

County Connection

2477 Arnold Industrial Way

Concord, CA 94520-5326

(925) 676-7500

countyconnection.com

Agenda Item No. 4.a.

CCCTA BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING

October 19, 2017

CALL TO ORDER/ROLL CALL/CONFIRM QUORUM

Chair Rob Schroder called the regular meeting of the Board of Directors to order at 9 a.m. Board Members present were Directors Andersen, Dessayer, Diaz, Hudson, Storer, Tatzin and Worth. Directors Hoffmeister, Noack and Wilk were absent.

Staff: Ramacier, Chun, Cheung, Duenas, Glenn, Hedgpeth, Hill, Horta, Maharyanti, Martinez, McCarthy and Mitchell

Public Comment: None

CONSENT CALENDAR

MOTION: Director Hudson moved approval of the Consent Calendar, consisting of the following items: (a) Approval of Minutes of Regular Meeting of September 21, 2017; (b) CCCTA Investment Policy-Quarterly Reporting Requirement. Director Andersen seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Diaz, Hudson, Schroder, Storer, Tatzin and Worth
No: None
Abstain: None
Absent: Directors Hoffmeister, Noack and Wilk

REPORT OF CHAIR:

Update on APTA Annual & Expo Conference

Director Schroder stated that the APTA Expo was great. He learned that federal funding for public infrastructure is still unclear and the future in transit is battery electric and autonomous vehicles.

REPORT OF GENERAL MANAGER:

Recognition of Employees of the 2nd Quarter 2017

Administration: Marsha Maharyanti

Maintenance: Gregg LaComb

Operations: Paul Harden and Esperanza Cordova-Smith

Update on APTA Annual & Expo Conference

General Manager Rick Ramacier provided highlights of the APTA Annual Conference. U.S. Department of Transportation Secretary Elaine Chao focused on the theme of One Federal Government, whereby all of the divisions within the Department of Transportation will work cohesively (FHWA, FAA, FTA) on automation, innovation, safety and streamlining the regulatory process. APTA is looking into regulatory reforms for procurement, school bus service, labor and DBE. As updates develop, he will continue to inform the Board.

The General Manager also reported on the status of SB 1 and its implementation. The Bay Area transit partnership, which Rick chairs, will meet on MTC's proposal for allocating STA funds generated under SB 1. Small operators could receive a reduction in STA allocations due to MTC's other regional initiatives.

REPORT OF STANDING COMMITTEES

Operations & Scheduling Committee

Slab Replacement Project

Director Robert Storer reported that the County Connection issued an Invitation For Bids (IFB) for the replacement of the concrete slab on the north side of the maintenance building. The IFB was advertised on County Connection's website and in the Contra Costa Times. At the bid opening on September 22, 2017, at 2:00 p.m., three (3) bids were received from interested contractors. The bids received were 1) GEMS Environmental Management Services Inc., \$165,005.00, 2) Reflex Engineering Inc., \$170,500.00, and 3) SG Engineering Inc., \$172,880.00. The O&S Committee recommends award to the lowest responsible bidder, GEMS Environmental Management Services, Inc.

MOTION: Director Storer moved approval of Resolution No. 2018-004, Awarding Contract for the Slab Replacement Project to GEMS Environmental Management Services Inc., in the not to exceed amount of \$165,005.00. Director Hudson seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Diaz, Hudson, Schroder, Storer, Tatzin and Worth
No: None
Abstain: None
Absent: Directors Hoffmeister, Noack and Wilk

Fixed Route Service Near Schools

Bill Churchill, Assistant General Manager, summarized staff's written report. He explained that while providing service to students is clearly challenging, it is also clear they represent a significant component of the total passengers carried by County Connection. Staff recognizes the importance of providing service to this demographic and notes that additions of school service may exacerbate the ability to be efficient and may degrade the Authority's ability to effectively serve other demographics with transportation needs. The Service Expansion policy as modified in 2000 provides a reasonable framework for adding school service in a way that ensures the new service is productive and cost effective. Additionally, maintaining strong relationships with school personnel and continuing to educate schools and districts as to the challenges of using public transit to move school children will help reduce some of the challenges. Should the Authority someday begin to add service, in particular mid-day service, providing school service may become more cost effective by providing assignments to attach school trippers to.

BOARD COMMUNICATION:

Directors Hudson, Tatzin, Storer and Dessayer provided reports on the APTA EXPO, supplementing the comments by Chair Shroder and General Manager Ramacier.

CLOSED SESSION:

The Board went into closed session at 9:56 a.m

Public Employee Performance Evaluation; Conference with Labor Negotiator
Pursuant to Government Code Sections 54957, 54957.6
Position: General Manager

OPEN SESSION:

The Board came out of closed session at 10:29 a.m. No action was taken.

ADJOURNMENT: Chair Schroder adjourned the regular Board meeting at 10:30 a.m.

Minutes prepared by

Lathina Hill
Assistant to the General Manager

Date