ 37,092,671	\$ 2,223,224	6.4%

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2017 Revenue Source Utilization

	Anticipated Revenue	Anticipated Utilization	Difference
Fixed Route			
Fare revenue	\$ 3,162,000	\$ 3,162,000	\$ -
Special service revenue	1,418,500	1,418,500	-
Advertising revenue	609,122	609,122	-
Non-Operating revenue	104,600	104,600	-
Low Carbon Transit Operations Program (LCTOP)	573,087	573,087	-
Other State Grants	116,919	116,919	-
STA Population and Revenue Based TDA 4.0	1,456,880	1,456,880	-
	16,821,534	17,969,037	(1,147,503)
Measure J	4,473,054	4,473,054	-
BART Express Funds	777,759	777,759	-
Dougherty Valley Development Fees	75,000	75,000	-
Other Local Grants	75,000	75,000	-
RM2- Express	145,339	145,339	-
Lifeline	500,000	500,000	-
Total Fixed Route Operating Revenue	\$ 30,308,794	\$ 31,456,297	\$ (1,147,503)
Paratransit			
Fare revenue	\$ 571,200	\$ 571,200	\$ -
Non-operating revenue	100	100	-
FTA Section 5307	1,350,000	1,350,000	-
TDA 4.5	791,132	791,132	-
TDA 4.0	615,414	615,414	-
Measure J	1,506,382	1,506,382	-
STA Paratransit	662,146	662,146	-
BART ADA Service/Other	140,000	140,000	-
Total Paratransit Operating Revenue	\$ 5,636,374	\$ 5,636,374	\$ -
Capital Program			
TDA 4.0	\$ 148,000	\$ 148,000	\$ -
Increase (Decrease) to TDA reserve			\$ (1,147,503)

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
STAFFING

Position Type		FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2016 ACTUAL	FY 2017 PROPOSED
Transportation	Transportation administration	3.0	3.0	4.0	4.0	4.0	4.0	4.0	4.0
	Training	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
	Transit Supervisor/Dispatcher	10.0	10.0	10.0	11.0	12.0	12.0	12.0	12.0
		<u>15.0</u>	<u>15.0</u>	<u>16.0</u>	<u>17.0</u>	<u>18.0</u>	<u>18.0</u>	<u>18.0</u>	<u>18.0</u>
	Full-time runs	125.0	125.0	127.0	128.0	128.0	128.0	122.0	128.0
	Part-time runs	12.0	12.0	12.0	12.0	12.0	12.0	12.0	12.0
	Full-time stand-by (Protection)	35.0	35.0	36.0	36.0	36.0	36.0	36.0	36.0
		<u>172.0</u>	<u>172.0</u>	<u>175.0</u>	<u>176.0</u>	<u>176.0</u>	<u>176.0</u>	<u>170.0</u>	<u>176.0</u>
Total Transportation		187.0	187.0	191.0	193.0	194.0	194.0	188.0	194.0
Maintenance	Maintenance administration	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0
	Facilities	5.0	5.0	5.0	6.0	6.0	6.0	6.0	6.0
		<u>10.0</u>	<u>10.0</u>	<u>10.0</u>	<u>11.0</u>	<u>11.0</u>	<u>11.0</u>	<u>11.0</u>	<u>11.0</u>
	Mechanic, Level VI					4.0	4.0	4.0	4.0
	Mechanic, Level V	5.0	5.0	5.0	5.0	3.0	3.0	3.0	3.0
	Mechanic, Level IV	4.0	4.0	4.0	3.0	5.0	5.0	5.0	5.0
	Mechanic, Level III	7.0	7.0	7.0	5.0	5.0	5.0	6.0	7.0
	Mechanic, Level II	2.0	2.0	2.0	3.0	-	1.0	-	-
	Mechanic, Level I	1.0	1.0	1.0	3.0	-	1.0	-	-
	Bus service workers	10.0	10.0	10.0	10.0	9.0	10.0	9.0	10.0
	<u>29.0</u>	<u>29.0</u>	<u>29.0</u>	<u>29.0</u>	<u>26.0</u>	<u>29.0</u>	<u>27.0</u>	<u>29.0</u>	
Total Maintenance		39.0	39.0	39.0	40.0	37.0	40.0	38.0	40.0
General Administration	General Administration	4.5	4.0	3.0	3.0	3.0	3.0	3.0	3.0
	Stores & Procurement	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
	Stores workers	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
	Finance	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0
	Human Resources	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
	Marketing	3.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
	Customer service	6.5	6.0	6.0	6.0	8.0	8.0	8.0	8.0
	IT	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
	Planning/Scheduling	5.0	6.0	6.0	6.0	5.0	5.0	5.0	6.0
	Subtotal in full time equivalents		<u>31.0</u>	<u>30.0</u>	<u>29.0</u>	<u>29.0</u>	<u>30.0</u>	<u>30.0</u>	<u>30.0</u>
Fixed Route Operations Total		257.0	256.0	259.0	262.0	261.0	264.0	256.0	265.0
Paratransit		2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Total Operations		259.0	258.0	261.0	264.0	263.0	266.0	258.0	267.0

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY2017 CAPITAL PROGRAM-BUDGET YEAR
(\$ in thousands)

Capital Category	Funding Source							Total
	Federal 5307	State Prop 1B - PTMISEA Rolling Stock	State Prop 1B - PTMISEA Facility Rehab	State Lifeline - 1B Population Based Bonds	State Bridge Tolls	MTC TPI Funds - Stop Access & IT	MTC TDA	
Non Revenue Fleet	-	-	\$ 35	-	-	-	\$ 128	\$ 163
Revenue Fleet	16,722	1,580	-	-	480	-	-	18,782
Facility Maintenance and Modernization	-	-	550	-	-	-	-	550
Information Technology	-	-	-	-	-	280	20	300
Maintenance Equipment & Tools	-	-	165	-	-	-	-	165
Office Furniture and Equipment	-	-	50	-	-	-	-	50
Total	\$ 16,722	\$ 1,580	\$ 800	\$ -	\$ 480	\$ 280	\$ 148	\$ 20,010

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
TEN YEAR CAPITAL PROGRAM

\$ In Thousands

Capital Program:	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Non Revenue Fleet	\$ 70	\$ 163	\$ 78	\$ -	\$ 369	\$ 227	\$ -	\$ 99	\$ 126	\$ 109	\$ 1,241
Revenue Fleet	19,826	18,782	-	2,092	-	-	1,189	-	25,182	-	67,071
Facility Maintenance & Modernization	465	550	550	-	100	100	100	500	2,100	-	4,465
Street Amenities	319	-	-	500	-	-	-	500	-	-	1,319
Information Technology	400	300	80	195	85	180	300	80	90	85	1,795
Maintenance Equipment & Tools	193	165	100	275	65	50	50	50	1,000	50	1,998
Office Furniture and Equipment	116	50	123	50	70	80	80	80	100	100	849
Total Capital Program	\$ 21,389	\$ 20,010	\$ 931	\$ 3,112	\$ 689	\$ 637	\$ 1,719	\$ 1,309	\$ 28,598	\$ 344	\$ 78,738

