

Summary Minutes
Operations & Scheduling Committee
Supervisor Andersen Office
3339 Mt. Diablo Blvd., Lafayette, CA
Friday, July 7, 2017, 8:00 a.m.

Directors: Robert Storer, Dave Hudson

Staff: Rick Ramacier, Bill Churchill, Scott Mitchell, Ruby Horta, Rashidi Barnes

Public: Ralph Hoffman

Call to Order: Meeting called to order at 8:05 a.m. by Director Hudson.

1. **Approval of Agenda Items:** Agenda was approved.
2. **Public Comment and/or Communication:** Ralph Hoffman appreciated the accessibility to the O&S meeting.
3. **Approval of O&S Summary Minutes for June 2, 2017:** Minutes were approved.
4. **Pilot Program in Alamo Creek**
 - a. Ms. Horta provided a summary of the Transloc software system and its application on the Alamo Creek service. The pilot program will be conducted over a 6-month period and based on its success, it may be recommended in other communities. This item is for information only and will be shared with the Board at the July Board of Directors meeting.
5. **Service Changes Timeline**
 - a. Ms. Horta explained the timeline provided. In order to implement service changes in Fall 2018, staff must begin the public process as soon as possible. Ms. Horta indicated that the timeline is rather ambitious, and dates may be pushed back to allow for sufficient time to develop a robust service plan. Mr. Storer requested that in addition to public meetings, staff should develop an online platform to allow for public comment. This item is for information only and will be shared with the Board at the July Board of Directors meeting.
6. **Paratransit Van Replacement**
 - a. Mr. Mitchell presented the vehicle replacement proposal. County Connection has received Federal Transportation Administration (FTA) funds to replace three paratransit vehicles that are at the end of their useful life. Mr. Mitchell recommended that County Connection take advantage of the Morongo Basin Transit Authority (MBTA) and CalACT's consortium contract to procure the three vehicles. The total cost should not exceed \$368,280.
7. **Reports**
 - a. Fixed Route Monthly Report – Staff reported on the fixed route statistics.
 - b. LINK Monthly Report – Staff reported on LINK statistics.

- 8. Committee Comments** – Mr. Hudson asked that County Connection stay in contact with City of San Ramon staff regarding new construction, particularly the development at Bishop Ranch to ensure minimal impacts to service.
- 9. Future Agenda Items** – Mr. Storer requested an update on the service changes timeline.
- 10. Next Scheduled Meeting** – August 4th, at 3339 Mt. Diablo Blvd., Lafayette CA.
- 11. Adjournment** – The meeting was adjourned at 8:45 a.m.