

County Connection

INTER OFFICE MEMO

To: Administration & Finance Committee
From: Erick Cheung, Director of Finance

Date: December 7, 2016

SUBJECT: Income Statements for the Three Months Ended September 30, 2016

The attached unaudited County Connection Income Statements for the first three months of FY 2017 are presented for your review. The combined expenses of \$6,558,554 for Fixed Route and Paratransit, (Schedule 1), are **11.2% under the budget (\$997,045)**. The expense categories with the most significant variances are:

Wages	\$(169,566)	(5.2)%	Operators' wages are lower by \$84K and Other wages are lower by \$85K.
Fringe Benefits	\$(101,497)	(4.3)%	Fringe Benefits are under due to workers comp (\$48K); and various other categories are under.
Services	\$(141,155)	(26.0)%	Services are under mainly due to lower service repairs (\$56K) and IT contracts (\$34K).
Materials & Supplies	\$(162,536)	(23.9)%	Materials and supplies are lower due to lower diesel fuel costs (\$77K) and fewer repair parts expenses (\$42K).
Contingency	\$(200,000)	(100.0)%	Not needed based on expenses being under budget.

Fixed route and Paratransit revenues and expenses are presented on **Schedules 2 and 3**. Actual expenses are compared to the year-to-date approved budget. Fixed route expenses are -12.2% under budget and Paratransit expenses are -6.1% under budget.

The combined revenues are also under budget. The most significant variances:

Passenger fares/special fares	\$(52,901)	(5.3)%	Fixed route passenger fares/special fares are (\$31K) lower than budget and Paratransit fares are (\$21.5K) lower than budget. Compared to the same period in the prior year, Fixed route is \$11K higher and Paratransit is (\$17K) lower.
TDA revenue earned	\$(681,670)	(15.0)%	TDA revenue is lower due to lower than expected expenses.
Other operating assistance	\$(219,867)	(38.5)%	LCTOP funds received award of \$615K with \$308K for Martinez Shuttle and \$308K for Electric Trolley Capital. Budget assumed \$573K received for operations.

Fixed Route Operator Wages (Schedule 4)

Schedule 4 compares various components of operator wages with the budget.

- Platform (work time) is -3.8% under budget.
- Overtime is -20.7% under budget.
- Training is 50.4% over budget.
- Overall wages for operators are -3.1% under budget.

Statistics (Schedule 6)

Schedule 6 provides selected statistical information for the current year compared to the last two years:

Fixed route:

- Passenger fares/special fares are 1.8% more than FY 2016 and -4.7% less than FY 2015.
- The farebox recovery ratio is higher compared to FY 2016 and FY 2015. The ratio is 16.1% in FY 2017; 15.9% in FY 2016 and 15.6% in FY 2015.
- Operating expenses are 0.1% more than in FY 2016 and -4.4% less than in FY 2015.
- Fixed route revenue hours are 1.9% more than FY 2016 and 3.2% more than FY 2015.
- The cost per revenue hour has decreased -1.8% compared to FY 2016 and -7.4% compared to FY 2015.
- Passengers have decreased -2.0% compared to FY 2016 and increased 0.9% compared to FY 2015.
- The cost per passenger has increased 2.1% compared to FY 2016 and decreased -5.3% compared to FY 2015.
- Passengers per revenue hour has decreased -3.8% compared to FY 2016 and -2.3% compared to FY 2015.

Paratransit:

- Passenger fares have decreased -12.5% compared to FY 2016 and -13.1% compared to FY 2015.
- The farebox ratio is less than FY 2016 and FY 2015. The ratio is 9.2% in FY 2017; 10.4% in FY 2016; and 10.8% in FY 2015.
- Expenses have decreased -0.4% compared to FY 2016 and increased 2.3% compared to FY 2015.
- Revenue hours are -7.0% less than FY 2016 and -5.6% in FY 2015.
- Passengers have decreased -3.6% compared to FY 2016 and -4.3% compared to FY 2015.
- The cost per passenger has increased 3.3% since FY 2016 and 7% compared to FY 2015.
- Paratransit passengers per revenue hour have increased 6.9% compared to FY 2016 and 1.3% compared to FY 2015.