Capital Program by Service:	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Fixed-Route	\$ 21,389	\$ 20,010	\$ 931	\$ 872	\$ 689	\$ 637	\$ 530	\$ 1,309	\$ 28,598	\$ 344	\$ 75,309
Paratransit	-	-	-	2,240	-	-	1,189	-	-	-	3,429
Total Capital Program by Service	\$ 21,389	\$ 20,010	\$ 931	\$ 3,112	\$ 689	\$ 637	\$ 1,719	\$ 1,309	\$ 28,598	\$ 344	\$ 78,738

Capital Funding by Source	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Federal 5307	\$ 14,342	\$ 16,722	\$ -	\$ 1,864	\$ -	\$ -	\$ 989	\$ -	\$ 20,368	\$ -	\$ 54,285
State Prop 1B PTMISEA - Rolling Stock	3,055	1,580	-	-	-	-	-	-	-	-	4,635
State Prop 1B PTMISEA - Facility Rehab	-	800	-	-	-	-	-	-	-	-	800
Lifeline - 1B Population based Bonds	255	-	-	300	-	300	-	300	-	-	1,155
MTC TPI Funds - Stop Access & IT	280	280	280	280	280	280	280	280	280	280	2,800
Bridge Toll Revenue	868	480	-	100	-	-	80	29	850	-	2,407
Transportation Development Act	2,589	148	651	568	409	57	370	700	3,100	64	8,656
To Be Determined	-	-	-	-	-	-	-	-	4,000	-	4,000
Total Capital Funding by Source	\$ 21,389	\$ 20,010	\$ 931	\$ 3,112	\$ 689	\$ 637	\$ 1,719	\$ 1,309	\$ 28,598	\$ 344	\$ 78,738

Revenue Fleet Replacements	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
# Fixed Route Vehicles	33	35	-	-	-	-	-	-	40	-	108
# Paratransit Vehicles	-	-	-	42	-	-	21	-	-	-	63
Total Revenue Fleet Replacement	33	35	-	42	-	-	21	-	40	-	171

County Connection

CENTRAL CONTRA COSTA TRANSIT AUTHORITY TEN YEAR FINANCIAL FORECAST \$ In Thousands

	FY2016	FY2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Revenue Hours	224,324	224,324	224,324	224,324	224,324	224,324	224,324	224,324	224,324	224,324
1 Passenger Fares	3,100	3,162	3,541	3,612	3,685	4,127	4,209	4,293	4,809	4,905
2 Special Fares	1,456	1,418	1,446	1,475	1,505	1,535	1,566	1,597	1,629	1,662
3 Advertising	604	609	615	620	629	642	655	668	681	695
4 Non-Operating Revenue	104	105	105	105	105	105	105	105	105	105
5 FTA New Freedom	45	-	-	-	-	-	-	-	-	-
6 Low Carbon Transit Operations Program	175	573	590	608	626	645	664	684	705	726
7 Other State Grants	201	117	117	117	117	117	117	117	117	117
8 STA Paratransit & Revenue Based	2,161	1,457	1,346	1,386	1,428	1,471	1,515	1,560	1,607	1,656
9 TDA 4.0	15,812	17,969	17,660	18,250	18,948	19,243	19,998	20,649	21,063	21,809
10 Measure J	4,252	4,473	4,644	4,821	5,000	5,180	5,366	5,559	5,759	5,967
11 BART Express Funds	740	778	801	825	850	876	902	929	957	957
12 Dougherty Valley Dev Fees	50	75	75	100	100	100	105	109	-	-
13 Other Local Grants	75	75	77	79	81	83	85	87	89	91
14 RM2/Other - Express	145	145	145	145	145	145	145	145	145	145
15 Lifeline	535	500	500	500	500	500	500	500	500	500
16 Total Fixed Route Operating Revenue	29,455	31,456	31,662	32,673	33,719	34,799	35,932	37,032	38,166	39,335
Operating Expenses w/o contingency and GASB 68	29,455	30,656	31,662	32,673	33,719	34,799	35,932	37,032	38,166	39,335
% increase in expenses	7.3%	4.1%	3.3%	3.2%	3.2%	3.2%	3.3%	3.1%	3.1%	3.1%
18 CalPERS GASB 68 adjustment	-	-	-	-	-	-	-	-	-	-
19 Operating expense contingency	-	800	-	-	-	-	-	-	-	-
20 Total Fixed Route Operating Expenses	29,455	31,456	31,662	32,673	33,719	34,799	35,932	37,032	38,166	39,335
Revenue Hours	74,394	74,394	74,394	74,394	74,394	74,394	74,394	74,394	74,394	74,394
21 Passenger Fares	560	571	640	653	666	746	761	776	885	903
22 Non-Operating revenue	-	-	-	-	-	-	-	-	-	-
23 FTA Section 5307	2,186	1,350	1,411	1,411	1,421	1,427	1,429	1,431	1,434	1,437
24 TDA 4.5	830	791	815	839	864	890	917	945	973	1,002
25 TDA 4.0	-	615	588	615	647	618	674	732	699	757
26 Measure J	1,419	1,506	1,498	1,555	1,613	1,671	1,731	1,793	1,857	1,924
27 STA Paratransit & Revenue Based	283	662	682	702	724	745	768	791	814	839
28 Bart ADA service	137	140	144	148	152	157	162	167	172	177
29 Total Paratransit Operating Revenue	5,415	5,635	5,778	5,923	6,087	6,254	6,442	6,635	6,834	7,039
30 Total Paratransit Operating Expenses	5,414	5,636	5,778	5,923	6,087	6,254	6,442	6,635	6,834	7,039
% increase in expenses	5.8%	4.1%	2.5%	2.5%	2.8%	2.7%	3.0%	3.0%	3.0%	3.0%
31 Total CCCTA Operating Budget	\$ 34,869	\$ 37,092	\$ 37,440	\$ 38,596	\$ 39,806	\$ 41,053	\$ 42,374	\$ 43,667	\$ 45,000	\$ 46,374

County Connection

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

TEN YEAR FORECAST *In \$ Thousands*

	FY2016	FY2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
32 Capital Revenue										
33 Federal 5307	14,342	16,722	-	1,864	-	-	989	-	20,368	-
34 State Prop 1B PTMISEA - Rolling Stock	3,055	1,580	-	-	-	-	-	-	-	-
35 State Prop 1B PTMISEA - Facility Rehab	-	800	-	-	-	-	-	-	-	-
36 Lifeline - 1B Population based Bonds	255	-	-	300	-	300	-	300	-	-
37 MTC TPI Funds - Stop Access & IT	280	280	280	280	280	280	280	280	280	280
38 Bridge Toll Revenue	868	480	-	100	-	-	80	29	850	-
39 Transportation Development Act	2,589	148	651	568	409	57	370	700	3,100	64
40 To Be Determined	-	-	-	-	-	-	-	-	4,000	-
41 Total Capital Revenue	\$ 21,389	\$ 20,010	\$ 931	\$ 3,112	\$ 689	\$ 637	\$ 1,719	\$ 1,309	\$ 28,598	\$ 344
42 Capital Projects	\$ 21,389	\$ 20,010	\$ 931	\$ 3,112	\$ 689	\$ 637	\$ 1,719	\$ 1,309	\$ 28,598	\$ 344

