

County Connection

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Agenda Item No. 4.a.

CCCTA BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING

November 16, 2017

CALL TO ORDER/ROLL CALL/CONFIRM QUORUM

Chair Rob Schroder called the regular meeting of the Board of Directors to order at 9 a.m. Board Members present were Directors Andersen, Dessayer, Diaz, Noack, Storer, Tatzin and Wilk. Directors Hoffmeister and Worth arrived after the meeting convened. Director Hudson was absent.

Staff: Ramacier, Barnes, Chun, Cheung, Churchill, Duenas, Glenn, Hedgpeth, Hill, Horta, Martinez, Mitchell and Rettig

Public Comment: None

Director Hoffmeister arrived.

CONSENT CALENDAR

MOTION: Director Noack moved approval of the Consent Calendar, consisting of the following items: (a) Approval of Minutes of Regular Meeting of October 19, 2017; (b) Post Reorganization Payscale Adjustment and Resolution No. 2018-005; (c) Resurfacing and Restriping Parking Lots and Resolution No. 2018-007. Director Tatzin seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Diaz, Hoffmeister, Noack, Schroder, Storer, Tatzin and Wilk

No: None

Abstain: None

Absent: Directors Hudson and Worth

REPORT OF CHAIR: None

REPORT OF GENERAL MANAGER:

General Manager, Rick Ramacier invited the board members of County Connection to the employee Thanksgiving luncheon that will start after the meeting.

Update on SB1 Implementation

General Manager Rick Ramacier reported on the status of SB 1 and its implementation. The Bay Area transit partnership, which Rick chairs, will meet on MTC's proposal for allocating STA funds generated under SB 1. Small operators could receive a reduction in STA allocations due to MTC's other regional initiatives. The proposed SB1 allocations should go to the Commission in January and any updates will go through the A & F committee and then to the Board.

REPORT OF STANDING COMMITTEES

Marketing, Planning & Legislative Committee

On-Call Planning Services-Nelson Nygaard Agreement

Ruby Horta, Director of Planning & Scheduling, stated that four (4) firms submitted proposals by the deadline on June 28th and two (2) were selected for an in-person interview. County Connection staff invited staff from the Contra Costa Transportation Authority (CCTA) and the Metropolitan Transportation Commission (MTC) to be part of the interview panel. The interview panel agreed to award the contract to Nelson/Nygaard as the highest ranked proposer.

MOTION: Director Wilk moved approval of Resolution No. 2018-006, Authorizing Award of Professional Services Agreement to Nelson/Nygaard Consulting Associates, Inc. for On-Call Planning Services. Director Tatzin seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Diaz, Hoffmeister, Noack, Schroder, Storer, Tatzin and Wilk
No: None
Abstain: None
Absent: Directors Hudson and Worth

Operations & Scheduling Committee

Shared Autonomous Vehicle Project Agreement between County Connection and Livermore Amador Valley Transportation Authority

Director Worth arrived.

Director Robert Storer introduced the item and turned the meeting over to Rashidi Barnes, Director of Innovation & Shared Mobility. He explained that the agreement is intended to facilitate a symbiotic development and evaluation program that will meet the public transportation needs of CCCTA and LAVTA's service population through the demonstration of a Shared Autonomous Vehicle (SAV) in Dublin. Furthermore, it underscores each party's willingness to work together with the underlying goal of increasing the area's public transportation options through innovation, reduced congestion along the I-680 corridor and increased interagency connectivity to support a seamless transportation ecosystem.

LAVTA has secured a grant from the Bay Area Air Quality Management District (BAAQMD) to develop, evaluate and deploy SAV technology for first mile, last mile connections to major transit nodes that will help reduce greenhouse gas emissions. Project management of the program will be provided by Rashidi Barnes, Director of Innovation and Shared Mobility, CCCTA, as an in-kind donation to the project. All insurance requirements will be met by a third party contractor, who will also operate and maintain the SAV during the demonstration period.

A joint committee comprised of both LAVTA and CCCTA governing bodies will be created to oversee and provide direction on the SAV project as well as other transportation related issues that impact the region. The project manager for the Dublin SAV program will periodically provide project updates to this committee as the project moves forward. This is an informational item so no action was needed.

Comprehensive Operations Analysis for Weekday Local Routes

Sean Hedgpeth, Manager of Planning, informed the board that in September, County Connection staff presented the Operations and Scheduling Committee (O&S) with a sample Comprehensive Operations Analysis (COA) of Route 16. For this board meeting, all weekday local routes have been completed and were provided. The 90 series express routes, 600 series school routes, and the 300 series weekend routes are not included but will be released in the coming months.

This document intends to be reference material to inform possible service changes in the future with data driven planning. Ridership, route alignments, and service distribution are all covered in the COA. The next phase of the COA is to look at the express routes. The weekday local and express network are the bulk of our operated service and costs. This network is expected to contain most of the anticipated proposed service changes in light of possible funding shortages and efficiency goals. After extensive dialogue with the board members, no action was given, this item was strictly informational only.

The board members were impressed with all of the information and attention to detail that was given in the item. They look forward to receiving more information and analysis in the coming months.

BOARD COMMUNICATION: None

ADJOURNMENT: Chair Schroder adjourned the regular Board meeting at 10:55 a.m.

Minutes prepared by

Lathina Hill
Assistant to the General Manager

Date