

County Connection

2477 Arnold Industrial Way Concord, CA 94520-5326 (925) 676-7500 countyconnection.com

BOARD OF DIRECTORS MEETING AGENDA

**Thursday, September 15, 2016
9:00 a.m.**

**CCCTA Paratransit Facility
Gayle B. Uilkema Memorial Board Room
2477 Arnold Industrial Way
Concord, California**

The County Connection Board of Directors may take action on each item on the agenda. The action may consist of the recommended action, a related action or no action. Staff recommendations are subject to action and/or change by the Board of Directors.

1. Call to Order/Pledge of Allegiance
2. Roll Call/Confirm Quorum
3. Public Communication
4. Consent Calendar
 - a. Approval of Minutes of Regular Meeting of July 21, 2016*
 - b. Increasing Cafeteria Amounts for Non Represented Employees*
Resolution No. 2017-003*
5. Report of Chair
 - a) Seating of CCCTA Officers
6. Report of General Manager
 - a. Update on Extra Ordinary Session on Transportation
 - b. Report on APTA Annual Conference, Los Angeles, CA
 - c. Update on Implementation of Wireless Electric Trolley Bus
7. Board Communication
Under this item, Directors are limited to providing information, asking clarifying questions about matters not on the agenda, responding to public comment, referring matters to committee or staff for information, or requesting a report (on any matter) be made at another meeting.
8. Closed Session:
Public Employee Performance Evaluation; Conference with Labor Negotiator
Pursuant to Government Code Sections 54957, 54957.6
Position: General Manager

Clayton • Concord • Contra Costa County • Danville • Lafayette • Martinez
Moraga • Orinda • Pleasant Hill • San Ramon • Walnut Creek

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

9. Open Session:
Consideration of Adjustment to the General Manager's Compensation
Resolution No. 2017-004**

10. Adjournment
-

*Enclosure

**It will be available at the Board meeting.

General Information

Possible Action: The Board may act upon any item listed on the agenda.

Public Comment: Each person wishing to address the County Connection Board of Directors is requested to complete a Speakers Card for submittal to the Clerk of the Board before the meeting convenes or the applicable agenda item is discussed. Persons who address the Board are also asked to furnish a copy of any written statement to the Clerk.

Persons who wish to speak on matters set for Public Hearings will be heard when the Chair calls for comments from the public. After individuals have spoken, the Public Hearing is closed and the matter is subject to discussion and action by the Board.

A period of thirty (30) minutes has been allocated for public comments concerning items of interest within the subject matter jurisdiction of the Board. Each individual will be allotted three minutes, which may be extended at the discretion of the Board Chair.

Consent Items: All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board Member or a member of the public prior to when the Board votes on the motion to adopt.

Availability of Public Records: All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body, will be available for public inspection at 2477 Arnold Industrial Way, Concord, California, at the same time that the public records are distributed or made available to the legislative body. The agenda and enclosures for this meeting are posted also on our website at www.countyconnection.com.

Accessible Public Meetings: Upon request, County Connection will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service so that it is received by County Connection at least 48 hours before the meeting convenes. Requests should be sent to the Board Clerk, Lathina Hill, at 2477 Arnold Industrial Way, Concord, CA 94520 or hill@countyconnection.com

Shuttle Service: With 24-hour notice, a County Connection LINK shuttle can be available at the North Concord BART station for individuals who want to attend the Board meetings. To arrange for the shuttle service, please call Robert Greenwood – 925/680 2072, no later than 24 hours prior to the start of the meeting.

Currently Scheduled Board and Committee Meetings

- Board of Directors: Thursday, October 20 , 9:00 a.m., County Connection Board Room
- Administration & Finance: Wednesday, October 5, 9:00 a.m. 1676 N. California Blvd., Suite 620, Walnut Creek, CA
- Advisory Committee: TBA, County Connection Board Room
- Marketing, Planning & Legislative: Thursday, October 6, 8:30 a.m., 2477 Arnold Industrial Way, Concord, CA
- Operations & Scheduling: Friday, October 7, 8:00a.m., Supervisor Andersen's Office 309 Diablo Road, Danville, CA

The above meeting schedules are subject to change. Please check the County Connection Website (www.countyconnection.com) or contact County Connection staff at 925/676-1976 to verify date, time and location prior to attending a meeting.

