

Administration and Finance Committee
Summary Minutes
July 10, 2017

The meeting was called to order at 9:00 a.m. at Supervisor Andersen's Office in Lafayette at 3338 Mt. Diablo Boulevard. Those in attendance were:

Committee Members:	Director Al Dessayer Director Don Tatzin Director Sue Noack Director Candace Andersen
Staff:	General Manager Rick Ramacier
Guests:	None

1. Approval of Agenda- Approved.
2. Public Communication- None.
3. Approval of Minutes of May 31, 2017- Approved.
4. Proposed Reorganization of Administrative Staff – The General Manager presented the need and the rationale for a reorganization of the administrative staff. The reorganization will provide for a more productive and effective staff. This will serve to ensure that the Authority can continue to deliver efficient and effective transit services, and meet its mission now and throughout a constantly changing future. After a somewhat brief discussion, the A&F Committee moved the staff recommendation to forward the proposed administrative staff reorganization to the full board for approval.
5. Review of Vendor Bills, May 2018- Reviewed.
6. Legal Services Statement, March 2017, General & Labor- Approved.
7. Adjournment- The meeting was adjourned. The next meeting is set for scheduled Wednesday, August 16, 2017 at 9:00am at 3338 Mt. Diablo Blvd, Lafayette, CA 94549.

Rick Ramacier, General Manager