

County Connection

2477 Arnold Industrial Way

Concord, CA 94520-5326

(925) 676-7500

countyconnection.com

Agenda Item No. 4.a.

CCCTA BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING

January 18, 2018

CALL TO ORDER/ROLL CALL/CONFIRM QUORUM

Chair Rob Schroder called the regular meeting of the Board of Directors to order at 9 a.m. Board Members present were Directors, Dessayer, Diaz, Hoffmeister, Hudson, Noack, Storer, Tatzin, Wilk and Worth. Director Andersen arrived after the meeting convened.

Staff: Ramacier, Chun, Barnes, Cheung, Churchill, Glenn, Hedgpeth, Hill, Horta, Kamara, Martinez, Mitchell, and Rettig

Public Comment: None

CONSENT CALENDAR

MOTION: Director Dessayer moved approval of the Consent Calendar, consisting of the following items: (a) Approval of Minutes of Regular Meeting of December 16, 2017; (b) CCCTA Investment Policy-Quarterly Reporting; (c) SB1 State of Good Repair Funds and Resolution No. 2018-008; (d) Updated Drug and Alcohol Free Workplace Policy and Resolution No. 2018-009. Director Hoffmeister seconded the motion and it received the following vote of approval:

Aye: Directors Dessayer, Diaz, Hoffmeister, Hudson, Noack, Schroder, Storer, Tatzin, Wilk and Worth
No: None
Abstain: None
Absent: Director Andersen

REPORT OF CHAIR: None

REPORT OF GENERAL MANAGER:

Appointment of 2 Board members to a County Connection/LAVTA joint Board Committee

General Manager Rick Ramacier explained that in 2006 LAVTA and County Connection formed a joint committee to discuss issues of mutual interest and to pursue a joint bus maintenance facility. However, in 2007, the committee disbanded. Now we are putting a committee together another joint committee to work together on public transportation in the Tri-valley, Walnut Creek corridor between the 680 and 580 freeways and the Dublin autonomous shuttle pilot project. Chair Schroder appointed Director Andersen and Director Hudson to the committee which will meet quarterly.

Appointment of CCTA Bus Transit Board Ex-Officio Member and Alternate

Rick Ramacier explained that County Connection is set to hold the Ex-Officio seat from February 1, 2018 through January 31, 2019. This is the second year of a two-year term. County Connection board member Don Tatzin is the

current bus transit Ex-Officio. Under CCTA policy, County Connection has to appoint the Ex-Officio representative for the second year of the term.

MOTION: Director Hudson moved to re-appoint Don Tatzin for the second year of the two-year term as the County Connection Bus Transit Ex-Officio representative on CCTA effective February 1, 2018 through January 31, 2019. Director Worth seconded the motion and it received the following vote of approval:

Aye: Directors Dessayer, Diaz, Hoffmeister, Hudson, Noack, Schroder, Storer, Tatzin, Wilk and Worth
No: None
Abstain: None
Absent: Director Andersen

Strategic Plan

Rick Ramacier provided a verbal report on the proposed planning efforts to develop County Connection's Strategic Plan. Staff will schedule a 90-minute Board workshop with Nelson Nygaard serving as the moderator to consider the future of public transit, what County Connection can expect, and what County Connection can do to continue to be effective. After the workshop, the results of the discussion will be referred to the MP & L committee for further consideration and for the development of recommendations to the Board.

Update on SB1 Implementation

General Manager Rick Ramacier reported on the status of SB 1 and its implementation. No real updates at this time. As things develop, he will report back starting with the MP&L: Committee and then to the Board.

REPORT OF STANDING COMMITTEES

Marketing, Planning & Legislative Committee

2017 Fixed Route Community Survey-Final Report

Ruby Horta, Director of Planning & Marketing, explained that earlier this year, County Connection selected Stantec to conduct a community survey. It had been more than 20 years since County Connection completed a community survey, which targets non-riders. Conversely, on-board surveys are conducted more regularly, approximately every three years.

The survey covered travel modes and behaviors, previous use of public transit options, brand recognition and attitudes towards public transit. Questions about transportation network companies (TNC's), such as Uber and Lyft, were also included. The community survey was conducted primarily using SurveyMonkey.

Respondents were asked to select up to three top priorities for future investment in their community. The top three options among all respondents were (1) expand public transportation, including trains, buses, and on-demand options (80-percent); (2) maintain and repair existing roads, highways, and freeways (65-percent); and (3) build more sidewalks, bike lanes, and paths (29-percent). These top three priorities remain the same when examining only non-rider responses, however the percentages of each shift. For respondents who indicate they currently ride County Connection or BART, the support for expanded public transportation reaches 90-percent.

Most respondents were 35 and over and the survey received a strong participation from seniors aged over 64. Most respondents are female and the average income reported was \$100,000 or more, which is not necessarily reflective of the central Contra Costa County community, but may be a result of personal willingness to complete an online survey. There was some overrepresentation from San Ramon, Danville, Alamo, Lafayette, Moraga, and Orinda, with

underrepresentation from Concord, Martinez, and Clayton. 85-percent of non-riders reported driving as their primary mode of travel. This item was informational.

Federal and State Legislative Update

Rick Ramacier stated that staff is preparing for the APTA Legislative Conference in March 2018. Staff is working on the materials that we intend on passing out and working from at the meetings with the Congressmen. Once the materials are done, staff will bring them to the board for discussion. Regarding state legislation, County Connection is very interested in the funds from SB1 as well as the LCTOP funding. CCCTA staff is also looking into the DMV process for issuing Class B licenses to drivers of buses and who will conduct the testing.

Operations & Scheduling Committee

Authorization to begin public process regarding the possible discontinuation of Route 3

Director Robert Storer introduced the item and stated that the LCTOP guidelines has changed the eligibility criteria, so that Route 3 is no longer eligible. The funding for Route 3 is now cut and it has become expensive to operate especially due to low ridership.

MOTION: Director Storer moved to authorize staff to initiate the public hearing process to discontinue Route 3. Director Wilk seconded the motion and it received the following vote of approval:

- Aye: Directors Dessayer, Diaz, Hoffmeister, Hudson, Noack, Schroder, Storer, Tatzin, Wilk and Worth
- No: None
- Abstain: None
- Absent: Director Andersen

Comprehensive Operations Analysis for Weekend and Supplemental School Routes

Sean Hedgpeth, Manager of Planning, provided an informational report on the Comprehensive Operations Analysis (COA) with a focus on Weekend and Supplemental School Routes. Staff has completed and presented the Comprehensive Operations Analysis (COA) for all weekday local and express routes. The weekend routes highlight our transit dependent communities and our 600s will show how many students use our system to get to school.

Possible service changes will be analyzed in the future through data-driven planning. Ridership, route alignments, and service distribution are all covered in the COA. The Board engaged in extensive dialogue. Sean Hedgpeth explained that this is the final piece of the COA, and a final document will be posted on our website

BOARD COMMUNICATION: Director Diaz introduced Keith Haydon, Mayor of Clayton, as the new representative to the CCCTA Board of Directors. Director Diaz thanked staff and the Board for their support during his tenure.

ADJOURNMENT: Chair Schroder adjourned the regular Board meeting at 9:43 a.m.

Minutes prepared by

Lathina Hill
Assistant to the General Manager

Date