

**Summary Minutes
Advisory Committee
County Connection
Gayle B. Uilkema Memorial Board Room
2477 Arnold Industrial Way
Concord, CA
Tuesday, November 13, 1:00 p.m.**

Members: David Loeb, Jim Donnelly, Jeremy Weinstein

Staff: Sean Hedgpeth, Robert Saunders

Public: Kristin Visbal, Pam Lee Lochner

1. **Call to Order:** Meeting was called to order at 1:05 p.m.
2. **Approval of Agenda:** The agenda was approved.
3. **Approval of the Minutes of September 11, 2018:** The minutes were approved as presented.
4. **Public Comment and/or Communication:**
Pam Lee Lochner wanted to thank the committee for the work they do, and wanted to express her thoughts as a paratransit driver.
5. **Consent Calendar**
None.
6. **Paratransit Van Replacement**
Mr. Hedgpeth notified the committee that 42 new vans have been procured, with several already in service. Mr. Weinstein asked what the delivery schedule would be and Mr. Saunders replied that we are receiving the new vans in batches of about ten at a time.
7. **WIFI Upgrade for Fixed-Routes**
Mr. Hedgpeth stated that staff has procured new 4G routers on the buses to replace aging 3G equipment, and IT staff has planned for eventual upgrades to 5G and upgradable module that will be available in the future.
8. **Summary of Comments for Restructure**
Mr. Hedgpeth went over the summary of the restructure comments.
9. **Leadership in Sustainability Award from Sustainable Contra Costa**
Mr. Hedgpeth notified the committee that County Connection received an award from Sustainable Contra Costa
10. **LCTOP Legislation Update**
Mr. Hedgpeth notified the committee of recent California legislation that removes the requirement of transit agencies to directly serve a DAC (an area near Morello and Pacheco in

Martinez) with LCTOP funded service. He went on to say that this could have implications for Route 99X, and service allocation to other areas.

11. **Electric Buses Update**

Mr. Hedgpeth gave a verbal update concerning the fleet of electric buses. He mentioned that currently the fleet is having issues with the battery life of the 1600 series buses, and that the Walnut Creek BART charger is currently down. He also mentioned the 1800 series buses have faster charge times.

12. **On-site Meeting Location and Meeting Time Discussion**

Mr. Weinstein asked about the status of the meeting location and time. Mr. Hedgpeth explained that in the previous meeting, two present board members voted to change the meeting time to 1pm.

13. **Annual Performance Reports- Fixed Route and Paratransit**

Mr. Hedgpeth went through the annual numbers for fixed route and paratransit.

14. **ADA Monthly Reports**

LINK monthly operating report July, August, and September 2018 was reviewed. Mr. Loeb asked about how many drivers First Transit is down as of now. Mr. Saunders told the committee that First Transit is down about seven drivers, and they are redoubling their efforts at additional recruitment of quality drivers. Mr. Weinstein asks where the primary destination is for LINK riders. Mr. Saunders explained that it varies widely, with work, school and medical appointments as the primary places. He also mentioned that the largest repeat users are people going to dialysis.

15. **Fixed-Route Staff Reports**

Fixed-route Ridership Report – The monthly report for July, August, and September 2018 was reviewed.

16. **Member Communication:**

Mr. Weinstein asked that the minutes reflect the absences of committee members.

17. **Next Scheduled Meeting:** The next meeting is scheduled for January 13, 2019, at 1 pm at the County Connection board room.

18. **Adjournment:** The meeting adjourned at 2:05 pm.

Minutes prepared by Sean Hedgpeth on December 28, 2018.