

To: Board of Directors

Date: 4/13/2017

From: Bill Churchill, Director of Transportation

SUBJECT: One Year Extension of the Paratransit Service Contract with First Transit

Summary

The current contract with First Transit to provide ADA Paratransit services and maintenance will expire June 30th 2017. Fortunately, the contract allows for two one year extensions. If exercised, this would be the first of two potential extensions allowed under the existing contract.

First Transit has performed reasonably well in providing quality cost effective Paratransit and shuttle services for our customers. Additionally, First Transit hired a high quality experienced General Manager to improve service quality and implementation. For this reason, staff recommends the committee forward this item to the Board of Directors authorizing the General Manager to sign a one year contract extension with First Transit for the operation and maintenance of the County Connection LINK service. This would be the first extension of the existing five year contract and will be to form per County Connection Legal Counsel.

New Contract Rate Request

First Transit has performed reasonably well over the life of the current contract providing ADA paratransit and shuttle services to County Connection customers. They have consistently maintained an excellent safety record while providing a high level of customer service.

Following a number of meetings with County Connection staff, First Transit has formally requested a rate increase of 3% to the hourly and fixed contract rates. First Transit requests this increase to keep up with their costs of meeting our contract. This includes projected cost increases to labor, fuel, insurance as well as parts and supplies. It is also important to be aware the labor contract between First Transit and the ATU Local 1605 was recently settled with a 3% wage increase. Since First Transit's expenses are clearly increasing and their request is in keeping with a Bay Area CPI of 3.4% from February 2016 to February 2017 their request is reasonable.

Financial Impact

If the rate increase is approved the new hourly rate would be \$45.14 per service hour compared to \$43.83 per service hour today and the new fixed rate will be \$97,121.79 as compared to \$94,292 today. Since the draft FY18 County Connection budget was increased 3% for purchased transportation (LINK contract), the requested rate increase is within budgetary expectations.

Overall, the draft FY14 County Connection budget contains \$5,373,920 for purchased transportation (LINK contract) to cover County Connection ADA paratransit service, BART ADA paratransit service provided by LINK, St. Mary's Shuttle and the Cal State shuttle.

Staff Recommendation

Staff recommends that County Connection extend the current contract with First Transit for the provision of LINK service with a 3% increase to the fixed and hourly rates. Staff further recommends that all of the terms and conditions remain the same.

The staff justification for this recommendation is that we find the proposed extension to be economically reasonable and prudent, and that we find the performance of First Transit over the past four years to be reasonable.

Options

1. Adopt Resolution No. 2017-015
2. Decline recommendation and go out to bid
3. Take other action as determined.

Action Requested

The A&F Committee and staff respectfully request that the Board of directors adopt Resolution No. 2017-015.

Attachments:

- 1) Resolution No. 2017-015
- 2) Contract with First Transit: Agreement for Professional Services ADA Paratransit Services, BART ADA Service, Route 250, Route 260, the Alamo Creek Demand Responsive Flex Route, Concord Police Department special requests; and other special transportation services as needed Between CCCTA and First Transit, Inc.

**RESOLUTION NO. 2017-015
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
BOARD OF DIRECTORS**

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**AUTHORIZING EXERCISE OF OPTION TO EXTEND CONTRACT WITH FIRST TRANSIT, INC.
TO PROVIDE PARATRANSIT AND ASSOCIATED SERVICES FOR FY 2017-18**

WHEREAS, the County of Contra Costa and the Cities of Clayton, Concord, the Town of Danville, Lafayette, Martinez, the Town of Moraga, Orinda, Pleasant Hill, San Ramon and Walnut Creek (hereinafter "Member Jurisdictions") have formed the Central Contra Costa Transit Authority ("CCCTA"), a joint exercise of powers agency created under California Government Code Section 6500 *et seq.*, for the joint exercise of certain powers to provide coordinated and integrated public transportation services within the area of its Member Jurisdictions:

WHEREAS, by Resolution No. 2014-015 the Central Contra Costa Transit Authority Board of Directors awarded a contract to First Transit, Inc. for paratransit and associated services for fiscal years 2015, 2016, 2017, commencing July 1, 2014 and expiring June 30, 2017, with two possible one-year extensions ("Agreement");

WHEREAS, staff has found the performance of First Transit, Inc. to continue to be satisfactory in providing quality cost effective paratransit and shuttle services for CCCTA customers;

WHEREAS, First Transit has requested a 3% increase in the hourly and fixed contract rates, in light of projected cost increases in labor, fuel, insurance, parts and supplies;

WHEREAS, staff finds the requested 3% increase to be reasonable and recommends that it would be in the best interests of CCCTA to continue to engage First Transit, Inc. to provide ADA paratransit services;

WHEREAS, the Administration and Finance Committee has recommended exercising the first extension to renew the Agreement with First Transit, Inc. for FY 2018.

NOW, THEREFORE, BE IT RESOLVED that the Central Contra Costa Transit Authority Board of Directors authorizes a one-year extension of the Agreement with First Transit, Inc. for paratransit and associated services, commencing July 1, 2017, at the hourly rate of \$45.14 per service hour and fixed monthly rate of \$97,121.79; and

BE IT FURTHER RESOLVED that the General Manager is authorized to execute an amendment to the Agreement on behalf of CCCTA, subject to approval as to form by Legal Counsel.

Regularly passed and adopted this 20th day of April 2017 by the following vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

Laura Hoffmeister, Chair, CCCTA Board of Directors

ATTEST:

Lathina Hill, Clerk to the Board