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

FY 2017 Year to Date Comparison of Actual vs Budget Combined Fixed Route and Paratransit Income Statement For the Three Months Ended September 30, 2016

	Actual	Budget	Variance	% Variance
Revenues				
Passenger fares	\$ 828,403	\$ 874,825	\$ (46,422)	-5.3%
Special fares	345,396	351,875	(6,479)	-1.8%
	1,173,799	1,226,700	(52,901)	-4.3%
Advertising	145,000	152,281	(7,281)	-4.8%
Safe Harbor lease	2,207	1,020	1,187	116.4%
Other revenue	24,631	25,155	(524)	-2.1%
Federal operating	348,988	337,500	11,488	3.4%
TDA earned revenue	3,832,660	4,539,823	(707,163)	-15.6%
STA revenue	529,757	529,757	-	0.0%
Measure J	1,472,876	1,494,860	(21,984)	-1.5%
Other operating assistance	351,679	571,546	(219,867)	-38.5%
	6,707,798	7,651,942	(944,144)	-12.3%
Total Revenue	\$ 7,881,597	\$ 8,878,642	\$ (997,045)	-11.2%
Expenses				
Wages- Operators	\$ 1,776,217	\$ 1,860,975	\$ (84,758)	-4.6%
Wages-Other	1,320,396	1,405,204	(84,808)	-6.0%
	3,096,613	3,266,179	(169,566)	-5.2%
Fringe Benefits	2,232,878	2,334,375	(101,497)	-4.3%
Services	401,183	542,338	(141,155)	-26.0%
Materials & Supplies	516,327	678,863	(162,536)	-23.9%
Utilities	68,796	111,600	(42,804)	-38.4%
Insurance	174,923	177,836	(2,913)	-1.6%
Taxes	27,291	71,475	(44,184)	-61.8%
Leases and Rentals	10,354	11,500	(1,146)	-10.0%
Miscellaneous	20,384	50,115	(29,731)	-59.3%
Special Trip Services	1,332,848	1,434,360	(101,512)	-7.1%
Operations	7,881,597	8,678,642	(797,045)	-9.2%
Contingency Reserve	-	200,000	(200,000)	-100.0%
Total Expenses	\$ 7,881,597	\$ 8,878,642	\$ (997,045)	-11.2%
Net Income (Loss)	\$ -	\$ -	\$ -	
Revenue Hours	74,079	72,992	1,087	1.5%
Cost per Rev Hr	\$ 106.25	\$ 121.48	\$ (15.23)	-12.5%
Passengers	933,325	954,777	(21,452)	-2.2%
Cost per Passenger	\$ 8.44	\$ 9.30	(0.85)	-9.2%
Farebox ratio	14.9%	13.8%	1.1%	7.8%
<i>(fares,spec fares/Oper exp-w/o contingency-leases)</i>				

Schedule 1-Combined Fixed Route & Paratransit

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2017 Year to Date Comparison of Actual vs Budget
Fixed Route Income Statement
For the Three Months Ended September 30, 2016

