

**Summary Minutes  
Advisory Committee  
County Connection  
Gayle B. Uilkema Memorial Board Room  
2477 Arnold Industrial Way  
Concord, CA  
November 14, 2:00 p.m.**

**Members:** James Donnelly, David Piper, Randy Pedersoli

**Staff:** Sean Hedgpeth, Ruby Horta

**Public:** Ralph Hoffman, Sara Johnson, Dwayne Cooper, Jenna Kiive, Jenny Moriarty, Heidi Spaulding, Sara Whitney, Candace Collier, Kristin Visbal

**Call to Order:** Meeting was called to order at 2:01 p.m.

1. **Approval of Agenda:** The agenda was approved as presented.
2. **Approval of the Minutes of September 12, 2017:** The minutes were approved as presented.
3. **Public Comment and/or Communication:**
  - a. Sara Johnson from the Futures Explored ALIVE program came and assisted several members including Heidi, Dwayne, Jenna, and Jenny to express some complaints with LINK paratransit service including late pickups, cancellation issues, call center problems, a problem with tie downs with a particular driver. These issues were recorded and explained LINK and CCCTA staff responsible.
4. **Walnut Creek Bus Stop Improvements**

Update on Transit Village construction and estimated time line.
5. **ADA Monthly Reports**
  - a. LINK monthly operating report for July 2017, were reviewed.
6. **Fixed-Route Staff Reports**
  - a. Fixed-route Ridership Report – The monthly reports for August and September 2017 were reviewed.
7. **Member Communication:**

None

8. **Next Scheduled Meeting:** The next meeting is scheduled for January 16, 2018.
9. **Adjournment:** The meeting was adjourned. (No time noted for adjournment.)

Minutes prepared by Sean Hedgpeth on January 2, 2018.