

Summary Minutes
Operations & Scheduling Committee
Supervisor Andersen Office
309 Diablo Road, Danville, CA
Friday, February 3, 2017, 8:00 a.m.

Directors: Director Dave Hudson

Staff: Rick Ramacier, Bill Churchill, Anne Muzzini, Scott Mitchell, Ruby Horta

Public: None

Call to Order: Meeting called to order at 8:00 a.m. by Director Hudson

1. **Approval of Agenda Items:** Agenda was approved.
2. **Public Comment and/or Communication:** None
3. **Approval of O&S Summary Minutes for January 6, 2017:** Minutes were approved.
4. **Maintenance:**
 - a. Fuel Bid Results - Mr. Mitchell explained that the fuel bid was handled as a coordinated procurement for many transit agency's with County Connection being the lead. It's a 3 year term with 2-1 year options. The staff recommendation is to award to Pinnacle Petroleum. Mr. Hudson talked about hydrogen fueling at Bishop Ranch and use of renewable diesel. The Committee recommended sending the staff recommendation to the Board.
5. **Planning and Scheduling:**
 - a. Analysis of Routes Using Cost per Passenger – Ms. Muzzini presented charts showing the relative cost per passenger of the weekday and weekend routes in the system. She explained the advantages of using the cost per passenger indicator and stated that one strategy to increase productivity of the system would be to take hours away from the high cost per passenger routes and add service to those with low cost per passenger. There was discussion about the 97X and how it compared to route 35. The Committee decided to take the information to the Board without any proposed action.
 - b. Fare Survey of California Transit Operators – Ms. Horta explained the results of her survey of 52 California transit agencies telling the Committee that only 7 charge a higher base fare than County Connection and 38 had a base fare lower. There was discussion about how to push more riders to Clipper instead of cash fares. The Committee recommended giving the results of the survey to the A&F Committee.
6. **Staff Reports**
 - a. Fixed Route Monthly Report – Staff reported on the fixed route statistics.
 - b. LINK Monthly Report – Staff reported on the statistics.
7. **Committee Comments** – The Committee agreed to discuss with all members a better location and time to allow more participation.
8. **Next Scheduled Meeting** – March 3rd time and place to be determined.
9. **Adjournment** – The meeting was adjourned at 9:10 a.m.