

County Connection

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CCCTA BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING

September 20, 2018

CALL TO ORDER/ROLL CALL/CONFIRM QUORUM

Chair Schroder called the regular meeting of the Board of Directors to order at 9:04 a.m. Board Members present were Directors Andersen, Dessayer, Haydon, Hudson, Noack, Storer and Wilk. Director Tatzin arrived after the meeting convened. Directors Hoffmeister and Worth were absent.

Staff: Ramacier, Sherman, Brown, Cheung, Churchill, Glenn, Hedgpeth, Hill, Horta, Kamara, Martinez, McCarthy, Mitchell, Reeb and Rettig

Public Comment: None

CONSENT CALENDAR

MOTION: Director Haydon moved approval of the Consent Calendar, consisting of the following items: (a) Approval of Minutes of Regular Meeting of July 19, 2018; (b) CCCTA Investment Policy-Quarterly Reporting Requirement; (c) Increasing Cafeteria Amounts for Non-Represented Employees, Resolution No. 2019-03; (d) Route 5 Contract Amendment, Resolution No. 2019-04; (e) SB1 State of Good Repair Funds Grant Application, Resolution No. 2019-05; (f) Amendment to the CCCTA Records Retention Policy, Resolution No. 2019-06. Director Dessayer seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Haydon, Hudson, Noack, Schroder, Storer and Wilk
No: None
Abstain: None
Absent: Directors Hoffmeister, Tatzin and Worth

REPORT OF CHAIR:

Seating of CCCTA Officers

Chair Schroder introduced the new officers, Sue Noack, Chair, Candace Andersen, Vice Chair and Keith Haydon, Secretary. He turned the meeting over to Sue Noack and she presented him with a plaque and thanked him for his service.

2018-2019 Committee Assignments

Sue Noack, Chair, informed the Board of the new Committee Assignments:

Administration & Finance

Al Dessayer
Don Tatzin
Kevin Wilk

Marketing, Planning and Legislative

Candace Andersen
Laura Hoffmeister
Rob Schroder
Amy Worth

Operations & Scheduling

Keith Haydon
Dave Hudson
Robert Storer

REPORT OF GENERAL MANAGER:

Recognition of Employees with 20 Years of Service

Michelle Gray-Transit Operator
Robert Jackson-Transit Operator
Don Tatzin arrived.

Report on 2018 State Legislative Session

General Manager, Rick Ramacier stated that the 2018 State Legislative session has concluded. The Governor has one more week to either sign or veto the bills. One new law impacting CCCTA is a requirement train staff on noticing potential human trafficking. Bill Churchill worked hard on this legislation and it should be signed by the Governor.

General Manager, Rick Ramacier also introduced and welcomed new employee, Melody Reebbs, Manager of Planning. She will specialize in marketing and outreach.

REPORT OF STANDING COMMITTEES

Administration & Finance Committee

Amendment of 5-year IT Replacement Plan, Resolution No. 2019-07

Director Dessayer informed the Board that the committee reviewed the entire plan that goes back three years. The amendment would include necessary upgrades to the Real Time GPS and Dynamic Dispatching system.

MOTION: Director Dessayer moved approval of Resolution No. 2019-07, that would amend the 5-year IT spending plan to include Real-Time GPS and Dynamic Dispatching. Director Tatzin seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Haydon, Hudson, Noack, Schroder, Storer, Tatzin and Wilk
No: None
Abstain: None
Absent: Directors Hoffmeister and Worth

Upgrade of Fixed Route On-board Cellular/Wifi Routers, Resolution 2019-08

Director Dessayer stated that our on board 3G On-Board Cellular/Wifi is obsolete and it needs to be upgraded and replaced in order to work more efficiently with our passengers' electronic devices. Sprint will slowly phase them out and the upgrade will increase connectivity speed, as well as increase our riders' experience on our buses.

MOTION: Director Dessayer moved approval of Resolution No. 2019-08, that would approve the purchase of new Cellular/Wifi Routers on all the buses. Director Tatzin seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Haydon, Hudson, Noack, Schroder, Storer, Tatzin and Wilk
No: None
Abstain: None
Absent: Directors Hoffmeister and Worth

Paratransit Van Replacement, Resolution No. 2019-09

Scott Mitchell informed that Board that we plan on replacing 42 paratransit vans. Since we are a member of CalAct, we are part of a joint procurement so our cost will be lower than if we purchased the vehicles on our own. We are currently on a 7-year cycle to replace our vans. All of the vans have close to 300 thousand miles on them. As technology changes, it has become harder to service the older vans.

MOTION: Director Dessayer moved approval of Resolution No. 2019-09, authorizing the General Manager to purchase forty-two (42) 22-foot Paratransit vans and three (3) minivans from Creative Bus Sales. The total cost will not exceed \$5,409,000. Director Haydon seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Haydon, Hudson, Noack, Schroder, Storer, Tatzin and Wilk
No: None
Abstain: None
Absent: Directors Hoffmeister and Worth

Marketing, Planning & Legislative Committee

Summary of Public Comments-Service and Fare Proposals

Director Wilk introduced the item. As expected, not everyone was in favor of increasing fares. Primary concern is the ending of the midday free senior and disabled fares. There was general support for the restructuring of Routes 14 and 15. It is important to educate our riders on the ease and convenience of public transit. Board members thanked the staff for all of their hard work.

IDEA Grants in Concord & Walnut Creek

Bill Churchill stated that technology is becoming more important every day. We have met with Concord and Walnut Creek representatives on obtaining a grant that will give our buses signal prioritization. We have a lot to work to go through before this concept can go live, but we will keep you informed as the process proceeds.

Operations & Scheduling Committee

BART Early Morning Service Plan

Robert Storer stated we are doing more and more bus bridges with Bart and with Bart updating their systems and closing down for maintenance, we see that the bus bridges will continue to increase as time goes on. We are proposing to do early morning service for Bart riders from 4 a.m. to 5 a.m.

MOTION: Director Storer moved authorization of the General Manager to enter into a contract with BART, in a form approved by legal counsel and meeting all federal requirements, to provide the early morning Bus Bridge service starting February 2019. Director Haydon seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Haydon, Hudson, Noack, Schroder, Storer, Tatzin and Wilk
No: None
Abstain: None
Absent: Directors Hoffmeister and Worth

BOARD COMMUNICATION: None

CLOSED SESSION:

Chair Noack started the closed session at 9:54 a.m. to discuss the following item:

Public Employee Performance Evaluation
Conference with Labor Negotiator Pursuant to Government Code Sections 54957, 54957.6
Position: General Manager

OPEN SESSION:

The Board of Directors reconvened to open session at 10:37 a.m. Chair Noack reported the Board met in closed session to complete the General Manager's evaluation. The general manager's compensation will be effective July 1, 2018 with an increase of \$13,525, which makes his total yearly compensation \$206,740.00.

MOTION: Director Dessayer moved approval of Resolution No. 2019-10, authorizing the adjustment to the General Manager's Compensation of an increase of \$13,525, which will make his yearly income \$206,740.00. Director Wilk seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Haydon, Hudson, Noack, Schroder, Storer, Tatzin and Wilk
No: None
Abstain: None
Absent: Directors Hoffmeister and Worth

ADJOURNMENT: Chair Noack adjourned the regular Board meeting at 10:38 a.m.
Minutes prepared by

Lathina Hill
Assistant to the General Manager

Date