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
TDA RESERVE \$ In Thousands

	FY2016	FY2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
43 Beginning Balance	\$ 11,419	\$ 9,874	\$ 8,727	\$ 7,940	\$ 7,164	\$ 6,376	\$ 6,251	\$ 5,595	\$ 4,511	\$ 1,277
44 Estimated TDA 4.0 Allocation	\$ 16,856 4.41%	\$ 17,585 4.32%	\$ 18,112 3.00%	\$ 18,656 3.00%	\$ 19,216 3.00%	\$ 19,792 3.00%	\$ 20,386 3.00%	\$ 20,997 3.00%	\$ 21,627 3.00%	\$ 22,276 3.00%
TDA 4.0 Needed for Operations and Capital:										
45 Used for Fixed route operations	(15,812)	(17,969)	(17,660)	(18,250)	(18,947)	(19,243)	(19,998)	(20,649)	(21,063)	(21,809)
46 Used for Paratransit operations	-	(615)	(588)	(615)	(647)	(618)	(674)	(732)	(699)	(757)
47 TDA Used for Operations	(15,812)	(18,584)	(18,248)	(18,865)	(19,594)	(19,861)	(20,672)	(21,381)	(21,762)	(22,566)
48 Used for Capital Program	(2,589)	(148)	(651)	(568)	(409)	(57)	(370)	(700)	(3,100)	(64)
49 Ending TDA Reserve	\$ 9,874	\$ 8,727	\$ 7,940	\$ 7,164	\$ 6,376	\$ 6,251	\$ 5,595	\$ 4,511	\$ 1,277	\$ 923

50 Number Of Months of Operating Expenses in Reserve	3.4	2.8	2.5	2.2	1.9	1.8	1.6	1.2	0.3	0.2
51 Percentage of operating budget	28.3%	23.5%	21.2%	18.6%	16.0%	15.2%	13.2%	10.3%	2.8%	2.0%

	FY2016	FY2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
52 Reserve Percentage of: 12%	\$ 4,184	\$ 4,451	\$ 4,493	\$ 4,632	\$ 4,777	\$ 4,926	\$ 5,085	\$ 5,240	\$ 5,400	\$ 5,565
53 Amount Above/(Below) Reserve Level	\$ 5,690	\$ 4,276	\$ 3,447	\$ 2,532	\$ 1,599	\$ 1,325	\$ 510	\$ (729)	\$ (4,123)	\$ (4,642)
54 Est. Reduction of Hours of Service to Maintain Reserves - Fixed Route and Paratransit	N/A	N/A	N/A	N/A	N/A	N/A	N/A	(4,989)	(27,369)	(29,903)
55 Reserve Percentage of: 16%	\$ 5,579	\$ 5,935	\$ 5,990	\$ 6,175	\$ 6,369	\$ 6,568	\$ 6,780	\$ 6,987	\$ 7,200	\$ 7,420
56 Amount Above/(Below) Reserve Level	\$ 4,295	\$ 2,792	\$ 1,950	\$ 989	\$ 7	\$ (317)	\$ (1,185)	\$ (2,476)	\$ (5,923)	\$ (6,497)
57 Est. Reduction of Hours of Service to Maintain Reserves - Fixed Route and Paratransit	N/A	N/A	N/A	N/A	N/A	(2,305)	(8,353)	(16,931)	(39,326)	(41,850)
58 Reserve Percentage of: 20%	\$ 6,974	\$ 7,418	\$ 7,488	\$ 7,719	\$ 7,961	\$ 8,211	\$ 8,475	\$ 8,733	\$ 9,000	\$ 9,275
59 Amount Above/(Below) Reserve Level	\$ 2,900	\$ 1,309	\$ 452	\$ (555)	\$ (1,585)	\$ (1,960)	\$ (2,880)	\$ (4,222)	\$ (7,723)	\$ (8,352)
60 Est. Reduction of Hours of Service to Maintain Reserves - Fixed Route and Paratransit	N/A	N/A	N/A	(4,295)	(11,886)	(14,271)	(20,303)	(28,873)	(51,267)	(53,800)

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
OPERATING EXPENSE DETAIL

Account Desc	FY 2015 Actual	FY 2016 Estimated	FY 2016 Budget	Over (Under) FY 2016 Budget	Proposed FY 2017 Budget	Over (Under) FY 2016 Est/Actual	Over (Under) % FY 2016 Est/Actual
FIXED ROUTE							
Wages, Operators	7,307,386	7,743,000	7,570,100	172,900	7,885,000	142,000	
Wages, Operator/trainer	180,465	167,887	159,000	8,887	165,000	(2,887)	
Wages, Trans Admin	1,069,690	1,146,541	1,048,341	98,200	1,132,410	(14,131)	
Wages, Scheduling	114,276	129,496	119,380	10,116	129,841	345	
Wages, Maint Admin	411,269	461,578	410,622	50,956	447,043	(14,535)	
Wages, Building Maint.	288,926	277,643	303,100	(25,457)	324,795	47,152	
Wages, Customer Service	367,093	392,896	393,155	(259)	423,509	30,613	
Wages, Promotion	138,410	135,970	133,529	2,441	143,791	7,821	
Wages, EE Services	161,009	177,302	152,896	24,406	164,628	(12,674)	
Wages, Finance	358,798	403,176	357,553	45,623	402,818	(358)	
Wages, Safety & Trng	94,219	128,786	155,653	(26,867)	146,871	18,085	
Wages, General Admin	476,718	489,670	447,228	42,442	489,698	28	
Salaried Pool	-	-	-	-	-	-	
Performance based Comp Pool	-	-	40,000	(40,000)	-	-	
Wages, Admin Bonus	1,355	41,400	1,400	40,000	41,400	-	
Wages, Board	19,900	26,400	26,400	-	26,400	-	
Wages, Planning	395,445	343,724	367,834	(24,110)	506,592	162,868	
Wages, Service Workers	356,537	361,459	402,060	(40,601)	446,958	85,499	
Wages, Serv Wrkr Bonus	-	2,200	2,200	-	2,250	50	
Wages, Mechanics	979,526	1,128,147	1,048,985	79,162	1,149,019	20,872	
Wages, Mechanic Bonus	14,501	4,650	4,650	-	4,500	(150)	
Total Wages	12,735,523	13,561,925	13,144,086	417,839	14,032,523	470,598	3%
Sick, Operators	342,765	309,000	350,500	(41,500)	309,000	-	
Sick, Trans Admin	38,998	44,222	29,615	14,607	37,348	(6,874)	
Sick, Scheduling	(7,688)	2,046	3,402	(1,356)	4,314	2,268	
Sick, Maint Admin	9,303	4,158	11,811	(7,653)	14,990	10,832	
Sick, Building Maint.	17,842	13,972	8,537	5,435	10,635	(3,337)	
Sick, Customer Svc	14,922	18,855	10,930	7,925	13,783	(5,072)	
Sick, Promotion	1,943	7,272	3,834	3,438	4,828	(2,444)	
Sick, EE Services	1,635	3,026	4,405	(1,379)	5,529	2,503	
Sick, Finance	7,587	12,366	10,253	2,113	13,322	956	
Sick, Safety & Trng	306	-	4,395	(4,395)	4,932	4,932	
Sick, General Admin	15,789	13,011	12,563	448	16,232	3,221	
Sick, Planning	25,536	4,579	10,507	(5,928)	16,993	12,414	
Sick, Service Workers	10,260	11,674	5,570	6,104	6,162	(5,512)	
Sick, Mechanics	24,875	31,943	20,523	11,420	22,443	(9,500)	
Total Sick Pay	504,073	476,124	486,845	(10,721)	480,511	4,387	1%

