

**Summary Minutes  
Operations & Scheduling Committee  
Pleasant Hill City Hall  
100 Gregory Lane, Community Room  
Friday, September 7, 2018, 8:15 a.m.**

**Directors:** Dave Hudson, Robert Storer

**Staff:** Rick Ramacier, Bill Churchill, Rashida Kamara, Ruby Horta

**Public:** None

**Call to Order:** Meeting called to order at 8:15 a.m. by Director Storer.

**1. Approval of Agenda Items:** Agenda was approved.

**2. Public Comment and/or Communication:**

None.

**3. Approval of O&S Summary Minutes for June 1, 2018:** Minutes were approved.

**4. BART Early Morning Service Plan**

Ms. Horta summarized BART's conceptual early morning service plan. As part of BART's multi-year maintenance program, it is planning to start operating one hour later (5am instead of 4am) and will rely on bus operators to transport passengers during the 4-5am timespan. Staff from various bus agencies have been meeting with BART to define the plan. Currently, County Connection is being asked provide service between Pleasant Hill BART and 19<sup>th</sup> St. BART in Oakland. BART has asked for two trips, which equate to approximately 1,100 hours per year. County Connection is willing to provide the assistance, provided BART reimburses all costs associated with the service. Mr. Churchill informed the Committee that legal counsel will review the agreements and ensure all federal requirements are met. Mr. Hudson inquired about service to Bishop Ranch. Currently, County Connection does not operate service between 4-5am, therefore it would not impact any existing service.

**5. Paratransit Consultant Update**

Ms. Kamara provided an overview of the paratransit contract and the efforts to improve service. A consultant was hired to provide a third party review of the service. A number of recommendations resulted from the review and First Transit and County Connection have been collaborating to resolve issues.

**6. Monthly Reports**

Staff reported on the fixed route statistics.

**7. Committee Comments**

Mr. Storer inquired about the potential to explore other facility locations. Mr. Ramacier indicated that efforts had been pursued in the past, but was willing to revisit if there was interest from the Board.

**8. Future Agenda Items**

None.

**9. Next Scheduled Meeting** – October 5, 2018 at 8:15am, at 100 Gregory Lane.

**10. Adjournment** – The meeting was adjourned at 9:15 a.m.

Minutes prepared and submitted by: Ruby Horta, Director of Planning & Marketing