

## INTER OFFICE MEMO

To: Board of Directors

Date: January 12, 2018

From: Rick Ramacier  
General Manager

Subject: Bus Transit Ex-Officio to  
the Contra Costa Transit  
Authority

### **BACKGROUND**

The four Contra Costa County bus operators (AC Transit, County Connection, Tri-Delta Transit, and WestCAT), share a non-voting seat on the Contra Costa Transportation Authority (CCTA) Board of Directors. The seat rotates among the four operators in alphabetical order. The term is for one year. Prior to an agency holding the seat for a given year, that same agency holds the alternate seat for the previous year.

County Connection is set to hold the Ex-Officio seat from February 1, 2018 through January 31, 2019. This is the second year of a two-year term. County Connection board member Don Tatzin is the current bus transit Ex-Officio. Under CCTA policy, County Connection has to re-appoint board member Tatzin for the second year of his term.

The Ex-Officio member does not vote, but attends the meetings of the full CCTA Board. The Ex-Officio does not sit on any of the CCTA board standing committees.

The Ex-Officio is to represent all four bus agencies on the CCTA Board.

### **ACTION**

To re-appoint Don Tatzin for the second year of his two-year term as the County Connection Bus Transit Ex-Officio representative on CCTA effective February 1, 2018 through January 31, 2019.