	Actual	Budget	Variance	% Variance
Revenues				
Passenger fares	\$ 707,168	\$ 732,025	\$ (24,857)	-3.4%
Special fares	345,396	351,875	(6,479)	-1.8%
	1,052,564	1,083,900	(31,336)	-2.9%
Advertising	145,000	152,281	(7,281)	-4.8%
Safe Harbor lease	2,207	1,020	1,187	116.4%
Other revenue	24,631	25,130	(499)	-2.0%
TDA earned revenue	3,533,905	4,188,188	(654,283)	-15.6%
STA revenue	364,220	364,220	-	0.0%
Measure J	1,118,264	1,118,264	-	0.0%
Other operating assistance	317,763	536,546	(218,783)	-40.8%
	5,505,990	6,385,649	(879,659)	-13.8%
Total Revenue	\$ 6,558,554	\$ 7,469,549	\$ (910,995)	-12.2%
Expenses				
Wages- Operators	\$ 1,776,217	\$ 1,860,975	\$ (84,758)	-4.6%
Wages-Other	\$ 1,306,350	1,380,582	(74,232)	-5.4%
	3,082,567	3,241,557	(158,990)	-4.9%
Fringe Benefits	\$ 2,222,424	2,320,454	(98,030)	-4.2%
Services	\$ 385,795	538,313	(152,518)	-28.3%
Materials & Supplies	\$ 515,793	678,013	(162,220)	-23.9%
Utilities	\$ 63,311	105,250	(41,939)	-39.8%
Insurance	\$ 174,923	177,836	(2,913)	-1.6%
Taxes	\$ 27,291	71,375	(44,084)	-61.8%
Leases and Rentals	\$ 10,354	11,500	(1,146)	-10.0%
Miscellaneous	\$ 20,384	49,890	(29,506)	-59.1%
Purchased Transportation	\$ 55,712	75,360	(19,648)	-26.1%
Operations	6,558,554	7,269,549	(710,995)	-9.8%
Contingency Reserve	-	200,000	(200,000)	
Total Expenses	\$ 6,558,554	\$ 7,469,549	\$ (910,995)	-12.2%
Net Income (Loss)	\$ -	\$ -	\$ -	
Revenue Hours	56,320	54,384	1,936	3.6%
Cost per Rev Hr	\$ 116.27	\$ 137.14	\$ (20.87)	-15.2%
Passengers	898,009	915,898	(17,889)	-2.0%
Cost per Passenger	\$ 7.30	\$ 8.16	\$ (0.85)	-10.4%
Passengers per Rev Hr	15.94	16.84	(0.90)	-5.3%
Farebox recovery ratio	16.1%	14.9%	1.1%	7.6%

(fares,spec fares/Oper exp-w/o contingency-leases)

Schedule 2-Fixed Route

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
Paratransit Income Statement
FY 2017 Year to Date Comparison of Actual vs Budget
For the Three Months Ended September 30, 2016

	Actual	Budget	Variance	% Variance
Revenues				
Passenger fares	\$ 121,235	\$ 142,800	\$ (21,565)	-15.1%
	121,235	142,800	(21,565)	-15.1%
Other revenue		25	(25)	-100.0%
Federal operating	\$ 348,988	337,500	11,488	3.4%
TDA earned revenue	\$ 298,755	351,635	(52,880)	-15.0%
STA revenue	\$ 165,537	165,537	-	0.0%
Measure J	\$ 354,612	376,596	(21,984)	-5.8%
Other operating assistance	\$ 33,916	35,000	(1,084)	-3.1%
	1,201,808	1,266,293	(64,485)	-5.1%
Total Revenue	\$ 1,323,043	\$ 1,409,093	\$ (86,050)	-6.1%
Expenses				
Wages-Other	\$ 14,046	\$ 24,622	\$ (10,576)	-43.0%
	14,046	24,622	(10,576)	-43.0%
Fringe Benefits	\$ 10,454	13,921	(3,467)	-24.9%
Services	\$ 15,388	4,025	11,363	282.3%
Materials & Supplies	\$ 534	850	(316)	-37.2%
Utilities	\$ 5,485	6,350	(865)	-13.6%
Taxes	\$ -	100	(100)	-100.0%
Miscellaneous	\$ -	225	(225)	-100.0%
Special Trip Services	\$ 1,277,136	1,359,000	(81,864)	-6.0%
Total Expenses	\$ 1,323,043	\$ 1,409,093	\$ (86,050)	-6.1%
Net Income (Loss)	\$ -	\$ -	\$ -	
Revenue Hours	17,759	18,608	(849)	-4.6%
Cost per Rev Hr	\$ 74.50	\$ 75.73	\$ (1.23)	-1.6%
Passengers	35,316	38,879	(3,563)	-9.2%
Cost per Passenger	\$ 37.46	\$ 36.24	\$ 1.22	3.4%
Passengers per Rev Hr	1.99	2.09	(0.10)	-4.8%
Farebox ratio	9.2%	10.1%	-1.0%	-9.6%
<i>(fares,spec fares/Oper exp-leases)</i>				

