

To: Board of Directors

Date: 10/05/2016

From: Ruby Horta, Manager of Planning

Reviewed by: Anne Muzzini

SUBJECT: Filing Applications with the Federal Transit Administration (FTA)

Background:

Towards the end of 2015 the Federal Transit Administration (FTA) launched a new platform to award and manage federal grants. The new system is called the Transit Award Management System (TrAMS). As part of the new legal requirements in TrAMS, the FTA requires a resolution authorizing the filing of applications. In order to continue to receive funding awarded by the FTA, County Connection must file a resolution designating the representative authorized to execute FTA grants on behalf of County Connection. Anne Muzzini, the Director of Planning & Marketing, is the official authorized to execute FTA grants.

Recommendation:

The MP&L Committee recommends the Board of Directors adopt Resolution No. 2017-005, which authorizes the Director of Planning & Marketing to execute FTA grants.

Financial Implications:

None.

RESOLUTION NO. 2017-005

AUTHORIZING THE FILING OF APPLICATIONS WITH THE FEDERAL TRANSIT ADMINISTRATION, AN OPERATING ADMINISTRATION OF THE UNITED STATES DEPARTMENT OF TRANSPORTATION, FOR FEDERAL TRANSPORTATION ASSISTANCE AUTHORIZED BY CHAPTER 53 OF TITLE 49 OF THE UNITED STATES CODE AND ANY OTHER FEDERAL STATUTES ADMINISTERED BY THE FEDERAL TRANSIT ADMINISTRATION

WHEREAS, the County of Contra Costa and the Cities of Clayton, Concord, the Town of Danville, Lafayette, Martinez, the Town of Moraga, Orinda, Pleasant Hill, San Ramon and Walnut Creek (hereinafter “Member Jurisdictions”) have formed the Central Contra Costa Transit Authority (“CCCTA”), a joint exercise of powers agency created under California Government Code Section 6500 *et seq.*, for the joint exercise of certain powers to provide coordinated and integrated public transportation services within the area of its Member Jurisdictions;

WHEREAS, the Federal Transit Administration has been authorized to provide funding to support public transportation under 49 U.S.C. Chapter 53;

WHEREAS, grants or cooperative agreements for Federal financial assistance will impose certain obligations upon CCCTA and may require CCCTA to provide the non-Federal share of transportation-related expenses supported with Federal financial assistance;

WHEREAS, CCCTA is legally authorized under Federal, state, or local law to apply for and receive Federal assistance;

WHEREAS, CCCTA is the Designated Recipient as defined at 49 U.S.C. 5307(a)(2) to apply for and receive Urbanized Area Formula Program assistance authorized by 49 U.S.C. 5307; and

WHEREAS, the CCCTA is required to provide certain certifications and assurances to the Federal Transit Administration at least annually.

NOW, THEREFORE, BE IT RESOLVED BY Central Contra Costa Transit Authority Board of Directors:

1. That the Director of Planning & Marketing is authorized to execute and file an application for Federal assistance on behalf of CCCTA with the Federal Transit Administration for Federal assistance authorized by 49 U.S.C. Chapter 53 or any other Federal statutes authorizing activities administered by the Federal Transit Administration.
2. That the Director of Planning & Marketing is authorized to execute and file with the Federal Transit Administration the annual certifications and assurances and other documents the Federal Transit Administration requires before awarding a Federal assistance grant or cooperative agreement.
3. That the Director of Planning & Marketing is authorized to execute the grant and cooperative agreements with the Federal Transit Administration on behalf of CCCTA.
4. That the Director of Planning & Marketing is authorized to draw payments against available grant funding using the ECHO web system or other Federal Transit Administration automated application used to request payments from grant awards.

Regularly passed and adopted this 20th day of October 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Laura Hoffmeister, Chair, Board of Directors

ATTEST:

Lathina Hill, Clerk to the Board

CERTIFICATION

The undersigned duly qualified Clerk to the Board, acting on behalf of CCCTA, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Central Contra Costa Transit Authority Board of Directors held on October 20, 2016.

Lathina Hill, Clerk to the Board