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
OPERATING EXPENSE DETAIL

Account Desc	FY 2015 Actual	FY 2016 Estimated	FY 2016 Budget	Over (Under) FY 2016 Budget	Proposed FY 2017 Budget	Over (Under) FY 2016 Est/Actual	Over (Under) % FY 2016 Est/Actual
Holiday, Operators	360,048	400,000	376,700	23,300	400,000	-	
Holiday, Trans Admin	50,720	52,748	55,801	(3,053)	60,699	7,951	
Holiday, Scheduling	6,742	7,011	6,410	601	7,011	-	
Holiday, Maint Admin	25,574	26,597	22,255	4,342	24,362	(2,235)	
Holiday, Building Maint.	16,527	17,188	16,085	1,103	17,283	95	
Holiday, Customer Svc	15,562	16,184	20,595	(4,411)	22,397	6,213	
Holiday, Promotion	7,966	8,285	7,225	1,060	7,848	(437)	
Holiday, EE Services	10,165	10,572	8,299	2,273	8,985	(1,587)	
Holiday, Finance	17,124	17,808	19,319	(1,511)	21,651	3,843	
Holiday, Safety & Trng	6,656	6,923	8,282	(1,359)	8,016	1,093	
Holiday, General Admin	18,713	19,461	19,484	(23)	26,381	6,920	
Holiday, Planning	19,471	20,250	19,798	452	27,619	7,369	
Holiday, Service Workers	17,890	18,606	19,775	(1,169)	21,922	3,316	
Holiday, Mechanics	49,940	51,937	55,717	(3,780)	61,182	9,245	
Total Holiday Pay	623,098	673,570	655,745	17,825	715,356	41,786	6%
Vacation, Operators	432,860	497,200	480,100	17,100	502,000	4,800	
Vacation, Trans Admin	94,774	111,910	86,260	25,650	95,171	(16,739)	
Vacation, Scheduling	8,181	9,649	9,397	252	10,308	659	
Vacation, Maint Admin	32,704	38,322	36,461	1,861	39,928	1,606	
Vacation, Building Maint.	20,100	18,700	24,047	(5,347)	24,688	5,988	
Vacation, Customer Svc	20,808	26,881	27,445	(564)	31,041	4,160	
Vacation, Promotion	10,719	10,521	11,617	(1,096)	13,080	2,559	
Vacation, EE Services	12,512	14,429	13,832	597	14,974	545	
Vacation, Finance	28,194	32,305	30,546	1,759	29,962	(2,343)	
Vacation, Safety & Trng	8,473	9,079	10,726	(1,647)	13,360	4,281	
Vacation, General Admin	29,143	32,957	32,697	260	37,647	4,690	
Vacation, Planning	24,951	23,907	29,897	(5,990)	45,491	21,584	
Vacation, Service Wrkrs	20,451	24,275	25,951	(1,676)	27,354	3,079	
Vacation, Mechanics	53,289	132,962	81,503	51,459	87,112	(45,850)	
Total Accrued Vacation	797,159	983,097	900,479	82,618	972,116	(10,981)	-1%

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
OPERATING EXPENSE DETAIL

Account Desc	FY 2015 Actual	FY 2016 Estimated	FY 2016 Budget	Over (Under) FY 2016 Budget	Proposed FY 2017 Budget	Over (Under) FY 2016 Est/Actual	Over (Under) % FY 2016 Est/Actual
Abs Pay, Operators	50,137	69,000	54,400	14,600	69,000	-	
Abs Pay, Trans Admin	-	2,000	2,593	(593)	3,765	1,765	
Abs Pay, Scheduling	-	100	297	(197)	435	335	
Abs Pay, Maint Admin	-	700	1,033	(333)	1,511	811	
Abs Pay, Building Maint.	-	500	747	(247)	1,072	572	
Abs Pay, Customer Svc	-	700	736	(36)	1,389	689	
Abs Pay, Promotion	-	300	335	(35)	487	187	
Abs Pay, EE Services	-	400	386	14	557	157	
Abs Pay, Finance	-	800	899	(99)	1,342	542	
Abs Pay, Safety & Trng	-	400	384	16	498	98	
Abs Pay, General Admin	-	900	906	(6)	1,635	735	
Abs Pay, Planning	-	500	920	(420)	1,713	1,213	
Separation Pay/Benefits	13,230	20,859	-	20,859	-	(20,859)	
Abs Pay, Service Wrkrs	-	300	386	(86)	430	130	
Abs Pay, Mechanics	2,760	400	483	(83)	528	128	
Total Absence Pay	66,127	97,859	64,505	33,354	84,362	(13,497)	-14%
Total Paid Time Off	1,990,457	2,230,650	2,107,574	123,076	2,252,345	21,695	1%
Total Compensation	14,725,980	15,792,575	15,251,660	540,915	16,284,868	492,293	3%
FICA, Operators	118,352	130,000	118,600	11,400	131,300	1,300	
FICA, Trans Admin	16,936	17,296	17,724	(428)	19,270	1,974	
FICA, Scheduling	1,917	1,968	2,014	(46)	2,203	235	
FICA, Maint Admin	3,312	2,132	2,052	80	3,642	1,510	
FICA, Building Maint.	5,878	5,269	4,565	704	5,489	220	
FICA, Customer Service	6,335	6,498	6,566	(68)	7,136	638	
FICA, Promotion	2,461	2,406	2,270	136	2,465	59	
FICA, EE Services	2,908	2,763	2,607	156	2,823	60	
FICA, Finance	5,315	5,522	5,118	404	6,803	1,281	
FICA, Safety & Trng	-	806	1,450	(644)	1,284	478	
FICA, General Admin	8,326	7,985	8,125	(140)	8,398	413	
FICA, Board Members	1,629	1,989	2,020	(31)	2,020	31	
FICA, Planning	7,408	5,440	6,220	(780)	8,679	3,239	
FICA, Service Workers	5,332	5,191	5,955	(764)	6,640	1,449	
FICA, Mechanics	13,572	15,015	13,574	1,441	15,998	983	
Total FICA/Medicare	199,681	210,280	198,860	11,420	224,150	13,870	7%