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

Operator Wages

For the Three Months Ended September 30, 2016

	Actual	Year to Date				
		Budget		Variance	% Variance	
Platform/report/turn in	1,427,793	\$	1,483,440	\$	(55,647)	-3.8%
Guarantees	81,739	\$	80,291		1,448	1.8%
Overtime	55,739	\$	70,312		(14,573)	-20.7%
Spread	38,911	\$	39,571		(660)	-1.7%
Protection	71,382	\$	73,222		(1,840)	-2.5%
Travel	49,309	\$	51,465		(2,155)	-4.2%
Training	68,842	\$	45,786		23,056	50.4%
Other Misc	9,812	\$	16,889		(7,077)	-41.9%
	\$ 1,803,527	\$	\$ 1,860,975	\$	(57,448)	-3.1%

Schedule 4- Operator Wages

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
Other Revenue; Other Operating Assistance; Miscellaneous Expenses
For the Three Months Ended September 30, 2016

Other Revenue	
Investment income (interest)	\$ 4,214
ADA Database Management revenue	18,750
Paypal Shipping revenue	246
RTC card revenue	427
Accounts payable discount	1
Various	993
	\$ 24,631
Other Operating Assistance	
RM2	\$ 48,446
BART feeder revenue	194,440
LCTOP	74,877
	\$ 317,763
Miscellaneous Expenses	
Board Travel Expense	\$ 1,719
Staff Travel Expense	3,171
APTA Dues	8,757
Employee functions	3,160
Employee Awards/pins	876
Paypal fees	386
Training	1,718
Various other	597
	\$ 20,384

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2017 Year to Date Comparison of FY 2016 Actual & FY 2015 Actual
Statistics
For the Three Months Ended September 30, 2016

Actual	Actual	Variance	Actual	Variance
FY2017	FY2016	Actual 2017 to Actual 2016	FY2015	Actual 2017 to Actual 2015

Fixed Route

Fares	\$ 707,168	\$ 694,596	1.8%	\$ 741,900	-4.7%
Special Fares	345,396	346,575	-0.3%	329,837	4.7%
Total Fares	\$ 1,052,564	\$ 1,041,171	1.1%	\$ 1,071,737	-1.8%
<i>Fares box recovery ratio</i>	16.1%	15.9%	1.0%	15.6%	2.8%
Operating Exp (Less leases)	\$ 6,548,200	\$ 6,544,082	0.1%	\$ 6,852,674	-4.4%
<i>Revenue Hours</i>	56,320	55,255	1.9%	54,562	3.2%
<i>Cost per Rev Hour</i>	\$ 116.27	\$ 118.43	-1.8%	\$ 125.59	-7.4%
<i>Passengers</i>	898,009	915,922	-2.0%	890,053	0.9%
<i>Cost per Passenger</i>	\$ 7.29	\$ 7.14	2.1%	\$ 7.70	-5.3%
<i>Passengers per Rev Hr</i>	15.94	16.58	-3.8%	16.31	-2.3%

Paratransit

Fares	\$ 121,235	\$ 138,512	-12.5%	\$ 139,572	-13.1%
<i>Fares box recovery ratio</i>	9.2%	10.4%	-12.1%	10.8%	-15.1%
Operating Exp (Less leases)	\$ 1,323,043	\$ 1,328,362	-0.4%	\$ 1,292,860	2.3%
<i>Revenue Hours</i>	17,759	19,087	-7.0%	18,803	-5.6%
<i>Cost per Rev Hour</i>	\$ 74.50	\$ 69.60	7.0%	\$ 68.76	8.4%
<i>Passengers</i>	35,316	36,643	-3.6%	36,916	-4.3%
<i>Cost per Passenger</i>	\$ 37.46	\$ 36.25	3.3%	\$ 35.02	7.0%
<i>Passengers per Rev Hr</i>	1.99	1.92	6.9%	1.96	1.3%