

Summary Minutes
Operations & Scheduling Committee
Supervisor Andersen Office
3339 Mt. Diablo Blvd., Lafayette, CA
Friday, May 5, 2017, 8:00 a.m.

Directors: Director Robert Storer and Dave Hudson
Staff: Rick Ramacier, Bill Churchill, Anne Muzzini
Public: None

Call to Order: Meeting called to order at 8:00 a.m. by Director Storer.

1. **Approval of Agenda Items:** Agenda was approved.
2. **Public Comment and/or Communication:** None
3. **Approval of O&S Summary Minutes for April 7, 2017:** Minutes were approved.
4. **Update on Electric Trolley Operations and Future Purchase**
 - a. Mr. Ramacier explained that the current electric trolley fleet was performing well and for the most part the Route #4 was being performed with the electric buses. He gave a timeline for delivery of the next 4 buses; explaining that CTE was working on route analysis to determine where they should be deployed. The first bus is expected to be complete for display at the APTA conference. A report from CTE will be delivered to the Board in the next month or two. There was discussion about what routes work best for the electric buses and the decision points being evaluated by CTE.
5. **Update on Emergency Operations – BART bus bridges, Orinda sinkhole, Canyon bridge outage request:**
 - a. Mr. Churchill explained recent activity related to BART bus bridges explaining how BART and County Connection work together to respond quickly and how the operations department finds drivers for the extra work without affecting our service. There was discussion about the timing of the Orinda sinkhole repair and the impact on school tripper service. Mr. Ramacier assured the members that BART is responsive in terms of paying for the extra service.
6. **Update on BART station construction projects – Concord pedestrian plaza, WC construction schedule, Lafayette redesign**
 - a. Ms. Muzzini detailed the BART station improvements and explained that although there were some minor detours required during construction at Concord and Lafayette, the Walnut Creek station improvements will have the longest and greatest impact on passengers. She explained that although the current bus drop off area won't be affected during construction at Walnut Creek, the entrance and exit to the station for cars will be changed. There was discussion about the timing of construction and the electric charging station move.

7. RFP for on-call planning services

- a. Ms. Muzzini requested that the Committee support going out to bid for on call planning services to ensure that the planning department has sufficient resources. The Committee agreed.

8. Staff Reports

- a. Fixed Route Monthly Report – Staff reported on the fixed route statistics.
- b. LINK Monthly Report – Staff reported on LINK statistics.

9. Committee Comments – None.

10. Future Agenda Items

11. Next Scheduled Meeting – June 2nd, at 3339 Mt. Diablo Blvd., Lafayette CA.

12. Adjournment – The meeting was adjourned at 9:15 a.m.