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
OPERATING EXPENSE DETAIL

Account Desc	FY 2015 Actual	FY 2016 Estimated	FY 2016 Budget	Over (Under) FY 2016 Budget	Proposed FY 2017 Budget	Over (Under) FY 2016 Est/Actual	Over (Under) % FY 2016 Est/Actual
PERS-RET, Operators	816,348	980,000	932,200	47,800	900,000	(80,000)	
PERS-RET, Trans Admin	139,141	160,763	163,987	(3,224)	159,569	(1,194)	
PERS-RET, Scheduling	14,932	17,322	17,357	(35)	16,790	(532)	
PERS-RET, Maint Admin	68,876	80,432	75,047	5,385	74,580	(5,852)	
PERS-RET, Bldg Maint.	38,164	42,690	46,374	(3,684)	43,268	578	
PERS-RET, Cstmr Svc	46,455	52,488	59,250	(6,762)	56,483	3,995	
PERS-RET, Promotion	21,678	25,046	23,110	1,936	22,594	(2,452)	
PERS-RET, EE Services	24,103	27,900	26,470	1,430	25,872	(2,028)	
PERS-RET, Finance	55,724	63,685	60,281	3,404	61,115	(2,570)	
PERS-RET, Sfty & Trng	21,316	21,503	28,705	(7,202)	25,275	3,772	
PERS-RET, Gen Admin	66,144	72,926	78,776	(5,850)	72,253	(673)	
PERS-RET, Planning	65,289	68,397	64,635	3,762	82,392	13,995	
GM-457 Retirement	18,092	16,800	14,500	2,300	17,000	200	
PERS-RET, Service Wrkr	41,861	46,798	53,544	(6,746)	50,717	3,919	
PERS-RET, Mechanics	115,337	136,077	150,865	(14,788)	136,205	128	
PERS GASB 68 Adjustment	(813,319)	-	-	-	-	-	
Total Retirement	740,141	1,812,827	1,795,101	17,726	1,744,113	(68,714)	-4%
Medical, Operators	666,228	676,000	673,189	2,811	682,730	6,730	
Medical, Trans Admin	99,362	111,508	101,387	10,121	112,624	1,116	
Medical, Scheduling	16,757	16,756	16,757	(1)	16,924	168	
Medical, Maint Admin	30,470	30,316	30,444	(128)	30,619	303	
Medical, Building Maint.	44,867	51,034	45,895	5,139	51,544	510	
Medical, Customer Svc	27,312	34,908	25,526	9,382	35,257	349	
Medical, Promotion	9,887	11,877	10,219	1,658	11,996	119	
Medical, Finance	29,693	33,164	30,356	2,808	35,029	1,865	
Medical, Safety & Trng	6,765	18,804	6,627	12,177	21,592	2,788	
Medical, General Admin	63,376	63,863	73,197	(9,334)	66,496	2,633	
Medical, Planning	33,722	32,914	32,965	(51)	41,776	8,862	
Medical, Service Workers	170,366	179,170	204,470	(25,300)	209,300	30,130	
Medical, Mechanics	327,344	358,339	388,493	(30,154)	417,763	59,424	
Medical Admin Charge	9,294	10,000	11,000	(1,000)	11,000	1,000	
Medical, Retirees	132,384	176,000	170,000	6,000	186,560	10,560	
OPEB benefits	370,130	428,819	395,000	33,819	423,440	(5,379)	
Total Medical	2,037,957	2,233,472	2,215,525	17,947	2,354,650	121,178	5%
Dental, Operators	234,315	238,670	249,655	(10,985)	249,660	10,990	
Dental, Trans Admin	26,621	26,846	26,983	(137)	26,990	144	
Dental, Scheduling	3,371	3,440	3,504	(64)	3,500	60	
Dental, Maint Admin	5,384	5,500	5,499	1	5,500	-	
Dental, Building Maint.	7,500	8,644	7,589	1,055	7,590	(1,054)	
Dental, Customer Svc	11,456	13,514	11,291	2,223	11,290	(2,224)	

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
OPERATING EXPENSE DETAIL

Account Desc	FY 2015 Actual	FY 2016 Estimated	FY 2016 Budget	Over (Under) FY 2016 Budget	Proposed FY 2017 Budget	Over (Under) FY 2016 Est/Actual	Over (Under) % FY 2016 Est/Actual
Dental, Promotion	2,013	2,060	2,098	(38)	2,100	40	
Dental, EE Services	2,804	2,898	2,849	49	2,850	(48)	
Dental, Finance	5,316	5,471	5,469	2	5,470	(1)	
Dental, Safety & Trng	1,023	3,567	1,031	2,536	1,030	(2,537)	
Dental, General Admin	6,950	7,689	6,753	936	6,750	(939)	
Dental, Planning	7,499	4,869	7,899	(3,030)	7,900	3,031	
Total Dental	314,252	323,168	330,620	(7,452)	330,630	7,462	2%
WC, Operators	411,122	529,263	529,263	-	545,141	15,878	
WC, Trans Admin	44,422	57,256	57,256	-	58,974	1,718	
WC, Scheduling	4,123	5,397	5,397	-	5,559	162	
WC, Maint Admin	19,693	25,460	25,460	-	26,224	764	
WC, Building Maint.	9,883	12,671	12,671	-	13,051	380	
WC, Customer Svc	23,050	29,684	29,684	-	30,575	891	
WC, Promotion	11,489	14,901	14,901	-	15,348	447	
WC, EE Services	11,489	14,901	14,901	-	15,348	447	
WC, Finance	19,693	25,460	25,460	-	26,224	764	
WC, Safety & Trng	11,489	14,901	14,901	-	15,348	447	
WC, General Admin	21,372	27,572	27,572	-	28,399	827	
WC, Planning	17,363	22,292	22,292	-	22,961	669	
WC, Service Workers	33,700	43,529	43,529	-	44,835	1,306	
WC, Mechanics	102,011	131,524	131,524	-	135,470	3,946	
Total Workers Comp	740,899	954,811	954,811	-	983,457	28,646	3%
Life, Operators	61,064	64,077	66,905	(2,828)	65,880	1,803	
Life, Trans Admin	7,329	7,332	7,938	(606)	7,510	178	
Life, Scheduling	873	873	899	(26)	900	27	
Life, Maint Admin	3,689	3,689	3,800	(111)	3,800	111	
Life, Building Maint.	3,439	2,780	9,420	(6,640)	2,910	130	
Life, Customer Svc	3,940	4,540	3,221	1,319	4,680	140	
Life, Promotion	1,275	1,275	1,313	(38)	1,310	35	
Life, EE Services	1,382	1,382	1,423	(41)	1,420	38	
Life, Finance	2,489	2,338	2,564	(226)	2,390	52	
Life, Safety & Trng	768	638	792	(154)	660	22	
Life, General Admin	3,014	3,046	3,104	(58)	3,140	94	
Life, Planning	3,654	2,617	3,332	(715)	3,230	613	
Total Life Insurance	92,916	94,587	104,711	(10,124)	97,830	3,243	3%

