

County Connection

2477 Arnold Industrial Way

Concord, CA 94520-5326

(925) 676-7500

countyconnection.com

Agenda Item No. 4.a.

CCCTA BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING

February 16, 2017

CALL TO ORDER/ROLL CALL/CONFIRM QUORUM

Chair Hoffmeister called the regular meeting of the Board of Directors to order at 9 a.m. Board Members present were Directors Dessayer, Diaz, Noack, Schroder, Storer, Tatzin and Wilk. Directors Andersen, Hudson and Worth were absent.

Staff: Ramacier, Chun, Barnes, Carroll, Cheung, Churchill, Clark, Gray, Hill, Horta, Johnson, Martinez, Mitchell, Moran, Muzzini and Rettig

Public Comment: None

CONSENT CALENDAR

MOTION: Director Storer moved approval of the Consent Calendar, consisting of the following items:
(a) Approval of Minutes of Regular Meeting of January 19, 2017. Director Noack seconded the motion and it received the following vote of approval:

Aye: Directors Dessayer, Diaz, Hoffmeister, Noack, Schorder, Storer, Tatzin and Wilk
No: None
Abstain: None
Absent: Directors Andersen, Hudson and Worth.

REPORT OF CHAIR: None

REPORT OF GENERAL MANAGER:

Recognition of Employees of the 4th Quarters, 2016

Administration: Aline Carroll

Maintenance: Mark Ramos

Transportation: Ordice Taylor and Kevin Pattrick

Recognition of Employees with 20 Years of Service

Transportation: Joyce Clark

Update on the Examination for the potential of the Bus on Shoulder Operations (BOS) in the 680 Corridor

General Manager, Rick Ramacier explained that the California Transit Association is working hard with proposed legislation to permit buses to operate on the shoulders of freeways. The concept of how this would operate, at what speed and under what conditions and the effect on Caltrans, the Highway Patrol and transit operators will be analyzed. As new information develops, Rick will keep the Board abreast as to any and all changes.

REPORT OF STANDING COMMITTEES

Administration & Finance Committee

Cap and Trade Grant (LCTOP) FY2016-17

Director Dessayer explained to the Board that although CCCTA will be receiving less Cap and Trade funds than in previous years, funds are still available for the Martinez free shuttle.

MOTION: Director Dessayer moved adoption of Resolution No. 2017-009 and Resolution No. 2017-010 so staff can apply for all funding available to County Connection under the LCTOP program to fund the operation of the Martinez Shuttle Route. Director Tatzin seconded the motion and it received the following vote of approval:

Aye: Directors Dessayer, Diaz, Hoffmeister, Noack, Schorder, Storer, Tatzin and Wilk
No: None
Abstain: None
Absent: Directors Andersen, Hudson and Worth.

Authorization for the General Manager to 'Direct WAVE Inc. to Proceed with Inductive Charging Infrastructure Engineering for Support of the Electric Bus Project

Director Dessayer introduced the item and turned the meeting over to Scott Mitchell, Director of Maintenance. Mr. Mitchell stated that County Connection received a zero emission grant to fund the first bus. Staff is analyzing which routes can use the electric buses and where to locate the charging stations.

MOTION: Director Dessayer moved adoption of Resolution No. 2017-011 authorizing the General Manager to release a purchase order to WAVE Inc. for the purchase of the WAVE system. Director Tatzin seconded the motion and it received the following vote of approval:

Aye: Directors Dessayer, Diaz, Hoffmeister, Noack, Schorder, Storer, Tatzin and Wilk
No: None
Abstain: None
Absent: Directors Andersen, Hudson and Worth.

Marketing, Planning & Legislative Committee

2017 Federal Legislative Program

Director Diaz introduced the item and turned over the meeting to Kristina Martinez. She stated that this a brochure that she produces every year to have a snap shot of what County Connection is doing and where we see ourselves going. The General Manager and staff take copies with them to meet with Congressional representatives in Washington, DC during the APTA Legislative Conference. Chair Hoffmeister commented that these brochures have proven to be very helpful when meeting with the

Congressional staffs because it gives them a brief picture of what is up and coming in the transportation world.

MOTION: Director Diaz moved approval of the 2017 Federal Legislative Program. Director Noack seconded the motion and it received the following vote of approval:

Aye: Directors Dessayer, Diaz, Hoffmeister, Noack, Schorder, Storer, Tatzin and Wilk

No: None

Abstain: None

Absent: Directors Andersen, Hudson and Worth.

Operations & Scheduling Committee

Fixed Route Productivity

Director of Planning & Scheduling, Anne Muzzini told the Board that staff is analyzing service as a whole, what routes are not fully being utilized, changes in possible frequencies to and from BART. Staff will come back to the Board with suggestions on possible increases and decreases in service. This is just an informational item.

Fuel Bid and Contract

Scott Mitchell informed the Board that County Connection sent out a request for proposals for an upcoming fuel contract. About seven companies responded and the lowest bidder was Pinnacle Petroleum. The contract with Pinnacle Petroleum would be for 3 years with two 1 year extension option.

MOTION: Director Storer moved approval of Resolution No. 2017-012 that awards the Ultra-Low Sulfur Diesel Fuel contract to Pinnacle Petroleum. Director Noack seconded the motion and it received the following vote of approval:

Aye: Directors Dessayer, Diaz, Hoffmeister, Noack, Schorder, Storer, Tatzin and Wilk

No: None

Abstain: None

Absent: Directors Andersen, Hudson and Worth.

BOARD COMMUNICATION:

Chair Hoffmeister welcomed new Board member Kevin Wilk representing the City of Walnut Creek. Director Kevin Wilk is looking forward to working with County Connection.

ADJOURNMENT: Chair Hoffmeister adjourned the regular Board meeting at 9:51 a.m.

Minutes prepared by

Lathina Hill
Assistant to the General Manager

Date