

County Connection

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Agenda Item No. 4.a.

CCCTA BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING

June 15, 2017

CALL TO ORDER/ROLL CALL/CONFIRM QUORUM

Chair Hoffmeister called the regular meeting of the Board of Directors to order at 9 a.m. Board Members present were Directors Andersen, Dessayer, Diaz, Hudson, Noack, Storer, Tatzin and Wilk. Directors Schroder and Worth were absent.

Staff: Chun, Ramacier, Barnes, Cheung, Churchill, Duenas, Hill, Horta, Martinez, Mitchell, Moran and Muzzini,

Public Comment: None

Public Hearing: CCCTA FY2018 Operating and Capital Budget

At 9:01 a.m., Chair Hoffmeister opened the public hearing regarding the CCCTA FY2018 Operating and Capital Budget. Erick Cheung, Director of Finance, stated that the public hearing is being held for the purpose of discussing and receiving public input on the budget. He advised the public hearing was properly noticed in the Contra Costa Times. The total FY2018 operating and capital budget is \$39,043,258. The operating budget of \$38,112,258 is funded 79% with local funds, 13% from the farebox and special fare revenues, 4% federal funds, and 2% with other revenue. The operating budget will support approximately 227,916 revenue hours of fixed-route service and 74,394 revenue hours of County Connection LINK dial-a-ride services. Chair Hoffmeister asked if there were any comments from the public regarding the FY2018 Operating and Capital Budget. No comments were received and the public hearing closed at 9:04 a.m.

CONSENT CALENDAR

MOTION: Director Noack moved approval of the Consent Calendar, consisting of the following items: (a) Approval of Minutes of Regular Meeting of May 18, 2017; (b) Adjustment to Non-Represented Administrative Employees Compensation, Resolution No. 2017-019; (c) FTA-5311 Grant FY2018, Resolution No. 2017-020; (d) Adoption of Gann Appropriations Spending Limitation for FY2018, Resolution No. 2017-021; (e) Approval of Resolution No. 2017-022, Declaring an Effective Date for Compensation Adjustment for the General Manager for FY2017-2018. Director Tatzin seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Diaz, Hoffmeister, Hudson, Noack, Storer, Tatzin and Wilk
No: None
Abstain: None
Absent: Directors Schroder and Worth

REPORT OF CHAIR:

Appointment of Nominating Committee for Election of CCCTA Officers

Chair Hoffmeister stated she and the past two Chairs, Directors Dessayer and Storer will be the members of the nominating committee for next year's officers.

REPORT OF GENERAL MANAGER:

Gillig will have a grand opening for its new Livermore location the weekend of June 23, 2017. A variety of events are scheduled so if any Board members would like to attend any or all of the events, please contact Scott Mitchell, Director of Maintenance.

Recognition of Employee with 20 Years of Service

Postponed until July Board Meeting

Recognition of Retired Employee

Anne Muzzini, Director of Planning & Scheduling will retire on June 30 after a distinguished career in public transportation. The Board recognized and thanked Ms. Muzzini for her years of service with County Connection.

REPORT OF STANDING COMMITTEES

Administration & Finance Committee

Revised Fiscal Year 2018 Draft Budget

Director Dessayer stated that the A & F Committee reviewed the budget again and noted it has been updated but that there have been no major changes.

MOTION: Director Dessayer moved approval of Resolution No. 2017-018, Adoption of Final Fiscal Year 2018 Operating and Capital Budget in the Amount of \$39,043,258. Director Wilk seconded the motion and it received the following vote of approval:

Aye:	Directors Andersen, Dessayer, Diaz, Hoffmeister, Hudson, Noack, Storer, Tatzin and Wilk
No:	None
Abstain:	None
Absent:	Directors Schroder and Worth

Ten Year Forecast Preliminary Options

Director of Finance, Erick Cheung, presented the ten year financial forecast and preliminary options to address anticipated reductions in revenues and increases in expenses. The Board reviewed the need to consider an increase in fares and/or add fares to some of our free ride bus lines, deferring capital purchases between 2020-2023, and reductions in transit service. General Manager Ramacier reported on MTC's initiative to restructure transit fares on a regional basis. After further discussion, staff was directed

to develop fare increase proposals for the Administration and Finance Committee to review, and to continue to keep the Board informed of future developments..

Marketing, Planning & Legislation Committee

Bus Advertising Services-Contract Services

Director Diaz introduced the item as a proposed contract extension for 2-years. Director of Planning, Anne Muzzini stated that County Connection has a 3 year contract with two 1-year options with Lamar Transit to provide bus advertising services. Staff recommends exercising both options.

MOTION: Director Wilk moved approval to exercise the two (2) one-year extensions with Lamar Transit LLC for bus advertising services. Director Dessayer seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Diaz, Hoffmeister, Hudson, Noack, Storer, Tatzin and Wilk
No: None
Abstain: None
Absent: Directors Schroder and Worth

Operating & Scheduling Committee

Low-No Grant Route Selection

Manager of Planning, Ruby Horta informed the Board that County Connection engaged the technical advisory services of the Center for Transportation and the Environment (CTE) to analyze the bus routes that would be optimal for the deployment of four electric buses that County Connection will procure under a FTA Low-No grant. CTE studied routes 5, 7 and 91X, taking into account the length of the route, the location for the charging stations, and ridership. CTE established that the Route 5 would be the best option, because it is at the most 88 miles, a second charger will be at Walnut Creek Bart station if it needs to be charged and the ridership is great on this route.

MOTION: Director Storer moved approval to endorse CTE's recommendation to deploy the next four electric buses on Route 5. Director Noack seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Diaz, Hoffmeister, Hudson, Noack, Storer, Tatzin and Wilk
No: None
Abstain: None
Absent: Directors Schroder and Worth

600 Series Service-School Trippers

Director Robert Storer explained to the Board that County Connection's service area includes 30 schools and 6 different districts. All have different start and end times on regular days as well as minimum days. Ruby Horta, Manager of Planning, explained County Connection's existing school tripper policy and the challenges of accommodating increasingly complex school schedules, consistent with federal regulatory requirements to operate regularly scheduled fixed route transit service that is open to all members of the

public. Director of Transportation, Bill Churchill informed the Board that every school year we reach out to the school districts on their bell schedules and although we cannot effectively give every school exactly what they want, County Connection does its best to be efficient and timely for all.

MOTION: Director Storer moved approval that the 600 service meet the first start bell time and the last end bell time on regular and minimum days for Fall 2017. Director Noack seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Diaz, Hoffmeister, Hudson, Noack, Storer, Tatzin and Wilk
No: None
Abstain: None
Absent: Directors Schroder and Worth

BOARD COMMUNICATION: None

ADJOURNMENT: Chair Hoffmeister adjourned the regular Board meeting at 10:08 a.m.

Minutes prepared by

Lathina Hill
Assistant to the General Manager

Date