

INTER OFFICE MEMO

To: Board of Directors

Date: November 8, 2016

From: Rick Ramacier
General Manager

Subject: Bus Transit Ex-Officio to
the Contra Costa Transit
Authority

BACKGROUND

The four Contra Costa County bus operators (AC Transit, County Connection, Tri-Delta Transit, and WestCAT), share a non-voting seat on the Contra Costa Transportation Authority (CCTA) Board of Directors. The seat rotates among the four operators in alphabetical order. The term is for one year. Prior to an agency holding the seat for a given year, that same agency holds the alternate seat for the previous year.

County Connection is set to hold the Ex-Officio seat from February 1, 2017 through January 31, 2019. Currently, board member Bob Simmons is assigned to fill that position. However, he will no longer be on the Walnut Creek city council at that time. CCTA bylaws require that all board members; including Ex-Officio members, otherwise be elected officials. So, County Connection needs to replace board member Simmons with another board member who will also be an elected official during 2017 and 2018.

In addition, the new County Connection CCTA bus transit Ex-Officio will assume the rest of board member Simmons's term as the current CCTA bus transit Ex-Officio alternate.

The Ex-Officio member does not vote, but attends the meetings of the full CCTA Board. The Ex-Officio does not sit on any of the CCTA board standing committees.

The Ex-Officio is to represent all four bus agencies on the CCTA Board.

ACTION

The Board needs to appoint someone to fill the bus transit Ex-Officio alternate seat effective December 1, 2016 and consider having that person become the actual bus transit Ex-Officio seat effective February 1, 2017.