This agenda is posted on County Connection’s Website (www.countyconnection.com) and at the County Connection Administrative Offices, 2477 Arnold Industrial Way, Concord, California

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Concord, CA 94520-5326

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Agenda Item No. 4.a.

CCCTA BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING

July 21, 2016

CALL TO ORDER/ROLL CALL/CONFIRM QUORUM

Chair Storer called the regular meeting of the Board of Directors to order at 9 a.m. Board Members present were Directors Andersen, Hoffmeister, Hudson, Noack, Schroder and Simmons. Directors Dessayer, Tatzin and Worth were absent. Director Manning arrived after the meeting convened.

Staff: Ramacier, Chun, Barnes, Cheung, Churchill, Hill, Horta, Jackson, Martinez, McCarthy, Mitchell, Moran, Muzzini and Rettig

Public Comment: None

CONSENT CALENDAR

MOTION: Director Hudson moved approval of the Consent Calendar, consisting of the following items: (a) Approval of Minutes of Regular Meeting of June 16, 2016; and (b) CCCTA Investment Policy-Quarterly Reporting Requirement; (c) Resolution No. 2017-001, Approval of Disadvantaged Business Enterprise (DBE) Overall Goal for FY2017-2019. Director Schroder seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Hoffmeister, Hudson, Noack, Schroder, Simmons and Storer
No: None
Abstain: None
Absent: Directors Dessayer, Manning, Tatzin and Worth

REPORT OF CHAIR:

Recognition of Gregg Manning for his Service on CCCTA Board of Directors

Chair Storer stated that it has been a pleasure working with Gregg Manning, and he considers him a colleague, a friend and a leader. The other Board members chimed in with words of gratitude and well wishes.

2015 Employee Chair's Award of the Year

Kenneth Manning-Transportation
Sayed Miry-Transportation
Director Manning arrived.

Report from Nominating Committee for Election of CCCTA Officers and Election of CCCTA Officers

Chair Storer stated that he and the past two chairs, Director Dessayer and Director Simmons met and recommends the following nominations:

MOTION: Director Storer moved approval of Laura Hoffmeister, Board Chair, Rob Schroder, Vice Chair and Sue Noack, Secretary. Director Manning seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Hoffmeister, Hudson, Manning, Noack, Schroder, Simmons and Storer
No: None
Abstain: None
Absent: Directors Dessayer, Tatzin and Worth

REPORT OF GENERAL MANAGER:

Recognition of 2015 Employees of the Year

Administration: Kelly Shelby
Maintenance: Tony Treat
Transportation: Joyce Clark and Monroe Woodard

Recognition of the General Manager's Award for 2015

Yvette Moran-Administration

REPORT OF STANDING COMMITTEES

Marketing, Planning & Legislative Committee

Endorsement of Contra Costa Transit Authority's Transportation Expenditure Plan (TEP)

Director Schroder introduced the item and turned it over to Director Manning. Director Manning stated that the process to get a Transportation Expenditure Plan has been a long road but well worth it. All of the agencies involved took the time to get the best product for all parties. Director Tatzin was definitely instrumental in the process and he worked tirelessly on this project.

MOTION: Director Manning moved adoption of Resolution No. 2017-002, endorsing the Contra Costa Transportation Expenditure Plan (TEP). Director Hudson seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Hoffmeister, Hudson, Manning, Noack, Schroder, Simmons and Storer
No: None
Abstain: None
Absent: Directors Dessayer, Tatzin and Worth

Report from Advisory Committee

Appointment of Jeff Koetzen to the Advisory Committee as a Representative from the City of Concord

MOTION: Director Hoffmeister moved approval of the Appointment of Jeff Koetzen to the Advisory Committee as a Representative from the City of Concord. Director Simmons seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Hoffmeister, Hudson, Manning, Noack, Schroder, Simmons and Storer
No: None
Abstain: None
Absent: Directors Dessayer, Tatzin and Worth

Re-Appointment of Randy Pedersoli to the Advisory Committee as a Representative from the City of San Ramon

MOTION: Director Hudson moved approval of the Re-Appointment of Randy Pedersoli to the Advisory Committee as a Representative from the City of San Ramon. Director Hoffmeister seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Hoffmeister, Hudson, Manning, Noack, Schroder, Simmons and Storer
No: None
Abstain: None
Absent: Directors Dessayer, Tatzin and Worth

Re-Appointment of David Libby to the Advisory Committee as a Representative from the City of Orinda

MOTION: Director Worth moved approval of the Re-Appointment of David Libby to the Advisory Committee as a Representative from the City of Orinda. Director Hoffmeister seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Hoffmeister, Hudson, Manning, Noack, Schroder, Simmons and Storer
No: None
Abstain: None
Absent: Directors Dessayer, Tatzin and Worth

BOARD COMMUNICATION: None

ADJOURNMENT: Chair Storer adjourned the regular Board meeting at 9:43 a.m.

