

**Summary Minutes  
Marketing, Planning, and Legislative Committee  
Supervisor Andersen's Office  
3338 Mt. Diablo Blvd.  
Lafayette, CA  
Thursday, November 6, 9:30 a.m.**

**Directors:** Kevin Wilk, Amy Worth, Candace Andersen

**Staff:** Rick Ramacier, Ruby Horta, Bill Churchill

**Public:** None

**Call to Order:** Meeting called to order at 9:33 a.m. by Director Worth.

**1. Approval of Agenda Items**

The Committee approved the agenda.

**2. Public Comment and/or Communication**

None.

**3. Approval of Summary Minutes for October 5, 2017**

The Committee approved the minutes.

**4. On-Call Planning Services – Nelson/Nygaard Agreement**

Ms. Horta provided a summary of the selection process for the On-Call Planning Services Consultant. The agreement will be for a term of three years with two one year-options for an amount not to exceed \$1.8 million. There is no guaranteed minimum level of compensation.

The MP&L Committee agreed to forward the agreement with Nelson/Nygaard for On-Call Planning Services to the full Board for approval.

**5. Walnut Creek Transit Village (WCTV) Update**

Ms. Horta provided an update on the WCTV. Director Wilk asked if County Connection has received any complaints. No complaints have been received to date.

**6. Community Events**

Ms. Horta reviewed the memo.

**7. Committee Comments**

Director Andersen suggested County Connection staff establish contact with Rossmoor Transportation. Director Wilk inquired about bus stop amenities at Ygnacio Valley Road and Civic Dr.

**8. Future Agenda Items**

- Shelter project update

**9. Next Scheduled Meeting**

The next meeting was scheduled for December 7, 2017 at 9:30am.

**10. Adjournment** – The meeting was adjourned at 10:30 a.m.

Minutes prepared and submitted by: Ruby Horta, Director of Planning and Marketing