

**To:** Administration & Finance Committee  
**From:** Ruby Horta, Manager of Planning

**Date:** 01/23/2017  
**Reviewed by:**

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**SUBJECT: Cap and Trade Grant (LCTOP) – FY 2016-17**

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**Background:**

The Cap and Trade funding program for transit is officially titled the Low Carbon Transit Operations Program (LCTOP). The initial round of funding was available in FY 2014-15 and the funds were utilized to operate the Martinez Shuttle – Route 3. In FY 2014-15 County Connection received a total of \$185,881 in LCTOP funds and used \$50,419 in local funds to cover the estimated cost of operating the Martinez Shuttle. A year later, in FY 2015-16 County Connection received \$123,087 in revenue-based funds and \$492,491 in population-based funds was available for a total of \$615,578. Per LCTOP Guidelines, “at least 50% of the total funds received shall be expended on projects or services that benefit the DAC (Disadvantaged Communities)”. Since the funding exceeded the cost of operating the Martinez Shuttle (\$308,009), staff allocated the additional funds (\$307,569) to the Walnut Creek Electric Trolley project.

The State Controller’s Office has not issued the apportionments for the FY 2016-17; however, they are expected in the coming weeks. County Connection will pursue all funds available to operate the Martinez Shuttle – Route 3. In the event that funding available exceeds the cost of operating the Martinez Shuttle, staff recommends directing additional funds to the next electric bus project.

<b>Cap &amp; Trade Allocations</b>			
	FY 14-15	FY 15-16	FY 16-17
Revenue Based	\$ 40,496	\$ 123,087	TBD
Population-Based	\$ 145,385	\$ 492,491	\$226,000
<b>Subtotal</b>	<b>\$ 185,881</b>	<b>\$ 615,578</b>	<b>TBD</b>
Local Funds	\$ 50,419	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 236,300</b>	<b>\$ 615,578</b>	<b>TBD</b>
<b>Projects Funded</b>			
Martinez Shuttle	\$ 236,300	\$ 308,009	TBD
Electric Trolley/Bus	\$ -	\$ 307,569	TBD
<b>Total Expenses</b>	<b>\$ 236,300</b>	<b>\$ 615,578</b>	<b>TBD</b>

**Recommendation:**

Staff is proposing to apply for all funding available to County Connection under the LCTOP program to fund the operation of the Martinez Shuttle – Route 3 and, if additional funds are disbursed by Caltrans, the electric bus project. Staff recommends that if Caltrans has not provided final funding available in time for the February Board meeting, the Chair be authorized to execute resolutions for the LCTOP grants with the correct amounts, once issued.

**Financial Implications:**

Using FY 2016-17 LCTOP funds to offset the cost of operating the Martinez Shuttle – Route 3 and the purchase of electric buses.

**RESOLUTION NO. 2017-009**

**BOARD OF DIRECTORS, CENTRAL CONTRA COSTA TRANSIT AUTHORITY  
STATE OF CALIFORNIA**

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**AUTHORIZE EXECUTION OF THE CERTIFICATIONS AND ASSURANCES FOR  
THE LOW CARBON TRANSIT OPERATIONS PROGRAM**

WHEREAS, the County of Contra Costa and the Cities of Clayton, Concord, the Town of Danville, Lafayette, Martinez, the Town of Moraga, Orinda, Pleasant Hill, San Ramon and Walnut Creek (hereinafter "Member Jurisdictions") have formed the Central Contra Costa Transit Authority ("CCCTA"), a joint exercise of powers agency created under California Government Code Section 6500 *et seq.*, for the joint exercise of certain powers to provide coordinated and integrated public transportation services within the area of its Member Jurisdictions;

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations;

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the Low Carbon Transit Operations Program (LCTOP);

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies);

WHEREAS, CCCTA desires to apply for LCTOP funds for the Martinez Shuttle, and the Low/No Electric Bus project in furtherance of CCCTA's public transportation purposes; and

WHEREAS, the Administration & Finance Committee has recommended that the Board authorize staff to apply for LCTOP funds and delegate authorization to execute necessary grant documents and any amendments thereto, to the General Manager, Director of Planning and Marketing, and the Director of Maintenance; and

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Central Contra Costa Transit Authority that staff is hereby authorized to seek LCTOP funding for the Martinez Shuttle and the Low/No Electric Bus project; and

BE IT FURTHER RESOLVED that in furtherance thereof, the General Manager, Director of Planning and Marketing, and Director of Maintenance be authorized to execute all required documents of the LCTOP program and any amendments thereto with the California Department of Transportation.

Regularly passed and adopted this 16<sup>th</sup> day of February 2017, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

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Laura Hoffmeister, Chair, Board of Directors

ATTEST:

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Lathina Hill, Clerk to the Board

**RESOLUTION NO. 2017-010**

**BOARD OF DIRECTORS, CENTRAL CONTRA COSTA TRANSIT AUTHORITY  
STATE OF CALIFORNIA**

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**AUTHORIZE EXECUTION OF THE LOW CARBON TRANSIT OPERATIONS PROGRAM  
(LCTOP) PROJECTS:**

*(MARTINEZ SHUTTLE, TBD AND LOW/NO ELECTRIC BUS PROJECT TBD)*

WHEREAS, the County of Contra Costa and the Cities of Clayton, Concord, the Town of Danville, Lafayette, Martinez, the Town of Moraga, Orinda, Pleasant Hill, San Ramon and Walnut Creek (hereinafter "Member Jurisdictions") have formed the Central Contra Costa Transit Authority ("CCCTA"), a joint exercise of powers agency created under California Government Code Section 6500 *et seq.*, for the joint exercise of certain powers to provide coordinated and integrated public transportation services within the area of its Member Jurisdictions;

**WHEREAS**, the CCCTA is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) now or sometime in the future for transit projects; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

**WHEREAS**, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

**WHEREAS**, the CCCTA wishes to implement the LCTOP project(s) listed above,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the CCCTA that the fund recipient agrees to comply with all conditions and requirements set forth in the applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the CCCTA that it hereby authorizes the submittal of the following project nomination(s) and allocation request(s) to the Department in FY 2015-16 LCTOP funds:

*List project(s), including the following information:*

*Project Name: Martinez Shuttle and the Low/No – Electric Bus*

*Amount of LCTOP funds requested: TBD*

*Short description of project: Martinez Shuttle service connects residents in the DAC in Martinez with shopping and health and human services. The Low/No – Electric Bus project will replace 4 diesel buses with 4 electric buses.*  
*Contributing Sponsors (if applicable): N/A*

**AGENCY BOARD DESIGNEE:**

**BY:** \_\_\_\_\_  
Anne Muzzini, Director of Planning and Marketing