Minutes prepared by

Lathina Hill
Assistant to the General Manager

Date

County Connection

INTER OFFICE MEMO

To: Board of Directors

Date: September 6, 2016

From: Lisa Rettig
Senior Manager of Human Resources

Subject: Increasing Cafeteria
Amounts for Non Represented
Employees

Approved by: Rick Ramacier, General Manager

SUMMARY OF ISSUES:

County Connection contract under the Public Employee's Medical and Hospital Care Act (PEMHCA) for Administrative employee benefits.

The current MOUs with the ATU and Teamsters increase the Cafeteria Plan annually using a formula that averages the percentage increases in the two (2) most popular health plans by coverage level and splitting that amount and adding it to the Cafeteria Plan.

In recent history, the Board has provided the same increases to the Administrative employees cafeteria plan in the interest of equality.

For 2016 the two most popular health plans are Kaiser and Anthem HMO Select. Kaiser premiums went down 1.8% and Anthem HMO Select premiums increased 15.7%

Attached are the 2017 monthly medical for Administrative employees shown with the requested increase in the Cafeteria Plan.

FINANCIAL IMPLICATIONS:

The cost to increase the contributions to the Administrative employee Cafeteria Plan using the above mentioned formula is \$32,000. The amount budgeted for 2017 is \$25,000.

ACTION REQUESTED:

The A&F Committee recommends the Board of Directors adopt of Resolution 2017-003 which increases the Authority's monthly contribution to the Administrative employees' Cafeteria Plan as follows:

Employee only:	\$ 428.26
Employee +1:	\$ 663.91
Employee +2 or more:	\$ 888.76

**2017 Medical Premiums
Per Month (\$)
Employee Group #1
Administrative Employees**

	<u>Total</u>	<u>CCCTA</u>	<u>Employee</u>	<u>Cafeteria Plan</u>	<u>Net Employee</u>
Blue Shield*	\$1,024.85	\$329.08	\$695.77	\$428.26	\$267.51
Blue Shield+1	\$2,049.70	\$658.16	\$1,391.54	\$663.91	\$727.63
Blue Shield +2	\$2,664.61	\$855.60	\$1,809.01	\$888.76	\$920.25
Kaiser*	\$733.39	\$303.56	\$429.83	\$428.26	\$1.57
Kaiser+1	\$1,466.78	\$607.12	\$859.66	\$663.91	\$195.75
Kaiser+2	\$1,906.81	\$789.26	\$1,117.55	\$888.76	\$228.79
PERS Choice*	\$830.30	\$289.98	\$540.32	\$428.26	\$112.06
PERS Choice+1	\$1,660.60	\$579.96	\$1,080.64	\$663.91	\$416.73
PERS Choice+2	\$2,158.78	\$753.95	\$1,404.83	\$888.76	\$516.07
PERSCARE*	\$932.39	\$494.86	\$437.53	\$428.26	\$9.27
PERSCARE+1	\$1,864.78	\$989.71	\$875.07	\$663.91	\$211.16
PERSCARE+2	\$2,424.21	\$1,286.63	\$1,137.58	\$888.76	\$248.82
PERS Select*	\$736.27	\$270.71	\$465.56	\$428.26	\$37.30
PERS Select+1	\$1,472.54	\$541.42	\$931.12	\$663.91	\$267.21
PERS Select+2	\$1,914.30	\$703.85	\$1,210.45	\$888.76	\$321.69
Anthem HMO Select*	\$783.46	\$270.71	\$512.75	\$428.26	\$84.49
Anthem HMO Select+1	\$1,566.92	\$541.42	\$1,025.50	\$663.91	\$361.59
Anthem HMO Select+2	\$2,037.00	\$703.85	\$1,333.15	\$888.76	\$444.39
Anthem HMO Traditional*	\$990.05	\$494.86	\$495.19	\$428.26	\$66.93
Anthem HMO Traditional+1	\$1,980.10	\$989.71	\$990.39	\$663.91	\$326.48
Anthem HMO Traditional+2	\$2,574.13	\$1,286.63	\$1,287.50	\$888.76	\$398.74
Unitedhealthcare*	\$1,062.26	\$303.56	\$758.70	\$428.26	\$330.44
Unitedhealthcare+1	\$2,124.52	\$607.12	\$1,517.40	\$663.91	\$853.49
Unitedhealthcare+2	\$2,761.88	\$789.26	\$1,972.62	\$888.76	\$1,083.86

