

Summary Minutes
Operations & Scheduling Committee
Supervisor Andersen Office
309 Diablo Road, Danville, CA
Friday, January 6, 2017, 8:00 a.m.

Directors: Directors Robert Storer, Dave Hudson

Staff: Rick Ramacier, Bill Churchill, Anne Muzzini, Scott Mitchell, Ruby Horta

Public: None

Call to Order: Meeting called to order at 8:00 a.m. by Director Storer

1. **Approval of Agenda Items:** Agenda was approved.
2. **Public Comment and/or Communication:** None
3. **Approval of O&S Summary Minutes for December 2, 2016:** Minutes were approved.
4. **Planning and Scheduling:**
 - a. Strategy to Increase Fixed Route Productivity – Ms. Muzzini presented various potential strategies to increase fixed route productivity which include developing alternative shared mobility options such as subsidies for taxi and Uber script as well as dynamically scheduled general public paratransit so that there are options should fixed route service be eliminated. The last time the complete system was redesigned was in 2009 due to a reduction in operating funds. Director Storer wondered if it was time to propose a fare increase as well. Ms. Muzzini indicated that the main focus of a route restructure would be to increase passengers per hour, independent of what the fare may be. Mr. Ramacier added that staff is looking at partnerships with Transportation Network Companies (TNCs) like Uber and Lyft and is keeping an eye on the pilot program underway at LAVTA.
 - b. Report on Electric Trolley Operation – Mr. Mitchell explained the state of the electric trolley implementation which has been facing some technical challenges as expected. Vendors have been responsive and the drivers are getting used to the new operating requirements.
5. **Staff Reports**
 - a. Fixed Route Monthly Report – Staff reported on the fixed route statistics.
 - b. LINK Monthly Report – Staff reported on the statistics.
6. **Committee Comments**
7. **Next Scheduled Meeting** – February 3rd at 8:00am at Supervisor Andersen’s Office.
8. **Adjournment** – The meeting was adjourned at 9:10 a.m.