

County Connection

Advisory Committee

Summary Minutes

Meeting of May 10, 2016

The meeting was called to order at 2:00 PM.

Members present were: David Libbey, David Loyd, and Hayden Padgett

Staff present: Mary Burdick, Erick Cheung, Karol McCarty, and Tim McGowan (LINK)

Guests: Ralph Hoffmann

Approval of Agenda

The agenda was approved as presented.

Approval of the Minutes of March 8, 2016

The minutes were accepted by the two members present at the time.

Public Comment

Ralph Hoffmann noted that with development of the transit village at Dublin/Pleasanton BART nearly complete, County Connection increase travel training efforts. Three routes serve this station.

FY2017 Operating and Capital Budget-Final Draft

Erick Cheung presented the final draft FY2017 operating and capital budget. The proposed operating budget is \$816,297, approximately 5.3% higher than the current year. Paratransit operating budget is \$5,636,374, approximately 4.1% higher. The proposed capital budget is \$20,010,000 and will be used primarily to complete a bus procurement that began in FY2016.

Mr. Cheung pointed out line items that changed from previous drafts, noting that while our diesel expenses have been lower, funds we receive based on diesel fuel are lower. County Connection is working with partners to make access to Cap and Trade funds more widespread. Under current definitions we are only able to use a portion of available in the City of Martinez – which are being used for the Rt. 3.

There were no further questions, and the Committee accepted the budget as presented.

ADA Monthly Reports

- A. ADA Certification and Recertification reports for March and April 2016 were reviewed with no comments.
- B. LINK monthly operating reports for April and May 2016 were reviewed. Tim McGowan noted that schedule adherence is improving since using the new scheduling software, and he expects this trend will continue.

Fixed-Route Staff Reports

- A. Fixed-route Ridership Report – The monthly reports for February and March 2016 were reviewed. There was a slight year over year increase in riders during March, and a slight decrease in April.
- B. Clipper Use Trend – Clipper use is at about 15% of potential users.
- C. Driver Appreciation Winners – The March winner is Jennifer Jimenez, and the April winner is Tia Livous.
- D. County Connection Website User Information - Staff provided website user statistics for March and April 2016.
- E. Customer Service Reports – Staff provided the number of rider complaints reported for March and April 2016, as well as the number of telephone calls coming to the Information Center.

Member Communication

None.

Adjournment

The meeting was adjourned at 3:10 PM.

The next meeting was scheduled for Tuesday, July 12, 2016

Minutes prepared by Mary Burdick on July 1, 2016.