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
OPERATING EXPENSE DETAIL

Account Desc	FY 2015 Actual	FY 2016 Estimated	FY 2016 Budget	Over (Under) FY 2016 Budget	Proposed FY 2017 Budget	Over (Under) FY 2016 Est/Actual	Over (Under) % FY 2016 Est/Actual
SUI, Operators	76,728	83,800	83,800	-	85,000	1,200	
SUI, Trans Admin	6,384	6,518	7,083	(565)	7,088	570	
SUI, Scheduling	798	707	886	(179)	886	179	
SUI, Maint Admin	1,995	2,400	2,213	187	2,215	(185)	
SUI, Building Maint.	2,619	2,102	2,656	(554)	2,658	556	
SUI, Customer Svc	3,817	2,468	3,984	(1,516)	4,430	1,962	
SUI, Promotion	798	791	886	(95)	886	95	
SUI, Safety & Trng	399	1,437	885	552	886	(551)	
SUI, General Admin	3,739	2,124	3,099	(975)	3,101	977	
SUI, EE Services	798	840	885	(45)	886	46	
SUI, Finance	2,008	3,753	2,213	1,540	2,215	(1,538)	
SUI, Planning	2,680	2,024	2,213	(189)	2,658	634	
SUI, Service Workers	3,591	2,393	4,427	(2,034)	4,430	2,037	
SUI, Mechanics	8,436	7,229	8,411	(1,182)	8,860	1,631	
Total SUI	114,790	118,586	123,641	(5,055)	126,199	7,613	6%
Operator Uniforms	48,579	48,000	48,000	-	50,000	2,000	
Uniforms - Maint. Pers.	15,049	15,560	14,880	680	16,640	1,080	
Total Uniforms	63,628	63,560	62,880	680	66,640	3,080	5%
Operator Medical Exams	15,205	15,190	11,000	4,190	15,000	(190)	
Emp Assistance Prog.	13,519	13,506	14,000	(494)	14,000	494	
Cafeteria Plan- Admin	372,180	318,918	333,560	(14,642)	344,277	25,359	
Cafeteria Plan-ATU	958,500	1,013,685	1,119,067	(105,382)	1,126,917	113,232	
Mechanic Tool Allowance	12,011	14,680	14,500	180	15,820	1,140	
Wellness Program	23,255	28,600	28,000	600	30,000	1,400	
Substance Abuse Prog.	9,280	10,469	8,500	1,969	10,500	31	
Ergonomics/W/C Prog	-	3,000	-	3,000	3,000	-	
Total Other Benefits	1,403,950	1,418,048	1,528,627	(110,579)	1,559,514	141,466	10%
Total Benefits	7,698,671	9,459,989	9,422,350	37,639	9,739,528	279,539	3%
Total Wages and Benefits	20,434,194	23,021,914	22,566,436	455,478	23,772,051	750,137	3%

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
OPERATING EXPENSE DETAIL

Account Desc	FY 2015 Actual	FY 2016 Estimated	FY 2016 Budget	Over (Under) FY 2016 Budget	Proposed FY 2017 Budget	Over (Under) FY 2016 Est/Actual	Over (Under) % FY 2016 Est/Actual
Management Services	3,224	25,841	25,000	841	25,000	(841)	
Agency Fees	50	200	300	(100)	200	-	
In-Service Monitoring	-	6,000	6,000	-	6,000	-	
Mobility Services	27,194	32,000	32,200	(200)	33,000	1,000	
Schedules/Graphics	42,027	65,523	70,000	(4,477)	70,000	4,477	
Promotions	152,962	178,667	180,000	(1,333)	180,000	1,333	
Recruitment	33,084	25,000	25,000	-	25,000	-	
Hiring Costs	-	18,000	18,000	-	18,000	-	
Legal Fees	355,766	300,000	385,000	(85,000)	350,000	50,000	
Financial services	2,500	10,000	10,000	-	5,000	(5,000)	
Auditor Fees	47,891	43,500	43,500	-	45,000	1,500	
Freight In and Out	6,536	6,387	7,000	(613)	7,000	613	
Bid and Hearing Notices	807	1,000	1,000	-	1,000	-	
Service Development	43,929	40,000	40,000	-	40,000	-	
Section 8 Planning	-	-	-	-	-	-	
Trans. Printing/Reproduc.	6,239	5,000	5,000	-	5,000	-	
Payroll Services	67,756	71,821	64,000	7,821	73,976	2,155	
Retail service charge	-	-	-	-	-	-	
Bank service charge	7,205	26,421	100	26,321	27,500	1,079	
Commuter check process fee	202	240	300	(60)	300	60	
Pay PERS file upload	-	-	-	-	-	-	
Special Planning- reimb expenses	133,665	100,000	66,500	33,500	50,000	(50,000)	
Temporary Help-All depts	26,247	25,000	25,000	-	27,000	2,000	
Temp Help-Shop	7,012	1,076	-	1,076	-	(1,076)	
Temporary Help-Transportation	-	-	2,000	(2,000)	-	-	
Clipper Fees	-	9,600	100,000	(90,400)	14,400	4,800	
SVR-Differential/Radiator	20,517	25,000	34,700	(9,700)	21,600	(3,400)	
SVR-Transmission	36,200	61,673	65,000	(3,327)	52,000	(9,673)	
SVR-Upholstery/Glass	14,783	44,460	54,000	(9,540)	40,000	(4,460)	
SVR-Towing	8,045	13,245	18,400	(5,155)	18,400	5,155	
SVR-Engine Repair	4,279	84,000	84,000	-	44,000	(40,000)	
SVR-Body Repair	142,935	104,730	105,000	(270)	110,250	5,520	
Emission controls	42,500	30,984	35,000	(4,016)	35,000	4,016	
Phone Maint. Services	8,313	9,000	10,000	(1,000)	9,000	-	
Support Vehicle maint	6,492	16,437	20,500	(4,063)	20,000	3,563	
IT Supplies/replacements	14,242	13,359	18,000	(4,641)	18,000	4,641	

