

County Connection

2477 Arnold Industrial Way

Concord, CA 94520-5326

(925) 676-7500

countyconnection.com

Agenda Item No. 4.a.

CCCTA BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING

July 20, 2017

CALL TO ORDER/ROLL CALL/CONFIRM QUORUM

Chair Hoffmeister called the regular meeting of the Board of Directors to order at 9 a.m. Board Members present were Directors Andersen, Dessayer, Diaz, Hudson, Noack, Schroder, Storer, Tatzin, Wilk and Worth. Director Tatzin was absent.

Staff: Ramacier, Chun, Barnes, Cheung, Churchill, Duenas, Hill, Horta, Martinez, Mitchell, Moran and Rodriguez

Public Comment:

Ralph Hoffman, a citizen from Walnut Creek came to praise County Connection on the free trolley in downtown Walnut Creek. He would like to see more free bus lines.

CONSENT CALENDAR

MOTION: Director Hudson moved approval of the Consent Calendar, consisting of the following items:
(a) Approval of Minutes of Regular Meeting of June 15, 2017. Director Worth seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Diaz, Hoffmeister, Hudson, Noack, Schroder, Storer, Wilk and Worth
No: None
Abstain: None
Absent: Director Tatzin

REPORT OF CHAIR:

Report from Nominating Committee for Election of CCCTA Officers

Chair Hoffmeister stated that she and the past two Chairs, Directors Dessayer and Storer met and they nominated the following officers:

Robert Schroder representing the City of Martinez as Chair
Sue Noack representing the City of Pleasant Hill as Vice Chair
Jim Diaz representing the City of Clayton as Secretary

The Board will vote at the next Board Meeting.

REPORT OF GENERAL MANAGER:

Recognition of Employee with 20 Years of Service

Richard Rodriguez-Transit Operator

Report on US Department of Transportation (DOT) Notice of Request for Input regarding unnecessary obstacles to transportation projects.

Rick Ramacier explained that he has been asked for his input regarding unnecessary obstacles to transportation projects. He will be considering comments on the federal role under the federal 13(c) labor protection statute in regards to state pension reform law, the scope of Federal Triennial Reviews and federal procurement requirements, including the DBE program. As new developments occur, he will keep the Board informed.

Report on recent and new Cap and Trade Legislation and the possible impacts on public transportation.

Rick Ramacier stated the state Cap and Trade bill was passed and signed into law by the Governor. He will monitor how it will be implemented and its impact on funding for transit programs. He noted that the definition of disadvantaged communities, one of the eligibility criteria, had not been changed. He will report back on the law's effect on CCCTA.

REPORT OF STANDING COMMITTEES

Administration & Finance Committee

Proposed reorganization of administrative staff

Director Dessayer stated that the A & F Committee reviewed the General Manager's proposed reorganization of the administrative staff in detail. The General Manager summarized the recommendations, the background for them, and answered questions. The Committee is confident that the proposed changes will help the organization move forward. General Manager Rick Ramacier stated that the reorganization is long overdue, and that he excited and optimistic that it will help to develop incoming staff and allow them to grow, as well as support current employees to reach their top potential. Chair Hoffmeister and Director Worth commended the General Manager for the thought and thoroughness that went into the proposed reorganization.

MOTION: Director Dessayer moved approval of the reorganization of the administrative staff, as presented in the General Manager's written report. Director Storer seconded the motion and it received the following vote of approval:

Aye:	Directors Andersen, Dessayer, Diaz, Hoffmeister, Hudson, Noack, Schroder, Storer, Wilk and Worth
No:	None
Abstain:	None
Absent:	Director Tatzin

Operating & Scheduling Committee

Paratransit Van Replacement

Director Storer informed the Board that County Connection needs to replace 3 paratransit vans for the Link Service. Scott Mitchell, Director of Maintenance, recommends the procurement of the vans from Creative

Bus Sales based upon a CalACT consortium RFP for Paratransit Vans led by the Moronogo Basin Transit Authority. The funds will come from Grant#2016-057 (\$295,200) and from a local match from TDA funds (\$73,080). The cost will not exceed \$368,280.

MOTION: Director Storer moved adoption of Resolution No. 2018-001, authorizing the General Manager to purchase 3 Paratransit vans from Creative Bus Sales, not to exceed \$368,280. Director Wilk seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Diaz, Hoffmeister, Hudson, Noack, Schroder, Storer, Wilk and Worth
No: None
Abstain: None
Absent: Director Tatzin

Pilot Program in Alamo Creek

Ruby Horta, Manager of Planning, introduced the item by informing the Board that County Connection understands that transit and passenger needs and mobility options are shifting. The proposed 6-month pilot project is designed for the Alamo Creek service area, County Service Area T-1. The County formed the special CSA specifically for the purpose of financing public transit service for the residents, paid for from County fees. TransLoc is an on-demand scheduling system. The pilot project will allow staff to gain experience with this on-demand software, with minimal financial risks to County Connection. Passengers will be able to book their rides directly on their mobile devices. Upon completion of the 6-month pilot, staff will evaluate its success and lessons learned. Based on the level of success of the pilot project, staff may consider deployment in other areas. As the agency works to improve productivity, this type of transit option may provide opportunities as staff evaluates route realignments. County Connection has agreed to pay \$15,000 for the 6-month pilot which includes software licensing for up to 15 vehicles. This fee also covers the cost for the computer simulations of other potential areas that could be suitable for this type of service. This item was informational only.

Service Changes Timeline

Ruby Horta explained that County Connection's current financial forecast anticipates the need for service changes in order to maintain a balanced budget. Over the last few months, the Board of Directors has been presented with various alternatives that would reduce expenses and/or increase revenues. The options include fare increases and service adjustments. In order to implement new service a year from now, in Fall 2018, the Board of Directors must provide direction in the next couple of months, based on options developed by staff. She explained that staff will come back to the Board in September as well as early next year with our findings. After some Board discussion, they all expressed interest in seeing this process through.

Report from the Advisory Committee

Director Robert Storer introduced the item, stating that Jim Connelly has a strong voice in the community and he is also involved in senior issues in and around the City of Danville. He would be a great addition to the Advisory Committee.

MOTION: Director Storer moved approval to appoint Jim Connelly as the Representative from the City of Danville. Director Dessayer seconded the motion and it received the following vote of approval following vote of approval:

Aye: Directors Andersen, Dessayer, Diaz, Hoffmeister, Hudson, Noack, Schroder, Storer, Wilk and Worth
No: None
Abstain: None
Absent: Director Tatzin

BOARD COMMUNICATION:

Director Dessayer reminded the other directors that the General Manager's performance review is due and to please send all information to him directly.

ADJOURNMENT: Chair Hoffmeister adjourned the regular Board meeting at 9:56 a.m.

Minutes prepared by

Lathina Hill
Assistant to the General Manager

Date