

**Summary Minutes
Marketing, Planning, and Legislative Committee
Hanson Bridgett
1676 North California Blvd., Suite 620
Walnut Creek, CA
September 7, 10:00 a.m.**

Directors: Kevin Wilk, Jim Diaz, Amy Worth

Staff: Rick Ramacier, Ruby Horta

Public: Ralph Hoffman

Call to Order: Meeting called to order at 10:00 a.m. by Director Wilk.

- 1. Approval of Agenda Items:** The Committee approved the agenda.
- 2. Public Comment and/or Communication:** Mr. Ralph Hoffman commented on the new Walnut Creek Transit Village.
- 3. Approval of Summary Minutes for August 3, 2017:** The Committee approved the minutes.
- 4. Cap & Trade Guidelines Update - Verbal**

Ms. Horta provided an update on the proposed changes to the Cap & Trade guidelines. Currently, the Low Carbon Transit Operations Program allows for transit agencies to use 50% of their LCTOP allocation for service within ½ mile of a disadvantaged community (DAC). New guidelines would require service to be within the DAC. Route 3 would not meet the new guidelines and in order to keep the service, operating funds would need to be identified.

- 5. Funding Sources – Information Only**

Ms. Horta described critical sources of operating funds for County Connection. Additionally,

- 6. Community Events**

Committee members reviewed the memo.

- 7. Committee Comments**

None.

8. Future Agenda Items

None.

9. Next Scheduled Meeting – The next meeting was scheduled for October 5, 2017.

10. Adjournment – The meeting was adjourned at 10:30 a.m.

Minutes prepared and submitted by: Ruby Horta, Director of Planning and Marketing