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
OPERATING EXPENSE DETAIL

Account Desc	FY 2015 Actual	FY 2016 Estimated	FY 2016 Budget	Over (Under) FY 2016 Budget	Proposed FY 2017 Budget	Over (Under) FY 2016 Est/Actual	Over (Under) % FY 2016 Est/Actual
Clever Devices/rideck maint	168,001	198,560	180,845	17,715	231,000	32,440	
Office Equipment Maint.	15,170	26,494	20,000	6,494	20,000	(6,494)	
Building Maint. Service	47,719	81,520	82,000	(480)	82,000	480	
Landscape Service	67,848	86,482	86,400	82	86,400	(82)	
IT Contracts	130,130	147,889	125,000	22,889	135,000	(12,889)	
Radio Maint. Service	8,683	13,372	-	13,372	10,500	(2,872)	
IT Consulting	-	-	10,000	(10,000)	10,000	10,000	
RED Support Expense	5,804	13,800	15,000	(1,200)	10,000	(3,800)	
Real Time Bus maintenance serv	-	-	-	-	-	-	
Contract Cleaning Service	2,886	2,595	2,400	195	2,500	(95)	
Waste Removal	11,164	11,975	13,200	(1,225)	13,200	1,225	
Hazardous Waste	80,812	86,612	86,625	(13)	86,625	13	
Armored Transport	11,065	-	-	-	-	-	
Fire Monitoring	2,823	3,630	4,000	(370)	4,000	370	
Security Services	74,863	83,976	84,000	(24)	86,400	2,424	
Other Services	2,998	4,000	4,000	-	4,000	-	
Total Services	1,892,568	2,155,069	2,263,970	(108,901)	2,153,251	(1,818)	0%
Diesel Fuel	1,664,101	1,119,054	2,200,000	(1,080,946)	1,440,000	320,946	
Oils and Lubricants	71,010	74,992	75,000	(8)	90,000	15,008	
Gasoline	30,071	30,754	31,500	(746)	32,000	1,246	
CNG Alternative Fuel	-	-	-	-	-	-	
Tires and Tubes	223,529	231,750	242,930	(11,180)	225,950	(5,800)	
Safety Supply	9,466	5,000	5,500	(500)	5,000	-	
Transportation Supplies	13,129	12,500	12,500	-	13,000	500	
BART Relief Tickets	47,075	55,000	55,000	-	57,000	2,000	
CSS-Soaps	1,823	13,399	14,000	(601)	14,000	601	
CSS-Solvents	-	-	5,000	(5,000)	-	-	
CSS-Cleaning	7,689	6,920	7,000	(80)	7,000	80	
CSS-Safety	8,043	8,026	8,000	26	8,000	(26)	
CSS-Antifreeze	3,675	5,987	5,880	107	6,400	413	
CSS-Gases	5,732	6,741	7,000	(259)	7,000	259	
Oil Analysis	9,000	-	18,000	(18,000)	18,000	18,000	
Equipment/Garage Exp.	22,594	24,816	25,000	(184)	25,000	184	
Coach Repair Parts	497,587	628,301	698,500	(70,199)	625,000	(3,301)	
Shelter/Bus Stop Supply	913	14,562	15,000	(438)	15,000	438	
Radio Maint Supply	-	-	-	-	-	-	
Janitorial Supplies	21,046	18,170	20,000	(1,830)	20,000	1,830	
Lighting Supply	1,992	5,500	7,000	(1,500)	6,000	500	
Building Repair Supply	40,811	42,006	42,000	6	45,000	2,994	
Landscape Supply	1,003	9,080	10,000	(920)	10,000	920	
Tickets, Passes, Xfrs	24,870	16,015	15,000	1,015	23,000	6,985	
Supplies - Offsites	2,199	2,500	2,500	-	2,500	-	
Personnel Office Supply	9,382	1,244	1,000	244	1,000	(244)	

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
OPERATING EXPENSE DETAIL

Account Desc	FY 2015 Actual	FY 2016 Estimated	FY 2016 Budget	Over (Under) FY 2016 Budget	Proposed FY 2017 Budget	Over (Under) FY 2016 Est/Actual	Over (Under) % FY 2016 Est/Actual
Computer Supplies	3,816	360	-	360	-	(360)	
Office Supplies-Administration	19,500	15,144	15,500	(356)	16,500	1,356	
Office Supplies-2nd Floor	-	-	-	-	-	-	
Office Supplies-Maint.	1,895	3,500	3,500	-	3,500	-	
Postage	9,202	11,005	12,000	(995)	11,000	(5)	
Obsolete Parts Write-Off	149	-	-	-	-	-	
Safety Contingency Plans	1,742	4,000	4,000	-	4,000	-	
Training Supply	251	1,300	1,300	-	1,300	-	
Contracts & Grants Supply	-	3,000	6,000	(3,000)	3,000	-	
Supplies- IC	3,934	5,205	7,000	(1,795)	6,000	795	
Repair parts-grant exp	1,337	25,000	30,000	(5,000)	25,000	-	
Total Materials & Supplies	2,758,566	2,400,831	3,602,610	(1,201,779)	2,766,150	365,319	15%
Telephone Svc - TC				-		-	
Pacific Gas and Electric	134,752	180,000	188,000	(8,000)	185,000	5,000	
PG&E - WC Trolley	-	-	-	-	100,000	100,000	
Telephone Svc - Concord	11,637	16,305	25,000	(8,695)	25,000	8,695	
Contra Costa Water District	23,505	24,500	24,500	-	26,000	1,500	
Telephone-Cellular	63,749	76,074	85,000	(8,926)	85,000	8,926	
Total Utilities	233,643	296,879	322,500	(25,621)	421,000	124,121	42%
Physical Damage	87,271	61,754	25,888	35,866	85,745	23,991	
Property Premiums	42,596	40,864	44,300	(3,436)	44,300	3,436	
Other Premiums	19,890	19,493	9,431	10,062	25,000	5,507	
UST Insurance	-	9,000	9,822	(822)	9,000	-	
Liability Premiums	282,214	314,024	328,420	(14,396)	372,300	58,276	
Insurance/Liability losses	195,117	337,500	150,000	187,500	175,000	(162,500)	
Total Insurance	627,088	782,635	567,861	214,774	711,345	(71,290)	-9%
Property Tax	10,969	11,000	10,000	1,000	11,500	500	
Licenses / Registrations	1,395	1,500	2,000	(500)	1,500	-	
Fuel Storage Tank Fees	11,685	14,000	15,000	(1,000)	15,000	1,000	
Use and Other Taxes	6,877	7,000	8,000	(1,000)	7,500	500	
Sales Tax	218,879	250,000	250,000	-	250,000	-	
Total Taxes	249,805	283,500	285,000	(1,500)	285,500	2,000	1%
Radio Site Lease-Diablo	37,428	38,500	35,000	3,500	39,000	500	
Equipment Leases	3,026	8,513	7,000	1,513	7,000	(1,513)	
Total Leases	40,454	47,013	42,000	5,013	46,000	(1,013)	-2%

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
OPERATING EXPENSE DETAIL

Account Desc	FY 2015 Actual	FY 2016 Estimated	FY 2016 Budget	Over (Under) FY 2016 Budget	Proposed FY 2017 Budget	Over (Under) FY 2016 Est/Actual	Over (Under) % FY 2016 Est/Actual
Business Expense- Tran	31	-	100	(100)	-	-	
Business Expense-admin	-	400	400	-	400	-	
Business Expense-Fin	703	500	500	-	500	-	
Board Travel	13,691	16,500	16,500	-	16,500	-	
Staff Travel	58,103	50,000	40,000	10,000	50,000	-	
CTA Dues	12,325	13,000	14,000	(1,000)	14,000	1,000	
APTA Dues	34,510	31,562	30,000	1,562	35,560	3,998	
Other Memberships	-	-	-	-	-	-	
Business Expense	1,165	4,690	4,000	690	4,000	(690)	
Training Program	440	-	25,000	(25,000)	25,000	25,000	
Training / Subs-Gm	5,593	5,000	7,500	(2,500)	7,500	2,500	
Misc exp	281	1,000	1,200	(200)	1,000	-	
Employee Functions	46,257	35,000	35,000	-	35,000	-	
Employee Awards	1,628	5,000	5,000	-	5,000	-	
Departing Emp gifts	434	-	1,000	(1,000)	1,000	1,000	
Paypal fees	3,546	4,000	3,200	800	4,100	100	
Total Miscellaneous	178,707	166,652	183,400	(16,748)	199,560	32,908	20%
Alamo Creek Shuttle	106,488	166,000	106,070	59,930	166,000	-	
St Marys shuttle	43,180	48,000	36,415	11,585	48,000	-	
Cal State rte 260 shuttle	75,723	87,440	45,310	42,130	87,440	-	
Total Purchased Transportation	225,391	301,440	187,795	113,645	301,440	-	0%
Total Other Operating Expense	6,206,222	6,434,019	7,455,136	(1,021,117)	6,884,246	450,227	7%
Contingency			1,326,396	(1,326,396)	800,000	800,000	
TOTAL FIXED ROUTE EXPENSE	26,640,416	29,455,933	31,347,968	(1,892,035)	31,456,297	2,000,364	7%