Employees who do not elect medical coverage receive \$200.00 per month in Cafeteria money. This money can be used to purchase vacation, Vision Services Plan benefits or at the end of the calendar year it can be cashed out.

* =Employee Only

+1=Employee plus One Dependent

+2=Employee plus Two or more Dependents (also known as Family Coverage)

The monthly Employee premium is deducted semi-monthly from paychecks in two equal amounts

RESOLUTION NO. 2017-003

BOARD OF DIRECTORS, CENTRAL CONTRA COSTA TRANSIT AUTHORITY STATE OF CALIFORNIA

* * *

APPROVING AND ESTABLISHING THE 2017 CONTRIBUTION RATE FOR THE CAFETERIA PLAN FOR THE ACTIVE ADMINISTRATIVE EMPLOYEES OF THE CENTRAL CONTRA COSTA TRANSIT AUTHORITY

WHEREAS, the County of Contra Costa and the Cities of Clayton, Concord, the Town of Danville, Lafayette, Martinez, the Town of Moraga, Orinda, Pleasant Hill, San Ramon and Walnut Creek (hereinafter "Member Jurisdictions") have formed the Central Contra .Costa Transit Authority ("CCCTA"), a joint exercise of powers agency created under California Government Code Section 6500 *et seq.*, for the joint exercise of certain powers to provide coordinated and integrated public transportation services within the area of its Member Jurisdictions; and

WHEREAS, the CCCTA provides health insurance benefits to its active employees and eligible retirees under the Public Employees' Medical and Hospital Care Act("PERS Health"); and

WHEREAS, the CCCTA funds such PERS Health premiums at rates established under Board resolutions submitted from time to time to the PERS Health administrator, and covered participants are required to fund the balance of such PERS Health premiums; and

WHEREAS, pursuant to Resolution No. 2007-016 adopted December 21, 2006, the Board established a cafeteria plan within the meaning of section 125 of the Internal Revenue Code to provide active, non-represented administrative employees with additional funding for their PERS Health premiums, or with certain other benefits in lieu of additional funding for PERS Health premiums ("the Plan"); and

WHEREAS, Resolution 2007-016 provides that the Board review and establish the CCCTA contribution rate to the Plan on an annual basis; and

WHEREAS, the CCCTA contribution rate for non-represented employees was last modified in 2011; and

WHEREAS, to bring the non-represented employees contribution rate in line with the contribution rates afforded to represented employees with cafeteria plans, the A&F Committee recommends adjustments to the contribution rates for non-represented employees; and

WHEREAS, the Board has determined it to be in CCCTA's best interests to increase its contribution rate for eligible non-represented administrative employees under the Plan.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the CCCTA as follows:

Section 1. For calendar year 2017, subject to the terms and conditions of the Plan, the CCCTA will contribute the following monthly amounts to the Plan for each non-represented administrative employee who participates in PERS Health:

Employee only \$428.26 Employee + 1 dependents \$663.91 Employee + 2 dependents \$888.7

Section 2. For each subsequent calendar year, the Board shall establish the CCCTA's contribution to the Plan, if any, before January 1 of such year. If the Board does not establish the CCCTA's contribution to the Plan for any calendar year, the rates in effect on December 31 of the preceding year will apply.

Section 3. The General Manager is hereby authorized and directed, for and behalf of CCCTA, to take such further action and execute such documents as he may deem necessary or appropriate to carry out the provisions of this resolution.

Regularly passed and adopted at a regular meeting of the Central Contra Costa Transit Authority Board of Directors this 15th day of September, 2016, by the following vote.

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Robert Storer, Chair, Board of Directors

ATTEST: _____

Lathina Hill, Clerk to the Board