

Summary Minutes
Operations & Scheduling Committee
Supervisor Andersen Office
3339 Mt. Diablo Blvd., Lafayette, CA
Friday, April 7, 2017, 9:00 a.m.

Directors: Director Rob Schroder

Staff: Rick Ramacier, Bill Churchill, Scott Mitchell, Rashidi Barnes, Ruby Horta

Public: None

Call to Order: Meeting called to order at 9:00 a.m. by Director Schroder

1. **Approval of Agenda Items:** Agenda was approved.
2. **Public Comment and/or Communication:** None
3. **Approval of O&S Summary Minutes for February 3, 2017:** Minutes were approved.
4. **Report on LINK No Shows:**
 - a. Mr. Churchill indicated the report was requested by Director Hudson. Director Schroder reviewed the memo and understood that the increase of No Shows was due to a vacancy in LINK's staff. Mr. Churchill will share the report with Director Hudson at a later time.
5. **Shared Mobility Update:**
 - a. Mr. Barnes provided a summary of trends in the transportation industry, such as: ridesourcing, micro transit, bike sharing, and autonomous vehicles. Staff will monitor developments throughout the country and provide the Board with updates and recommendations as necessary.
6. **Staff Reports**
 - a. Fixed Route Monthly Report – Staff reported on the fixed route statistics.
 - b. LINK Monthly Report – Staff reported on LINK statistics.
7. **Committee Comments** – The Committee agreed to schedule the meeting an hour earlier at 8:00 am and the current location, in Lafayette. Staff to inform Committee members not present.
8. **Next Scheduled Meeting** – May 5th at 3339 Mt. Diablo Blvd., Lafayette CA.
9. **Adjournment** – The meeting was adjourned at 9:15 a.m.