

County Connection

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Agenda Item No. 5.a.

CCCTA BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING

May 18, 2017

CALL TO ORDER/ROLL CALL/CONFIRM QUORUM

Chair Hoffmeister called the regular meeting of the Board of Directors to order at 9 a.m. Board Members present were Directors Andersen, Noack, Schroder, Storer, Tatzin and Wilk. Directors Dessayer, Diaz, Hudson and Worth were absent.

Staff: Ramacier, Chun, Barnes, Cheung, Gaston, Heitz, Hill, Horta, Martinez, Mitchell, Moran, Muzzini, Rettig, Robinson, Rubillos and Volk

Public Comment:

Debbie Allen, a resident of Concord, CA, would like to see weekend service on routes 17 and 28. She would also like the Paratransit criteria to allow a resident beyond ¼ mile of a bus stop to be able to qualify for service, as some people may have physical limits that make it difficult to catch regular bus service. Staff will review these concerns.

CONSENT CALENDAR

MOTION: Director Tatzin moved approval of the Consent Calendar, consisting of the following items: (a) Approval of Minutes of Regular Meeting of April 20, 2017; (b) Updated Drug and Alcohol Free Workplace Policy, Resolution No. 2017. Director Noack seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Hoffmeister, Noack, Schroder, Storer, Tatzin and Wilk

No: None

Abstain: None

Absent: Directors Dessayer, Diaz, Hudson and Worth

REPORT OF CHAIR: None

REPORT OF GENERAL MANAGER:

Recognition of Employees of the 1st Quarters, 2017

Administration:

Valerie Volk

Maintenance:

Tia Heitz

Transportation:

Jorge Rubillos
Manny Andrada

Recognition of Retired Employees

Ruthie Johnson-Transit Supervisor
Jorge Martinez-Bus Operator

Pending Retirement of Director of Planning & Marketing

Rick Ramacier informed the Board that the Director of Planning, Anne Muzzini will retire on July 1, 2017. Ruby Horta will take the bulk of her duties with other duties assumed by other staff. County Connection has definitely benefited from her professionalism and expertise over the years and she will be missed.

REPORT OF STANDING COMMITTEES

Administration & Finance Committee

Employment Practices Liability Insurance First Transit

Director Noack stated that the A & F Committee met with Integro and ERMA Insurance companies. The Committee proposes to replace our current employment practices liability plan with a policy from Capitol Specialty Insurance Corporation..

MOTION: Director Noack moved approval of Resolution No. 2017-018, authorizing the procurement of employment practices liability insurance coverage from Capitol Specialty Insurance Corporation for FY 2017-2018 for one year with \$2 million of coverage and a self-insured retention of \$250,000. Director Schroder seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Hoffmeister, Noack, Schroder, Storer, Tatzin and Wilk
No: None
Abstain: None
Absent: Directors Dessayer, Diaz, Hudson and Worth

Marketing, Planning & Legislation Committee

Administration Building Hours for the Public

Director of Planning, Anne Muzzini explained to the Board that County Connection's customer service department has taken over the responsibilities of the front desk. Since the addition of Clipper and Senior Clipper cards, we have noticed an increase in the public coming in for these services. We would like to propose that we stay open for the lunch hour.

MOTION: Director Noack moved approval of returning the public access hours for the administration building to 8:00 a.m. to 5:00 p.m. Director Storer seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Hoffmeister, Noack, Schroder, Storer, Tatzin and Wilk
No: None
Abstain: None
Absent: Directors Dessayer, Diaz, Hudson and Worth

Report from the Advisory Committee

Appointment of David Piper to serve as the alternate Representative from the City of Pleasant Hill

MOTION: Director Noack moved approval to appoint David Piper as the alternate Representative from the City of Pleasant Hill. Director Tatzin seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Hoffmeister, Noack, Schroder, Storer, Tatzin and Wilk
No: None
Abstain: None
Absent: Directors Dessayer, Diaz, Hudson and Worth

BOARD COMMUNICATION: None

Closed Session:

At 9:26 a.m., the Board went into a closed session regarding:

Liability Claims (Government Code Section 54956.95) Claim against Central Contra Costa Transit Authority; Claimant: Stacy Howard

Open Session:

At 9:32 a.m., the Board came back to open session. Chair Hoffmeister reported that the Board provided instructions for the disposition and settlement of the claim, subject to the approval of the workers compensation judge.

ADJOURNMENT: Chair Hoffmeister adjourned the regular Board meeting at 9:33 a.m.

Minutes prepared by

Lathina Hill
Assistant to the General Manager

Date