

INTER OFFICE MEMO

To: Marketing, Planning, & Legislative Committee Date: August 24, 2016

From: Mary Burdick Reviewed by:

SUBJECT: Community Events –

Summary of Issues:

County Connection participates in select community and business events, and coordinates Class Pass field trips for schools with service along fixed-routes. Please note, that the multiple trips for the Play and Learn Schools are managed and trip planned like a Class Pass, but they are purchasing summer youth passes.

School & Community Events:

Tuesday, August 2 – Play and Learn School, Pleasant Hill 25 students/4 adults

Thursday, August 4 – Play and Learn School, Pleasant Hill 25 students/4 adults

Thursday, August 11 – Play and Learn School, Pleasant Hill 25 students/4 adults

Monday, August 15 - WCI Tri-S Day, Walnut Creek

Tuesday, August 16 – Play and Learn School, Pleasant Hill 25 students/4 adults

Thursday, August 18 – Play and Learn School, Pleasant Hill 40 students/5 adults (class pass)

Thursday, August 25 – Saint Mary's College – Week of Welcome event

Tuesday, September 20 – Danville Senior Center – Sr. Clipper training

Thursday, September 29 – Walnut Creek Chamber of Commerce Business Expo

Recommendation:

For information only

Financial Implications:

Any costs associated with events are included in the Promotions budget.