

Summary Minutes
Operations & Scheduling Committee
Supervisor Andersen Office
3339 Mt. Diablo Blvd., Lafayette, CA
Friday, June 2, 2017, 8:00 a.m.

Directors: Director Robert Storer

Staff: Rick Ramacier, Bill Churchill, Anne Muzzini, Ruby Horta

Public: None

Call to Order: Meeting called to order at 8:05 a.m. by Director Storer.

1. **Approval of Agenda Items:** Agenda was approved.
2. **Public Comment and/or Communication:** None
3. **Approval of O&S Summary Minutes for May 5, 2017:** Minutes were approved.
4. **Low-No Grant Route Selection**
 - a. Mr. Ramacier summarized the work conducted by Center for Transportation and the Environment (CTE) related to the Low-No Grant. County Connection was awarded a Low-No Grant for four (4) additional electric buses. CTE analyzed County Connection's fixed route system to identify the best candidate for the deployment of the four (4) additional electric buses. CTE identified Route 5 as the ideal route for this deployment. A more detailed analysis will be available at the June Board meeting. Director Storer asked about potential partnerships with jurisdictions in the County Connection's service area whereby a local entity could install the infrastructure required to make future deployments of electric buses feasible. Mr. Ramacier indicated such partnerships would be possible.
5. **600 Series – School Trippers**
 - a. Ms. Horta described the current school bell schedule policy, which is limited to "early dismissals". Since 1986, schools bell start/end times have increased in complexity, beyond just early dismissals, and County Connection has done its best to accommodate various requests. Most recently, schools have indicated a transition to block scheduling which presents new challenges to County Connection and its role as a public transit agency. In order to meet printing deadlines for public timetables for Fall 2017, staff decided to meet the earliest start bell time, in the block schedule format. Staff also proposes to draft a new school bell time policy, based on the Board of Director's direction, in order to formalize County Connection's ability to meet school schedule demands.
6. **Reports**
 - a. Fixed Route Monthly Report – Staff reported on the fixed route statistics.
 - b. LINK Monthly Report – Staff reported on LINK statistics.
7. **Committee Comments** – None.

8. Future Agenda Items – None.

9. Next Scheduled Meeting – July 7th, at 3339 Mt. Diablo Blvd., Lafayette CA.

10. Adjournment – The meeting was adjourned at 8:45 a.m.