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
OPERATING EXPENSE DETAIL

Account Desc	FY 2015 Actual	FY 2016 Estimated	FY 2016 Budget	Over (Under) FY 2016 Budget	Proposed FY 2017 Budget	Over (Under) FY 2016 Est/Actual	Over (Under) % FY 2016 Est/Actual
Paratransit							
Wages	94,561	113,974	92,432	21,542	98,489	(15,485)	
Sick Wages	5,110	-	2,656	(2,656)	3,300	3,300	
Holiday Pay	3,756	4,468	5,205	(737)	5,562	1,094	
Vacation Pay	7,770	9,001	7,925	1,076	8,489	(512)	
Absence pay	-	200	232	(32)	332	132	
Cafeteria Plan	8,711	9,132	12,563	(3,431)	9,894	762	
FICA	1,523	1,580	1,573	7	1,684	104	
PERS	12,078	14,035	13,553	482	12,840	(1,195)	
Medical	12,161	10,076	14,151	(4,075)	9,678	(398)	
Dental	2,013	1,565	2,098	(533)	2,100	535	
Life Insurance	891	891	1,350	(459)	920	29	
SUI	-	885	885	-	886	1	
Agency Fees/Public Info	-	-	100	(100)	100	100	
Promotions	-	-	400	(400)	400	400	
Legal Fees	4,326	3,000	3,000	-	3,000	-	
Building Maint Services	1,103	1,845	1,720	125	1,500	(345)	
Software Maint Services	-	-	-	-	-	-	
Radio Maint Services	4,190	7,038	6,100	938	6,100	(938)	
Community Van Maint	7,051	5,000	-	5,000	5,000	-	
Office Supply, PTF	2,940	3,400	3,400	-	3,400	-	
Gas and Electric	21,938	23,000	19,400	3,600	24,000	1,000	
Cell Phone	814	1,400	1,400	-	1,400	-	
Sales Tax	272	400	400	-	400	-	
Purchased Trans-LINK	4,773,376	5,029,565	5,029,567	(2)	5,275,000	245,435	
Purchased Trans-BART	152,037	171,146	171,146	-	160,000	(11,146)	
Other Purch Trans	237	1,000	1,000	-	1,000	-	
Training / Subscriptions	-	500	541	(41)	500	-	
Other Misc Expenses	178	413	400	13	400	(13)	
Total Paratransit	5,117,036	5,413,514	5,393,197	20,317	5,636,374	222,859	4%
TOTAL CCCTA	31,757,452	34,869,447	36,741,165	(1,871,718)	37,092,671	2,223,224	6%

RESOLUTION NO. 2016-026
BOARD OF DIRECTORS
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
STATE OF CALIFORNIA

ADOPTION OF FINAL FISCAL YEAR 2017 OPERATING AND CAPITAL BUDGET
IN THE AMOUNT OF \$57,102,671

WHEREAS, the County of Contra Costa and the Cities of Clayton, Concord, the Town of Danville, Lafayette, Martinez, the Town of Moraga, Orinda, Pleasant Hill, San Ramon and Walnut Creek (hereinafter "Member Jurisdictions") have formed the Central Contra Costa Transit Authority ("CCCTA"), a joint exercise of powers agency created under California Government Code Section 6500 et seq., for the joint exercise of certain powers to provide coordinated and integrated public transportation services within the area of its Member Jurisdictions; and

WHEREAS, the adoption of an operating and capital budget is required by the Joint Exercise of Powers Agreement and Bylaws of CCCTA, and is necessary for obtaining both Federal and State funds to support the CCCTA's transit program; and

WHEREAS, the General Manager and the Director of Finance have prepared and presented to the Board of Directors a proposed final Operating Budget for Fiscal Year 2017 in the amount of \$37,092,671, which sets forth projected revenues and expenses associated with CCCTA's operating and maintenance program; and

WHEREAS, the General Manager and Director of Finance have prepared and presented a proposed final Capital Budget for Fiscal Year 2017 in the amount of \$20,010,000.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Central Contra Costa Transit Authority adopts the Operating and Capital Budget for Fiscal Year 2017, a copy of which is attached and incorporated by this reference; and

BE IT FURTHER RESOLVED that the General Manager is directed to submit this budget to the Metropolitan Transportation Commission, together with a copy of this resolution at the earliest practicable date.

Regularly passed and adopted this 16th day of June 2016, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Robert Storer, Chair, Board of Directors

ATTEST:

Lathina Hill, Clerk to the Board

RESOLUTION NO. 2016-026
BOARD OF DIRECTORS
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
STATE OF CALIFORNIA

ADOPTION OF FINAL FISCAL YEAR 2017 OPERATING AND CAPITAL BUDGET
IN THE AMOUNT OF \$57,102,671

WHEREAS, the County of Contra Costa and the Cities of Clayton, Concord, the Town of Danville, Lafayette, Martinez, the Town of Moraga, Orinda, Pleasant Hill, San Ramon and Walnut Creek (hereinafter "Member Jurisdictions") have formed the Central Contra Costa Transit Authority ("CCCTA"), a joint exercise of powers agency created under California Government Code Section 6500 et seq., for the joint exercise of certain powers to provide coordinated and integrated public transportation services within the area of its Member Jurisdictions; and

WHEREAS, the adoption of an operating and capital budget is required by the Joint Exercise of Powers Agreement and Bylaws of CCCTA, and is necessary for obtaining both Federal and State funds to support the CCCTA's transit program; and

WHEREAS, the General Manager and the Director of Finance have prepared and presented to the Board of Directors a proposed final Operating Budget for Fiscal Year 2017 in the amount of \$37,092,671, which sets forth projected revenues and expenses associated with CCCTA's operating and maintenance program; and

WHEREAS, the General Manager and Director of Finance have prepared and presented a proposed final Capital Budget for Fiscal Year 2017 in the amount of \$20,010,000.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Central Contra Costa Transit Authority adopts the Operating and Capital Budget for Fiscal Year 2017, a copy of which is attached and incorporated by this reference; and

BE IT FURTHER RESOLVED that the General Manager is directed to submit this budget to the Metropolitan Transportation Commission, together with a copy of this resolution at the earliest practicable date.

Regularly passed and adopted this 16th day of June 2016, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Robert Storer, Chair, Board of Directors

ATTEST:

Lathina Hill, Clerk to the Board