

County Connection

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Agenda Item No. 4.a.

CCCTA BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING

March 15, 2018

CALL TO ORDER/ROLL CALL/CONFIRM QUORUM

Vice Chair Noack called the regular meeting of the Board of Directors to order at 9 a.m. Board Members present were Directors Andersen, Dessayer, Haydon, Storer, Tatzin and Worth. Directors Hoffmeister, Hudson, Schroder and Wilk were absent.

Staff: Chun, Mitchell, Barnes, Cheung, Churchill, Glenn, Hedgpeth, Hill, Horta, Martinez, McCarthy and Rettig

Public Comment: None

CONSENT CALENDAR

MOTION: Director Storer moved approval of the Consent Calendar, consisting of the following items: (a) Approval of Minutes of Regular Meeting of February 15, 2018; (b) CCCTA Investment Policy-Quarterly Reporting Requirement; (c) Authorize execution of certifications and assurances for Cap and Trade Grant (LCTOP) –FY2017-18, Resolution No. 2018-013; (d) Authorize Financial Audit Services One Year Extension, Resolution No. 2018-014. Director Dessayer seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Haydon, Noack, Storer, Tatzin and Worth
No: None
Abstain: None
Absent: Directors Hoffmeister, Hudson, Schroder and Wilk.

REPORT OF CHAIR:

Recognition of Jim Diaz for his Service on CCCTA Board of Directors

The Vice Chair on behalf of the Board, presented a plaque and thanked Jim Diaz for his service as a member of the Board of Directors.

Appoint Representative to the Innovate 680 Policy Advisory Committee

At the request of the Contra Costa Transportation Authority, Vice Chair Noack appointed Board member Robert Storer to serve on the Innovate 680 Policy Advisory Committee and appointed Board member Kevin Wilk as the alternate.

REPORT OF GENERAL MANAGER:

Recognition of Retired Employee

Transportation: Constance Theal

REPORT OF STANDING COMMITTEES

Marketing, Planning & Legislative Committee

Title VI Program Report Update

Director Andersen introduced the item and turned the meeting over to Manager of Planning, Sean Hedgpeth. He explained that every three years FTA funding recipients must submit a Title VI Program. Accordingly, CCCTA has updated its Title VI Program, including updating its ridership information, The FTA requires that the governing board approve the Title VI program as a condition to applying for federal funding.

MOTION: Director Dessayer moved that the Board approve the Title VI Program Report Update. Director Worth seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Haydon, Noack, Storer, Tatzin and Worth
No: None
Abstain: None
Absent: Directors Hoffmeister, Hudson, Schroder and Wilk

Operating & Scheduling Committee

Fuel Bid and Contract-Cancellation of Contract with Pinnacle Petroleum

Director Storer introduced the item and Scott Mitchell, COO, explained that Pinnacle Petroleum, CCCTA's fuel supplier, defaulted on the agreement that was in place with County Connection. Mansfield Oil was the second lowest responsible bidder for the fuel contract, and is willing to provide fuel for the remainder of the contract term in accordance with its bid prices and the contract requirements.

MOTION: Director Worth moved to adopt Resolution No. 2018-015, authorizing the General Manager to terminate the contract with Pinnacle Petroleum, and to award a contract to Mansfield Oil Company for the supply of renewable ultra low sulfur diesel fuel for the remainder of the three year base term, at an estimated cost of \$2,104,798, with the option for two (2) one (1) year extensions, at an estimated cost of \$1,095,865. Director Storer seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Haydon, Noack, Storer, Tatzin and Worth
No: None
Abstain: None
Absent: Directors Hoffmeister, Hudson, Schroder and Wilk

LCTOP Grant-Route Proposal

Sean Hedgpeth informed the Board that staff has developed a new express route that directly serves a Disadvantaged Community as defined under the Low Carbon Transit Operations Program. This route would connect Capitol Corridor Amtrak trains to North Concord BART, via the Pacheco Transit Hub near the Highway 4/680 interchange on Pacheco Blvd., and serves only limited stops along the route.

MOTION: Director Storer moved that the Board approve a joint Title VI analysis for the elimination of Route 3 and the implementation of the new proposed Route 99X, and a public outreach process for these changes, which will include a public hearing. Director Tatzin seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Haydon, Noack, Storer, Tatzin and Worth
No: None
Abstain: None
Absent: Directors Hoffmeister, Hudson, Schroder and Wilk

Report from the Advisory Committee

Appointment of Mark Lewis to Advisory Committee Representing City of Orinda

MOTION: Director Worth moved that Mark Lewis be appointed to the Advisory Committee representing the City of Orinda. Director Tatzin seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Haydon, Noack, Storer, Tatzin and Worth
No: None
Abstain: None
Absent: Directors Hoffmeister, Hudson, Schroder and Wilk

Reappointment of Jeremy Weinstein to Advisory Committee Representing City of Walnut Creek

MOTION: Director Noack moved that Jeremy Weinstein be appointed to the Advisory Committee representing the City of Walnut Creek. Director Haydon, Jr. seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Haydon, Noack, Storer, Tatzin and Worth
No: None
Abstain: None
Absent: Directors Hoffmeister, Hudson, Schroder and Wilk

BOARD COMMUNICATION: None

ADJOURNMENT: Vice Chair Noack adjourned the regular Board meeting at 9:14 a.m.

Minutes prepared by

Lathina Hill
Assistant to the General Manager

Date